

**TRIMLEY ST MARY PARISH COUNCIL**  
**MINUTES FOR THE PARISH COUNCIL MEETING**  
**HELD AT 7:30PM ON MONDAY 5<sup>th</sup> FEBRUARY 2024**  
**AT THE WELCOME HALL TRIMLEY HIGH ROAD**

**PUBLIC OPEN FORUM**

**Reports from County & District Councillors, Public participation session & members questions on these items.**

The meeting opened with the public open forum. The Chair welcomed County Councillor Stuart Bird and District Councillor Lee Reeve.

Further to the monthly reports received from the councillors Lee Reeve (LR) was invited by the Chair DS to update the Parish Council:

LR – the new changes to planning procedures were outlined. A new Call-in procedure has been introduced with immediate effect. Objections made by the Parish Council during the normal 21-day consultation period must be communicated to the ward(district) councillor. Parish Council members must now either support and application with reasons or object to a planning application supported by reasons.

Parish Councillors raised that they were aware that at least one planning application for 2024 was sent to Felixstowe Town Council and not Trimley St Mary Parish Council in error. The clerk to let LR know which application and LR will follow this up.

LR reported that the North Felixstowe Garden Village public meeting was a little disorganised including omission of public questions which was later allowed following objection from attendees. The main issues raised from the floor were those regarding lack of infrastructure: schools, medical facilities and leisure facilities to accommodate an increasing population.

LR informed the PC that collection of food waste, glass and tetra packs will be introduced in April 2026. There is insufficient funding and the process for the kerb side collection is as yet unknown. The District Council collects the rubbish and the County Council disposes of the rubbish.

LR – all Locality Budget requests must be in by 29<sup>th</sup> February.

Conty Councillor Stuart Bird (SB) suggested that a set-up cost to put Wifi to the village hall maybe covered by ECB funding but not any ongoing bills.

SB gave a short update on County Funding and budget. Meetings on 15<sup>th</sup> February to finalise details.

The Parish Meeting opened at 7:55pm.

**1.1** The Chair David Southgate welcomed all to the meeting. DS gave thanks to the contribution from all Parish Councillors for all of their hard work through the last month.

**1.2** In attendance:

Tricia Goulden  
Linda Knock  
Colin Jacobs  
Lynn Beal  
David Southgate  
Richard Kerry  
Mick Richardson

**1.3** Apologies were received from Sue Cox (SC) and Bryan Frost (BF).

**1.4** There were no Members' declarations of pecuniary or non-pecuniary interests declared. There are three Trusts and that all Parish Councillors become Trustees on election or co-option.

## **2 Minutes**

**2.1** The minutes from the Parish Council meeting of 8<sup>th</sup> January 2024 were agreed by the Parish Council and duly signed.

## **3 Parish Councillors Reports**

**3.1** Tricia Goulden (TG) reported that Robin Hill from Bidwells had erected an owl box on Blofield track and pledged two more owl boxes on the estate. TG wanted to thank and recognise this act.

**3.2** Linda Knock (LK) has been having ongoing issues with broadband so not always able to access her emails.

**3.3** Colin Jacobs (CJ) and Sue Cox (SC) had attended the North Felixstowe Garden Village meeting and found the speakers to be remote and that questions were not answered. There have been no agreements with the land owners yet and it is still at an early stage being driven by East Suffolk Council.

**3.4** David Southgate (DS) reported that the vandalised bin had been replaced at Stennetts playing field. A quotation has been received to maintain trees around Stennetts playing field and to remove one tree - £1380.00. This work was proposed and agreed by PC.

**Action** – clerk to place work order.

**There are signs up at Stennetts Playing Field preventing dogs being walked there.**

People are walking their dogs up there and not clearing up the mess. Further actions are being considered as this is primarily a children's play area.

**Action:** DS will share the data from the Speed Camera gathered by Colin and his wife with all attendees.

**3.5** Richard Kerry (RK) reported that Kirton Village Hall has passed an EE Wifi box to Trimley St Mary PC for trial at the Welcome Hall. If successful a new contract with EE will be set up. This will likely have to be set up as a business account as is non-residential address. This will be welcome news for hirers and meeting attendees alike. Thanks to Kirton.

#### 4 Items for discussion

**4.1** LB gathered news articles from the floor for the monthly publication including: a list of what has been done over the year, the new owl boxes on Trinity College Estate, mention of new Councillors and WiFi.

**Action:** the website needs updating in areas. CJ

**4.2** DS, along with LB, SB, Paul West and Justin from Highways had a meeting about a proposed new pedestrian crossing near the shop, pub, churches and the Welcome Hall on the High Road. A feasibility study and design process if agreed will need to be funded by the Parish Council.

**4.3** LK – no update on the rail level crossing.

**4.4** ESC has agreed to generate an invoice for the Play equipment and works in May this securing the Locality Budget funding assistance provided by SB. Unclear whether the consultation process has happened.

**Action:** Clerk to circulate correspondence regarding ESC and Locality Budget to attendees,

**4.5** Clerk reminded the Parish Council to review their parts of the Parish Plan.

**4.6** MR reported that he had received an email from Anglian Water explaining that the Parish Council is not a statutory body so must pay £36.00 for each map of part of Trimley St Mary identifying the drainage infrastructure. The whole village being mapped in this way could cost in the region of £4/500.

**4.7** The Litter Picker applications have not been processed yet.

**4.8** On behalf of Bryan Frost (BF) the clerk raised that there is an outstanding payment from the charitable trusts for the time that the clerk spends administering the three trusts. After some discussion it was decided to waive this payment this year and to reconsider the approach going forward at a future Trust Meeting likely in April 2024.

#### 5 FINANCE

**Current balance £161,330.95 as at 2<sup>nd</sup> February 2024.**

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##### 5.1 Approvals for February.

Clerk N Dunn 60 x hrs @paypoint 28	£1090.31
HMRC Tax	£281.60
Employer National Insurance (Parish Council)	£89.69
Talk Mobile SIM only February 2024 – paid to Clerk	£9.95

##### 5.2 Paid since last meeting see separate sheet.

Cllr Mick Richardson for AWA Map Digdat ref: 1359572	£36.00
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**6.0 PLANNING**

**6.11 DC/23/4786/VOC**

Variation of Conditions of Planning Permission DC/20/4654/VOC.

Land to the rear of 173 to175 High Road, Gaymer’s Lane, Trimley St Mary Felixstowe.

Address has been corrected.

The Parish Council Planning Committee has no comment to make against material planning considerations, neither in support or in the negative. The ridge height should not impact adversely on neighbouring properties.

**6.2 East Suffolk Council Planning Decisions.**

Parish Councillors raised that they were aware that at least one planning application for 2024 was sent in error to Felixstowe Town Council and not Trimley St Mary Parish Council for consultation. The clerk to let LR know which application and LR will follow this up.

There have been no decisions this month.

**7.0 Highways and Footpaths**

CJ commented on the blocked drain under the A14, as flooded again. This has been reported to Highways Agency again as it is the property of the HA. It is not County Council responsibility.

Flooding issues discussed and gritting work around Fagbury Point.

White line repainting works have begun near the Avenue. There are 18 sites identified needing remedial action.

**8.0 Items to be carried forward to the next meeting Monday 4<sup>th</sup> March 2024 7:30PM**

- Pot holes in roads and tracks.

The meeting was closed at 09:03PM.

Signed by Chair: .....

Date: .....

**Future meetings:**

2024 February 5th Parish Council Monthly Meeting Minutes v1.0

Monday 4<sup>th</sup> March 2024

Monday 8<sup>th</sup> April 2024

Monday 13<sup>th</sup> May 2024

Monday 3<sup>rd</sup> June 2024

Monday 1<sup>st</sup> July 2024

No meeting August 2024

Monday 2<sup>nd</sup> September 2024

Monday 7<sup>th</sup> October 2024

Monday 4<sup>th</sup> November 2024

Monday 2<sup>nd</sup> December 2024