

**TRIMLEY ST MARY PARISH COUNCIL  
MINUTES FOR THE PARISH COUNCIL MEETING  
HELD AT 7:30PM ON MONDAY 3<sup>RD</sup> MARCH 2025  
AT THE WELCOME HALL TRIMLEY HIGH ROAD**

**PUBLIC OPEN FORUM**

**Reports from County & District Councillors, Public participation session & members questions on these items.**

**County and one District Councillor in attendance and no members of the public.**

- 1 Opening** DS opened the meeting welcoming all, thanking everyone for coming. Two members of the public in attendance. Invited reports from County and District Councillors.

. County Cllr Stuart Bird (SB) reported that the negotiations around Suffolk Libraries has led to them being bought back under the Suffolk County Council (SCC) to maintain a short-term service. To continue as was would have broken Government Procurement Law.

SCC guarantee all 46 libraries will remain open at the current opening hours and additional funding would be available.

DS agreed that it was good that the library services are being sustained and that frontline services will remain.

LK stated that the library is a charity and asked how much the charitable funding was worth.

SB would look into the charitable funds. The service would continue after June 1<sup>st</sup>. Could change in longer term.

SB reported that he will be in receipt of Locality and Highways budgets in April.

No further questions from the floor.

The Parish Council business meeting opened at 7:45pm.

**1. Opening**

1.1 Welcome from DS to all attendees, thanking everyone for their continued diligence and voluntary time given to the Parish and its residents.

**1.2 Cllrs in attendance:**

David Southgate (DS)

Richard Kerry (RK)

Lynn Beal (LB)

Colin Jacobs (CJ)

Linda Knock (LK)

Mick Richardson (MR)

Bryan Frost (BF) attended by TEAMS. Observation and contributions but no voting.

**1.2 Apologies:** None.

**1.3 Declaration of interests:** All represent and manage the corporate Trust for the three Trust Charities.

**2 Minutes** of 3<sup>rd</sup> February 2025 were agreed and signed.

**3 Parish Councillors Reports**

**3.1** LB secured 460 saplings in November – must decide where they are to go.

**3.2** DS reported that the flooding issues in St Marys Close have been resolved. 14 x culverts and soakaways in the immediate area were cleared and cleaned.

**3.3** DS reported that the junction between Station Road and The Avenue has smaller pipework so will need monitoring after heavy downpours.

**4 Items for discussion**

**4.1** There is no update on the proposed pedestrian crossing. Keep on the agenda for future planning.

**4.2** MR had a response about the yellow lines project. Professional services invoice £8495.70 needs to be paid upfront. The installation will be between £2850 and £3480 totalling a maximum of £11975 as a ball park figure.  
Proposed and agreed. Clerk to pay up front on receipt of invoice.

**4.3** LB has spoken with the school. Clerk to order and pay for atlases, globes etc. School to deal with other purchases and reclaim from Parish Council after the Easter holidays.

**4.4** LB proposes that the Christmas event is held at the Welcome Hall. That there will be a tree on East Green but due to weather and safety concerns the event will be indoors which will include the children singing TBC. LB will be organising another fund-raising quiz as the 2024 one was so well supported and popular.

**4.5** DS proposed that there is a secure storage shed at Trimley Welcome Hall for the Parish Council, this was raised at the recent Trust meeting. Due to location and drains it has been recommended that a bespoke purpose built shed with utilities access built in is constructed. The costings and principals were proposed and agreed. Invoice to be sent to the clerk for payment of £6750.00.

**4.6** DS explained that due to the commercial in confidence rules of government procurement tenders that full feedback would be given after the tender has been awarded.

There are discussions ongoing about extending the existing activity area at Stennetts. Updates in future meetings.

**4.7** LB confirmed news articles on flooding and yellow lines.

**4.8** Clerk reported that workload is beyond the 15 hours per week worked and will liaise with Chair about next steps.

## **5 FINANCE**

### **5.1 Current balance £181,156.62 27<sup>th</sup> February 2025.**

### **5.2 Approvals for payments March 2025**

Clerk N Dunn salary at NALC pay point 28 (March)	£1187.74
HMRC Tax	£306.80
Employer National Insurance (Parish Council contribution)	£107.02
Employee NIC	£38.84
Talk mobile SIM only account January 2025 to pay clerk	£9.95
EE WIFI Welcome Hall to pay Lynn Beal	£32.35
D Hunt Gardener	£40.00
Reading Challenge and small prizes for Trimley St Mary School	£500.00 Grant TBC
Magnifying glasses Trimley St Mary School	£45.00 Grant TBC
Gardening Tools for children Trimley St Mary School	£150.00 Grant TBC

### **5.2 Paid since last meeting.**

East Suffolk Services – ROSPA repairs on play equipment and surface replace /repair.	£8453.54
PAYE underpayment NIC HMRC	£256.97
Labelcraft – school book stickers	£315.00
Parkers Pitches Drainage Dec 2024	£420.00

LB proposed that the PC adopts Microsoft 365 for Teams conference calls etc. Agreed.

## **6.0 PLANNING**

**6.1 Planning applications received:**

**6.12** None received during February.

**6.2 East Suffolk Council Decisions:**

No new decisions made for Trimley St Mary.

CIL payments discussed briefly.

**7.0 Highways and Footpaths**

CJ reported some footpaths are awaiting action.

**8.0 Items to be carried forward**

- CIL funding
- PC Cllr payments

The meeting was closed at 8:52 PM

Signed by Chair: .....

Date: .....

**Future meetings:**

Monday 7<sup>th</sup> April 2025

Monday 12<sup>th</sup> May 2025

Monday 2<sup>nd</sup> June 2025

Monday 7<sup>th</sup> July 2025

Summer break in August, no meetings.

Monday 1<sup>st</sup> September 2025

Monday 6<sup>th</sup> October 2025

Monday 3 November 2025

Monday 1<sup>st</sup> December 2025