

TRIMLEY ST MARY PARISH COUNCIL
MINUTES FOR THE PARISH COUNCIL MEETING
HELD AT 7:30PM ON WEDNESDAY 4th October 2023
AT THE WELCOME HALL TRIMLEY HIGH ROAD

PUBLIC OPEN FORUM

Reports from County & District Councillors, Public participation session & members questions on these items.

The meeting opened with the public open forum.

County Councillor Stuart Bird:

- SB has made a donation of £1490 to Cruise Bereavement.
- Reminder for parents that the application closing date for primary schools is 31st October 2023 and for secondary schools the closing date is 25th January 2024. 94% get their 1st preference and 98.5% get one of their top three preferences.
- The County budgets have put £40M on top of last year's budget just to stand still. This will mean that savings and efficiencies will be considered at meetings.
- SB reported that the overgrown areas on Kirton Road to Innocence Lane will have a decision this week.
- The repainting of the white lines outside the Mariners Public House was agreed in August to be done within 8 weeks. SB will chase before the October 20th deadline.
- Thurman's Lane step-offs are badly overgrown. This is being pursued.
- The Parish Council has received a complaint about parking in Addington Road. SB advised that residents could apply for white-lines outside their houses but are reminded that there would likely be a cost involved for the individuals.

Action clerk to respond.

Action Stuart Bird to arrange a meeting with his contacts from Highways and the Parish Council about general white line painting around junctions in the village.

District Councillors Mike Ninnmey and Lee Reeves sent their apologies and brief through the chair DS.

MN is working with Dr Feltwell on the Local Healthcare Foundation Trust. They have found that the is an under calculation of 10K people in the area. Haven Health and Central Surgery have capacity.

MN/LR are working with East Suffolk Council for funding through CiL to fund the shortfall.

The Parish Meeting opened at 7.55pm.

1.1 The Chair David Southgate welcomed all to the meeting. DS showed his appreciation for the hectic month that the Parish Councillors have had. DS thanked all Parish Councillors for all of their hard work.

In attendance:

David Southgate Chair
Lynn Beal Vice Chair

Colin Jacobs
Bryan Frost
Sue Cox
Michael Richardson
Linda Knock (to be co-opted)

Apologies were received from Tricia Goulden.

1.2 There were no Members' declarations of pecuniary or non-pecuniary interests declared. There are three Trusts and that all Parish Councillors become Trustees on election or co-option.

2. Minutes

2.1 The minutes from the Parish Council meeting of 6th September were agreed by the Parish Council and duly signed. BF would like to see the details of the monthly finances incorporated back into the body of future minutes.

3. Parish Councillors Reports

3.1 SC and CJ attended the cross-Parish meeting. SC explained that there were concerns raised in the meeting about housing and water extraction. The Suffolk Coastal District plan is due for review 2025. The review process is already under way.

CJ explained that there were concerns for the impact that Sizewell will have on water extractions from Levington and lorry parks. It is not Anglia Water up at Sizewell. There will be tankers parking near 7 Hills Crematorium taking water to Sizewell for construction. SC and CJ undertook to go to another meeting.

3.2 BF nothing to report.

3.3 LB reported that the overgrown hedge at Bridleway #1 and Viewpoint on Fagbury Cliff have been cut back.

3.4 DS attended a workshop with Trimley St Martin Parish Councillors regarding Kingsfleet (Bellway/adjacent Reeve Lodge construction). Although a safety road crossing is within the plans this is unlikely to happen until later in the project. DS proposed that a survey of the Welcome Hall, Two Sisters, Mariners Public House and shop area of the High Road was commissioned. This is to gauge a price for a suitable safety road crossing to be installed as soon as practicable. A bid for CiL funds could be raised.

All agreed to investigating the various options and potential costs.

3.5 SC nothing to report.

3.6 MR nothing to report but will investigate Anglia Water drain situation for November meeting.

4. Items for discussion

4.1 Linda Knock was invited by the Chair to re-join the Parish Council after a period of not being a Parish Councillor.

4.2 DS proposed that to improve attendance and encourage new Parish Councillors to join Parish Council that the monthly meetings would be changed from Wednesdays to the first Monday of the month. Where this falls on a Bank Holiday Monday the meeting would then be held on the 2nd Monday of the month. For the latter the clerk requested that financial approvals be approved via email so that payees were not inconvenienced by late payment. Agreed.

Action: Clerk to circulate new dates to Parish, District and County Councillors.

4.3 LB to update on news articles for Spotlight. Spotlight prints the Parish Council a free article every month as we report news. Anything else that is not considered as news must be on a paid article. This must be by agreement and budgeted accordingly.

November:

- Remembrance Armistice.
- Christmas tree lighting event.
- Advertise for tree wardens for the village.

December:

- Any articles to LB asap.
- Thank you to individuals.
- Neighbourhood Watch.

4.4 DS reported that the consultation period for Faulkner's Way play area is still ongoing. The funds were ring-fenced and approved. The consultants will be contacting the school for a survey of what the children would like.

4.5 LB and DS attended a workshop meeting with Yvonne, Paul and Bob from Trimley St Martin Parish Council. This was about Common areas within Trimley St Mary that are abutting developments in Trimley St Martin. All had similar opinions regarding the proposal for 3 acres on Howlett Way development by end of Thurman's Lane to be made into a dog area. Concerns:

- This type of area is not supported by the Kennel Club.
- Might not be clean and could be a site of infection.
- In favour of environment being protected and believe that this initiative is driven by Natural England.
- concerns about management of the land.
- need to let the planning consultation know concerns.

Secondly, the public open space on the Kingsfleet/Reeve Lodge development. Trimley St Martin Parish Council sent a 216 page document about the management of the whole site to Trimley St Mary Parish Council as the open public space is within Trimley St Mary.

LB said that the area Southeast of Gun Lane does not have clear management of the orchard, watering of trees etc.

The Parish Council would like comments made on the Planning Portal about a Community Plan for managing the orchard and public area within our village.

It was suggested that a proposal is made that there is a proper gated entrance at Gun Lane and the area should be available for the whole community to access.

Need to investigate who owns the boundary between the open space and the allotments.

Action: Clerk to write to planning for an extension of the consultation deadline as Parish Councillors have only just been sighted on the large management document.

4.6 The Parish Council has acquired a piece of land as additional playing field. The council has an obligation under the Fields and Trust to provide 2.4 hectares per 1,000 people. As the contracts are completed more details will become available.

4.7 The Thomas Avenue development street name suggestion. LB suggested that the Parish Council proposes the name Audrey Pine, a local school teacher. Subject to the name meeting stringent criteria.

4.8 Climate Change update. The lead TG sent her apologies. Absence limits what can be discussed. DS said that we are endeavouring to cover most items under the new Climate Change plan within the Parish Plan. The Parish Council has a Cycle initiative. The Parish Council must meet its remit and not be seen to be telling parishioners what they should be doing. MR volunteered to support TG going forwards as he has experience in the road safety area in particular.

4.9 SC gave an update on Neighbourhood Watch. Since Tony Allen and team retired, the monies raised are to be recycled back into the new Neighbourhood Watch scheme via the Parish Council and Parish Plan.

SC attended AGM of Neighbourhood Watch. SC proposed that she works with other local groups e.g. Roseberry Café and Church Café. The emphasis is moving away from traditional crimes like burglaries and more towards a focus on cybercrime.

For the 2023 Christmas light-up event, the children from Trimley St Mary Primary School have been invited to sing carols. Neighbourhood Watch has public liability insurance. LB to ask school about insurance.

As part of the ring-fenced funds SC suggested that glow sticks or something similar were given to the children.

Neighbourhood Watch matters will appear on the Parish Plan going forwards.

4.10 SC will research Christmas tree options and liaise with electrician for lights and the team to put the tree up. LB will ask Canon Dotchin if he would speak at the event. There will be no refreshments.

4.11 The village planting is aligned to the Parish Plan where enhancement of the village centre, volunteer gardeners have planted and maintained the plants for years. Plants and bulbs have been ordered and LB and SC will be helping the volunteers on Sunday.

4.12 Tablets and a laptop have been purchased and distributed to Councillors that need them. The Parish Councillors have been asked to send their hardware serial numbers by email to the clerk along with an undertaking to use solely for Parish Council business and to return to the clerk when Parish Council tenure terminates. These items will be added to the village asset list.

4.13 Safe cycling is promoted within the village. An unenforced cycle lane has been on the High Road for sometime but is mainly inaccessible to cyclists due to the parking of private vehicles across the safe routes. Former Councillor Gareth Prosser sent out a strategy setting up a cycling/walking group. All agree that they support the safe cycling initiatives.

4.14 Armistice Day falls on Saturday 11th November 2023. Laying of a wreath will be at the War Memorial at Reeve Lodge from 10:50am. There will be a bugler and the Chairman will speak.

On Sunday the 12th November there will be a service at St Martin's Church, followed by wreath ceremonies in Two Sisters at the Memorial window and then for the wreaths to be laid at the Warm Memorial in the churchyard by Tim from Brands Garage.

LB will publicise Armistice Remembrance events on Facebook.

5. FINANCE

5.1 Payments made.

Remembrance wreaths x 3 @£25.00 each.	Royal British Legion Poppy Shop purchased by clerk N Dunn	£75.00
Councillor expenses.	Lynn Beal	£19.50
McAfee	Lynn Beal	£39.99
Currys Tablet covers x 6	Parish Council	£187.20
Currys Tablet Covers x 6	Paid in error refund in October 2023	£187.20
Plants and bulbs	Garthwaite – Lynn Beal	£89.47
Clerks phone & emails	Vodafone by Direct Debit	£40.47

5.2 Approvals agreed.

Salary Clerk N Dunn pay point 21 60 x hours	£780.90
HMRC Tax	£195.40
Employer National Insurance	£30.12
A Halliday Litter Picking	£80.00
Daniel Hunt gardening and grass cutting	£200.00
SALC PAYE management 6months to 30 Sept 2023	£27.00

5.3 No donations.

5.4 The 2nd instalment of the precept of £28k was received 29 September.

The completed annual accounts and certificate were received on 29 September 2023 from the external auditors PKF Littlejohn. They have been shared on social media and displayed on the village noticeboards.

6.0 PLANNING

New Parish Councillor Linda Knock will be on the Planning Committee.

6.1 Applications received

6.11 DC/23/3433/FUL

The Rainbow House, 15Farriers Went, Trimley St Mary, Felixstowe, IP11 0XE.

Single storey garden gym outbuilding.

Trimley St Mary Parish Council Planning Committee made a comment regarding noise attenuation of a lightly constructed building like this with double glazed patio doors being insufficiently sound proofed for loud noise and music often associated with gyms. The building is close to the boundary with near neighbours so noise disruption is likely.

6.12 DC/23/3237/ARM

Land adjacent to Reeve Lodge, High Road, Trimley St Martin, Suffolk (Bellway Construction)

Trimley St Mary Parish Council would like it noted that the play area and orchard are within the boundary of Trimley St Mary not Trimley St Martin.

The Parish Council request a substantial fence to be erected between the public open space and the allotments on Town Field.

Trimley St Mary Parish Council would like reassurance that management and costs of maintaining the green areas within the parish of Trimley St Mary do not fall to the to Parish Council. The Parish Council would like to understand the benefits and access of the open space to the parishioners of Trimley St Mary.

6.2 East Suffolk Council Planning Decisions.

There have been no decisions this month.

7.0 Highways and Footpaths

CJ cleared the Candlet and Capel track so that it is passable again.

The Tree Warden advertisement will go live soon on social media.

**8.0 Items to be carried forward to the next meeting Monday 6th November 7:30PM
- Christmas.**

The meeting was closed at 09.35PM.

Signed by Chair:

Date:

Future meetings:

Monday 6 th November 2023	Monday 3 rd June 2024
Monday 4 th December 2023	Monday 1 st July 2024
Monday 8 th January 2024	No meeting August 2024
Monday 5 th February 2024	Monday 2 nd September 2024
Monday 4 th March 2024	Monday 7 th October 2024
Monday 8 th April 2024	Monday 4 th November 2024

V1.0 4th October 2023 Parish Council Meeting Minutes.

Monday 13th May 2024

Monday 2nd December 2024