

TRIMLEY ST MARY PARISH COUNCIL
MINUTES FOR THE PARISH COUNCIL MEETING
HELD AT 7:30PM ON WEDNESDAY 6th September 2023
AT THE WELCOME HALL TRIMLEY HIGH ROAD

PUBLIC OPEN FORUM

Reports from County & District Councillors, Public participation session & members questions on these items.

The meeting opened with the public open forum.

Councillor Mike Ninnmey will be coming later.

A member of the public asked for permission to sow wild flower seeds on a meadow area in Faulkner's Way. Permission granted.

The Chair closed the public open forum thanking individuals for their contributions.

The Parish Meeting formal business commenced at 7.39pm.

1.1 The Chair David Southgate welcomed all to the meeting. DS Thanked all Parish Councillors for all of their hard work over the summer.

DS had a meeting with Bidwells Robin Hill and CLLR Mike Ninnmey and CLLR Lee Reeves as an introduction to the new councillors.

In attendance:

David Southgate Chair
Lynn Beal Vice Chair
Colin Jacobs
Bryan Frost
Tricia Goulden
Michael Richardson (Co-option later on the agenda)

Apologies were received from Sue Cox.

1.2 There were no Members' declarations of pecuniary or non-pecuniary interests declared. There are three Trusts and that all Parish Councillors become Trustees on election or co-option.

2. Minutes

2.1 The minutes from the Parish Council meeting of 5th July were agreed by the Parish Council these minutes and those from the May meeting were duly signed.

3. Parish Councillors Reports

3.1 Colin attended the Parish Councils meeting with ESC – ESPA. The attendees included ESC Leader, Environment and Chief Executive for a walking tour of all construction in the villages.

All items highlighted of interest and addressing:

- One exit site.
- Gun Lane
- Proposed fencing between the allotments and the new Bellway estate are inadequate.
- Howlett Way development site dog area.
- Amenity
- Thomas Avenue.

A report has been sent and a further meeting planned for 18th September.

There is also concern about Sizewell, storage and delivery tankers to use water from Levington. They are concerned about extraction of water. Local District Councillors are concerned about water in this area.

3.2 Bryan gave a brief update on transport and buses. David gave thanks to Bryan for his ongoing efforts around repainting the white lines outside the Mariners Public House. The highways contracts changeover to a new provider on 1st October, so not expecting immediate action.

3.3 Lynn reported that the new water tap outside the Welcome Hall has been received positively with 6303 views of the post on Facebook. A dog bowl has been provided. Lynn will be on community radio about the taps on 8th September. The PC wasn't able to get one put on the outside of Victoria Pavilion at Stennetts playing field. The main users have undertaken to make water available to anyone when the Pavilion or Roseberry Café are open. Tricia asked if it would be possible to have a tap at Searson's Farm on Cordy's Lane. David reported that Bidwells will be cutting back vegetation at the Viewpoint on Fagbury Cliff and also will make good then damage on the benches too.

3.4 Tricia had nothing to report.

3.5 Mike Ninnmey arrived and gave a report from District councillors August Report.

4. Items for discussion

4.1 Publication of news articles Lynn articles for October publication in Spotlight Magazine will be:

- Remembrance.
- Raise a Parish Praise for those who have tidied up Faulkner's Way.
- For November – a Parish Praise for Tony Allen and Team for their Neighbourhood Watch Christmas lighting events.

Could Councillors consider items for October and let Lynn know of any articles for publication.

4.2 Trimley village fete 2024. Item cancelled.

4.3 David reported that there has been no change to the Faulkner's Way play area project since last meeting. There will not be a large slide as this would have insurance implications.

4.4 Tricia reported on the progress with the Climate Change plan. There is a possible funding opportunity with regards to the EV charging point proposed for Signals. This is private property and the Council is not comfortable using public money. It was decided that no decision would be made at this meeting. David suggested looking into lamppost charging points and whether there was any grant funding available. Tricia has a meeting with Trimley

St Mary Primary School head teacher on 19th September. Tricia will propose a climate change meeting in November inviting parishioners to be part of the climate action plan. Tricia reported that an EPC certificate was obtained for Trimley Welcome Hall. It shows level E energy efficiency. There is an action plan which will need addressing by the Trust. There is possible funding available which the WH Trust could apply for to improve the energy efficiency of the Welcome Hall.

4.5 David reported on behalf of Sue that the previous Neighbourhood Watch scheme had transferred their remaining funds to the Parish Council account. £783.00 is now ring-fenced for the new all village Neighbourhood Watch scheme.

4.6 The Clerk reported that she had been in touch with Felixstowe TC Clerk about councillor expenses. This is something that they are reviewing and will share their findings with the Clerk in due course.

Lynn had received a quotation from Currys for notebooks and a laptop for Councillors where required. These tablets and a laptop would enable councillors to manage Parish Council business separately to personal data management and private pc usage. It was agreed that where councillors are happy to continue to use their own devices that this was acceptable subject to proper security procedures and separation being applied. A policy change was agreed.

4.7 The clerk has approached the Elveden Estate for purchasing a Christmas Tree for the village. Awaiting a reply. Report next meeting.

4.8 Village glass recycling carried forward.

4.9 Lynn explained that we are on the 4th year of the Parish Plan. £250.00 per year was allocated to planting. Lynn proposed that £350.00 was allocated for this year. Agreed. Tricia, Sue and Colin offered assistance with planting.

4.10 The Reeve Lodge/Howlett Way construction plans include areas of open space which are within Trimley St Mary parish boundaries whilst the states and building is within Trimley St Martin. There is an area of orchard and dog walking space next to Reeve Lodge and some 3 areas for amenity and dog walking between Thurman's Lane and Church Lane. There are a number of concerns regarding costs and future management and public access of these areas. David is arranging an informal workshop with St Martins for a cross parish response.

Action – David to arrange workshop.

4.11 Remembrance at Reeve Lodge Memorial will be on Armistice Day Saturday 11th November 2023 10.45am. Tim from Brands Garage, wearing full uniform, has offered to lay a wreath at the Sunday Church Service – one wreath Trimley St Mary's Church memorial window inside Two Sisters and then to take both the wreaths to the War Memorial. One wreath will be taken to the Memorial bench.

Action: Clerk to order 3 x wreaths about £20 each.

4.12 The census is not yet available at village level. The Parish Council is not happy.

4.13 Lynn updated the Facebook pages with details of the Cycle Tour of Britain stage, starting and finishing in Felixstowe 10:45am – passing through the villages.

4.14 Christmas arrangements. The clerk normally organises the logistics. The normal tree supplier can no longer provide a tree so one must be purchased this year. The tree erection/planting and electrics for the lights need to be arranged once the tree situation is finalised. Tricia will invite the school to sing some carols at about 4:30pm and light up to be arranged for the Friday in November.

4.15 David as Chair invited Mick Richardson to join the Parish Council as a co-opted councillor. Formalities completed.

4.16 The Parish Plan is to be reviewed and updated for the November meeting. Clerk to action until a new Council volunteer is found. A proposal has been made to change monthly meeting days to a Monday from Wednesdays. Carry forward to October for a decision to be made.

5. FINANCE

5.1 Payments made.

5.2 Approvals agreed.

5.3 see attached sheet showing payments on Scribe. No donations this month.

5.4 the completed audited accounts have always been displayed by 30th September. We are aiming to meet this objective again this year in spite of challenges and delays with the auditors.

6. PLANNING

The Gaymer's Lane site now has a secure fence following an online report being made.

6.1 Applications received

None received.

7. Highways and Footpaths

Colin reported that the path at Gaymer's Lane and Great Street Farm needs to be cut. There have been reports that the Candlet Farm/Capel Hall path is impassable. Trinity College and Norse will cut respective areas of responsibility. Land owners are responsible. Bidwells will get access cut and hedges will be cut in January. Colin explained that the reporting tool on ESC website can be used.

Lynn reported that the Tree Warden had to step down so the Parish Council is looking for new Tree Warden(s). This will be publicised on social media.

8. Items to be carried forward to the next meeting Wednesday 6th September &:30PM

- Naming of roads off Thomas Avenue.
- Christmas Tree

The meeting was closed at 09.28PM.

Signed by Chair:

Date: