

**TRIMLEY ST MARY PARISH COUNCIL**  
**MINUTES FOR THE PARISH COUNCIL MEETING**  
**HELD AT 7:30PM ON MONDAY 7<sup>TH</sup> APRIL 2025**  
**AT THE WELCOME HALL TRIMLEY HIGH ROAD**

**PUBLIC OPEN FORUM**

**Reports from County & District Councillors, Public participation session & members questions on these items.**

**County and one District Councillor in attendance and no members of the public.**

**Opening** DS opened the meeting welcoming all, thanking everyone for coming. 3 x members of the Public, County Councillor and District Councillor.

Members of the public included Liz Rastrick Village Recorder Trimley St Martin who introduced Reanna Day new Village Recorder Trimley St Mary. Parish Council support to be discussed under Clerk Admin later.

Stuart Bird County Councillor (SB) informed the PC about work he is doing with Trimley St Martin School around anti-social parking by parents at pick up and drop off times outside the school. The head has spoken to parents and written to them. The next step will likely be to invite Civil Parking Enforcement Officers to attend at these times and hand out fines.

SB No update about Bloor development dates to open connecting road from High Road Walton to the Grove Road.

LB raised the issues of overgrown hedges from private properties on Trimley High Road. These must be reported to Highways

<https://highwaysreporting.suffolk.gov.uk/>

Anybody can do it. If it needs escalating, please send reference and details to Clerk and they can share with Suffolk County Councillor.

Liz Rastrick asked if the PC would like to join a joint display of the Parish Councils work on the Village Recorder stand at the village fete 5<sup>th</sup> July 2025.

District Councillor Mike Ninnmey reported that from a Unitary Authority (UA) event at Harrogate the Local Government Minister is considering variances in UA sizes from 350/360K upwards so for Suffolk this could mean 2/3 instead of just one large UA. A proposal is to be put forward by November.

MN reported that Suffolk is fast becoming the Energy Coast of the UK. After he attended a meeting this week. Main points:

- Sizewell C is underway and is a 12-year build, trying to attract further investors.
- There are 6 off-shore energy wind farms.

- The Norwich to Tilbury pylon scheme.
  - A number of solar energy farms.
- There is a massive amount of connected building which mainly uses the A12.

Neighbourhood plans need to be revisited and are driven by the local people not the councils.

Neighbourhood Plans involve parishioner and:

- Construction Infrastructure Levy (CIL) payments increase by 66%
- Sets out a vision for a Parish/Village.
- must conform to planning laws and guidance.

The Parish Council business meeting opened at 8.05pm.

## **1. Opening**

1.1 Welcome from DS to all attendees, thanking everyone for their continued diligence and voluntary time given to the Parish and its residents.

### **1.2 Cllrs in attendance:**

David Southgate (DS)

Richard Kerry (RK)

Lynn Beal (LB)

Colin Jacobs (CJ)

Linda Knock (LK)

Bryan Frost (BF)

### **1.3 Apologies:** Mick Richardson (MR)

**1.4 Declaration of interests:** All represent and manage the corporate Trust for the three Trust Charities.

**2.0 Minutes** of 3<sup>rd</sup> March 2025 were agreed and signed.

## **3.0 Parish Councillors Reports**

**3.1** BF attended a meeting with the local MP Jenny Riddell-Carpenter who showed interest in the old Trimley Rail Station building.

**3.2** LB reported that under new arrangements that the Welcome Hall is cleaner and that bookings are up including the new Prettyman Room. Thanks were given to the Parish Council and volunteers for support.

#### **4.0 Items for discussion**

**4.1** There is no update on the proposed pedestrian crossing. Keep on the agenda for future planning. Will be raised with MP.

**4.2** No update on yellow lines CIL contribution, awaiting Cabinet decision. The order has been placed for legal work to commence.

**4.3** Scholl report. LB confirmed with PC that Clerk can pay grants direct to the school for the Reading Challenge and another for the Garden Tools for Children.

**Action** – clerk to check amounts and to pay.

LB has been approached by the PTA (Parent Teachers Association) for funds towards the Recycled Summer Fashion Show.

LB proposed that 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> prizes were given. **Agreed?Not agreed? Value?**

RK raised that PC has briefly discussed having a Community Fund to support various institutions and should have a cap on spend. To be carried forward as agenda item for May 2025.

LB proposed that the Reading Challenge is to be an annual commitment from the PC to the School. Agreed.

The Parish Council has given significant donations to Trimley St Mary Primary School this year and no more during 2025/2026 financial year.

To note that the PC has contributed 40% towards the new play area in Faulkner's Way; a long-term project opening by the Summer Holidays all going well.

**4.4** LK has received a number of complaints about dog fouling; geographically these have been in Trimley St Martin and Felixstowe. Advised people to report to the correct councils and to continue to pick up after their dogs.

**4.5** LK reported that that there are no signs on the Gaymer's Lane entrance to Stennetts playing field. Dog fouling signs have been ignored. To confirm that dogs are **NOT** allowed to be walked on Stennetts playing field.

**4.6** CJ confirmed that changes to local footpaths and bridleways in the Trimleys due to construction are legal regularising adjustments and nobody will be very inconvenienced.

**4.7** DS reported that since the last Parish Council meeting DS, LB and clerk met with Tim Snook and Sarah Shinnie officers of ESC. A decision has been made on who to award the tender to construct the new play area. Concerns were listened to and actions and changes were agreed. It is hoped that the play area should be opened by the summer holidays. This project has taken over two years to be delivered.

DS suggested that a proposed extension to Stennetts field play are goes onto the May PC agenda.

**4.8** LB reported on news items:

- New village recorder.
- Dog fouling on Stennetts.
- Pretyman room available for hire.

PC agreed to pay for an advert in the Spotlight for WH facilities and booking system including the newly refurbished Pretyman Room.

**4.9** The clerk reported a very busy workload for the PC.

The appointment of a new Village Recorder for Trimley St Mary was announced. Reanna Day has volunteered for this through the Village Recorder network. The Parish Council agreed to create a new email address for the recorder;

[villagerecorder@trimleystmary-pc.gov.uk](mailto:villagerecorder@trimleystmary-pc.gov.uk)

The PC agreed to pay for Village Recorder expenses accrued whilst doing the voluntary role for example printer paper, ink and colour printing on production of invoices/receipts to the clerk.

The clerk is busy with end of year accounts and plans to prepare these to be agreed at the next Parish Council meeting on May 12<sup>th</sup>.

## **FINANCE**

**5.1 Current balance £166,418.81 1<sup>st</sup> April 2025.**

**5.11** PC agreed to pay for WH insurance.

**5.12** DS reported that the pitch maintenance at Stennetts is within budget.

## **5.2 Approvals for payments March 2025**

Clerk N Dunn salary at NALC pay point 28 (March).	£1188.04
HMRC Tax	£306.60
Employer National Insurance (Parish Council contribution)	£107.02
Employee NIC	£38.84
Talk mobile SIM only account March 2025 to pay clerk	£9.95
EE WIFI Welcome Hall to pay Lynn Beal	£32.35

## 5.2 Paid since last meeting.

D Hunt Gardening 14&31 Mar 2025	£120.00
SALC Annual Subscription	£1076.60
Four Winds – Bus shelter clearance	£40.00
SALC PAYROLL PAYE Management	£54.00
Suffolk County Council Business Services Yellow Lines project (Upfront)	£8,495.70
Clerk ND purchases for school on behalf of PC – reclaim (Atlases, globes etc)	£762.70
Jason Davey IT services	£670.00
CAS Insurance Welcome Hall	£1,251.13
Cllr Lynn Beal repay for Microsoft 365TEAMS	£104.99
Parkers Pitches – Stennetts Maintenance	£1,665.00
Suffolk County Council - Lighting	£52.10
Cllr LB Expenses Community Partnership	£6.00
Cllr LB reclaim VE Day Flag	£7.49
Cllr LB reclaim Card and sundries	£6.74
Cllr LB reclaim biscuits for mtg	£3.00
Cllr LB reclaim Coffee for mtg	£3.95
ES Services playground inspection	£96.00
Skyline Bus shelters and noticeboard	£205.00
SCC Village Licence	£5.00

## 6.0 PLANNING

### 6.1 Planning applications received: Comments below all agreed.

#### 6.11 Planning reference: DC/24/4141/FUL

Proposal: Retrospective Application - Single storey extension to form commercial kitchen and storage building, with external duct for extract.

Site address: 79 Faulkeners Way, Trimley St Mary, Felixstowe, Suffolk, IP11 0FE

Consultation letter expiry date: 7 April 2025

TSM PC Planning Committee make the following negative comments against this application:

This is too close to housing and impactful on residents.

Have concerns as to which wall the extractor is to be fitted.

From previous consultation; noise, smell and hours of operation still need addressing as they all contribute to the impact on the neighbours.

#### 6.12 Planning reference: DC/25/1042/FUL

Proposal: Single Storey Side Extension Site address: 15 Elm Gardens,  
Trimley St Mary, Felixstowe, Suffolk,  
IP11 0TH

Consultation letter  
expiry date: 23 April 2025

No comments made. Minimal impact on neighbours.

**6.13 Planning reference: DC/25/0556/ADN**

Proposal: Non-Illuminated Advertisement Consent - AA directional signage for a  
new housing estate, Signs to be installed to lampposts using channeling  
and anti-rotational clips

Site address: Land Adjacent To Mill Farm Thomas Avenue, Trimley St Mary, Suffolk,  
Consultation letter  
expiry date: 24 March 2025

No comments made

**6.2 East Suffolk Council Decisions:**

No new decisions made for Trimley St Mary.

**7.0 Highways and Footpaths**

No new items.

It was agreed to paint bus shelters and bench in burgundy to match WH doors.

DS has received compliments about the daffodils and flowers around the village.  
Thanks given to the volunteers.

**8.0 Items to be carried forward**

The meeting was closed at 8:55 PM

Signed by Chair: .....

Date: .....

**Future meetings:**

Monday 12<sup>th</sup> May 2025

Monday 2<sup>nd</sup> June 2025

Monday 7<sup>th</sup> July 2025

Summer break in August, no meetings.

Monday 1<sup>st</sup> September 2025

Monday 6<sup>th</sup> October 2025

Monday 3 November 2025

Monday 1<sup>st</sup> December 2025