

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES FOR THE PARISH COUNCIL MEETING
HELD AT 7:30PM ON MONDAY 12TH MAY 2025
AT THE WELCOME HALL TRIMLEY HIGH ROAD**

PUBLIC OPEN FORUM

Reports from County & District Councillors, Public participation session & members questions on these items.

County and one District Councillor in attendance and three members of the public.

Opening

Chair David Southgate welcomed all and made introductions as necessary.

County Cllr Stuart Bird referred to his monthly report that was shared to the Parish Council (PC).

SB reported that he keeps an eye on the state and cuts back foliage in the pedestrian refuges on Thurmans Lane. He was disappointed to find one of the refuges was full of CityFibre materials over a week after work was completed SB has written to Suffolk Highways in complaint as the refuges was not available for safety use as designed.

A member of the public raised their disappointment of the Unitary Authority and their understanding that this was neither democratic nor has there been a referendum. It was felt that this was going to result in huge costs to the electorate and that it is being done to the area rather than with.

SB said that he supports UA. He disputed that it was undemocratic as whoever is elected by the electorate has the power to enforce their policies.

District Cllr Mike Ninnmey agreed with the member of the public that there has been no local level discussion with residents.

The new structure will be in place for the next 50 years. There will likely be an election for a UA Mayor next year but at the current time there are no certainties of the next steps.

The County and District Cllrs will keep the PC and local residents informed as they know anything.

DS concluded that we all have concerns and that the PC will respond when there is further detail or material to respond to.

MN raised that Trimley Water Tower netting has perished and wondered how the owners of the tower built in 1934 will make it safe considering the close proximity of housing.

Another member of the public raised that Trimley Railway Station has had a survey done. There is no detail at the moment. There was an open question wondering what had been done with all of the funds raised for the Trust – considered to be in excess of £25K. More on this idc.

The Parish Council business meeting opened at 8.05pm.

1. Opening

1.1 Welcome from DS to all attendees, thanking everyone for their continued diligence and voluntary time given to the Parish and its residents.

1.2 Cllrs in attendance:

David Southgate (DS)

Richard Kerry (RK)

Lynn Beal (LB)

Mick Richardson (MR)

Linda Knock (LK)

1.3 Apologies:

Bryan Frost (BF)

Colin Jacobs (CJ)

1.4 Declaration of interests: All represent and manage the corporate Trust for the three Trust Charities.

2.0 Minutes of 7th April 2025 were agreed and signed.

3.0 Parish Councillors Reports

3.11 LB reported that the Welcome Hall Trust managed by the PC now has its own website (under construction) which houses the calendar and booking form. Signage has been updated at the hall; safety equipment is being updated and its all going well under new management.

3.12 LB, DS, CJ and BF formed a working party meeting local MP Jenny Riddell-Carpenter. A 1hr meeting was held in the newly refurbished Pretyman Room at the Welcome Hall.

The MP was given a precis of the work done by the PC and major issues within the Parish. Subjects covered in the meeting were:

- Unitary Authority

- SCC treatment of the PC application to install a new pedestrian crossing following safety concerns. MP JRC confirmed that road safety is one of their key objectives. The yellow lines installation and parking issues were also discussed.

- The Parish Council raised that this area is short of public accessible green space. Other PC projects were discussed.

The MP has a meeting with Bidwells planned.

This is not a political council and has members of all parties represented, this is a working non-political council representing local views and issues.

JRC MP explained that their week is usually 3 x days in Parliament, 2 x days in constituencies and surgeries etc.

LB gave thanks to MN for financial support for the refurbishment of the Pretyman Room.

4.0 Items for discussion

4.1 There is no update on the proposed pedestrian crossing. Keep on the agenda for future planning. Was raised with MP JRC.

4.2 MR reported that on 7th May Suffolk Highways held a consultation for additional yellow lines to those already proposed. MR to establish the costs. This was proposed and agreed. The safety aspects of this project were supported by PC.

Thanks were given to MR from DS for all their work on this project.

4.3 LB is going to be a judge at the recycled fashion show at the school fete on 28th June.

4.4 DS and Clerk attended an on-site meeting with members of ESC and the Play Equipment provider to finalise the contract and installation dates and conditions of the new play area on Faulkeners Way. Changes were discussed and agreed. The installation should happen early in the School Summer Holidays.

DS reported that ESC are considering CIL (Construction Infrastructure Levy) matched funding of play schemes in East Suffolk. DS has submitted a report and CAD Design for additions and updates to the Stennetts play area. The application is being made for CIL funding which could include Parish Council Precept funding of circa £9.5K.

SB has some funding available. It was agreed that across the two Trimleys that recreational space is insufficient.

Each year the Parish Council makes a donation in support of Rosebery Café summer projects. This year it was agreed to donate £400.00 towards cookery lessons for the children and also the bouncy castle rental too. Proposed and agreed.

4.5 LB has applied for a '90 Years Penguin' Book Library to put by the noticeboard outside the Welcome Hall. If the PC is unsuccessful in this bid then it was proposed and agreed that the PC would purchase a glass fronted weather proof book case instead.

4.6 Clerk to contact SALC re advertising the RFO role. It was agreed to put an advertisement in the noticeboard from 12 May 2025 to Sunday 25th May inclusive for the 5 hour per week role for a qualified individual to support the clerk due to the increase in workload.

AGM and APM date agreed. The next PC Business meeting is on Monday 2nd June to start now at 7PM to incorporate the AGM/APM meetings. Agenda templates to be shared and put in noticeboard too.

Chair, Vice Chair and Clerk to draft reports for the AGM. The APM is the meeting where Chair and other positions and committees are voted in for the coming year.

The annual accounts and AGAR (Annual Governance and Accountability Return) 2024/25 will be covered on the main agenda.

4.7 Items for publication – LB due 2nd June:

- Chairs annual report.
- Yellow lines projects amendment and updates.
- Rosebery Café Summer events and arrangements.

FINANCE

5.1 Current balance £206,736.26 as at 7th May 2025.

Income April 2025:

- Precept payment 1/2 £29,000.00
- CIL payment £18,420.54

5.2 Approvals for payments March 2025

Clerk N Dunn salary at NALC pay point 28 (March).	£1188.04
HMRC Tax	£306.60
Employer National Insurance (Parish Council contribution)	£167.47
Employee NIC	£38.84
Talk mobile SIM only account March 2025 to pay clerk	£9.95
EE WIFI Welcome Hall to pay Lynn Beal increase at 31 March 2025 to £34.42. Includes shortfall for April £2.07	£36.49

5.2 Paid since last meeting.

D Hunt	Gardening April	£160.00
Four Winds Maint Ltd	WH/PC Shed materials	£3,000.00

TSM School	Grant garden tools for children	£150.00
TSM School	Reading Challenge	£500.00

6.0 PLANNING

6.1 Planning applications received:

6.11 Planning reference: DC/24/4141/FUL

Reference DC/24/4141/FUL

Application Received Mon 18 Nov 2024

Application Validated Thu 28 Nov 2024

Address 79 Faulkeners Way Trimley St Mary Felixstowe Suffolk IP11 0FE

Proposal Retrospective Application - Single storey extension to form commercial kitchen and storage building. External duct and extraction flue.

Status Awaiting decision

Appeal Status Not Available

Appeal Decision Not Available

There are 41 documents associated with this application.

PC consulted again and no additional comments made to those already submitted.

6.2 East Suffolk Council Decisions:

No new decisions made for Trimley St Mary.

7.0 Highways and Footpaths

No new items.

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8.0 Items to be carried forward

- Christmas and Fund raiser quiz

The meeting was closed at 9:05 PM

Signed by Chair:

Date:

Future meetings:

Monday 2nd June 2025

Monday 7th July 2025

Summer break in August, no meetings.

Monday 1st September 2025

Monday 6th October 2025

Monday 3 November 2025

Monday 1st December 2025