

**TRIMLEY ST MARY PARISH COUNCIL**  
**MINUTES FOR THE PARISH COUNCIL MEETING**  
**HELD AT 7:35PM ON WEDNESDAY 10<sup>TH</sup> MAY 2023**  
**AT THE WELCOME HALL TRIMLEY HIGH ROAD**

**PUBLIC OPEN FORUM**

**Reports from County & District Councillors, Public participation session & members questions on these items.**

The Chairman Andrew Tetley invited newly co-opted Parish Councillor Sue Cox to join the Parish Council and sit at the table with them.

There were no County or District Councillors in attendance. There were 3 members of the public for this part of the evening.

1. Opening The Chair welcomed everyone and thanked them for attendance. Andrew explained that Councillors Gareth Prosser and Susan Ring had both resigned before the election. The Parish Council now has 7 out of 11 Parish Councillors. There are 4 vacancies.

**1.2 Andrew Tetley Chairman**

David Southgate Deputy Chairman  
Colin Jacobs  
Bryan Frost  
Lynn Beal  
Tricia Goulden  
Sue Cox

- 1.3 No apologies.

- 1.4 There were no Members' declarations of pecuniary or non-pecuniary interests declared.

**2. Minutes**

- 2.1 The minutes from the Parish Council meeting of 5<sup>th</sup> April had a couple of minor errors that amended were agreed by the Parish Council.

**3. Parish Councillors Reports**

**3.1** David S – spoke about the photographic exhibition held at the Trimley Memorial Hall which illustrated a pictorial history of elements of both Trimleys. There are costs associated with collating and researching such and exhibition. David proposed that the Parish Council consider funding some of the costs in the future. To be taken forward to a future meeting for discussion.

**3.2** Andrew T – Matthew Homes have submitted a final planning application on land off Thurmans Lane and Thomas Avenue. The purchase has to go through land registry. The developers have closed unofficial footpaths and a bridleway – in spite of them being used over many years. They have reduced the width of the bridleway and this was reported on 9<sup>th</sup> May on ESC reporting tool. The developer advised that these could not be opened due to insurance liability. There was co-operation and development of positive relationships pre-planning ad the Parish Council would welcome that to remain positive going forward.

**3.3** Tricia G – The Allotments have joined the National Allotment Society which brings benefits to allotments and provides legal aide. Recent changes to the committee have resulted in positive outcomes which will be reported in full at the Trust meeting being arranged for June.

**Action:** Clerk to arrange a Trust meeting for June.

**3.4** Lynn B – reported that the King Charles III Coronation Event went well. Lots of vehicle recognition, tooting appreciation of the crowds waving their Union Jacks and applauding the beautifully presented cars, trucks and commercial vintage vehicles.

The Samboomba Band enjoyed it and provided good entertainment.

A proposal was made to consider a donation for Trimley Tots. To be taken forwards to the June meeting.

Andrew T extended his thanks to all the effort Lynn had put in to organise such an event.

#### **4. Items for discussion**

##### **4.1 Publication of new articles**

Lynn B suggested that the Chair's annual report should go directly onto the Parish Council website.

**Action:** Andrew T to investigate costs and wordcount of a full-page advert in the Spotlight magazine to publish the annual report in full and a Jubilee photograph.

Sue C – had shared a full-page Neighbourhood Watch article before the meeting.

**Action:** Sue to research putting an advert in the Spotlight.

Tricia G – to draft a Grow Your Own article.

**Action:** all to submit proposed articles for publishing to Lynn B by the 1<sup>st</sup> June.

**4.2** David report that due to the change in councils following the May elections, the Parish Council is still awaiting a full update on the Faulkeners Way play equipment project. There is a need to out to tender for this project.

**4.3** David has been negotiating a new contract with Norse for grass cutting at Stennett Playing Field. It was agreed that the cutting elements of the contract would be taken back to Norse by the clerk. All other elements; fed and weed services would be sourced by the Parish Council using Adscape.

**4.4** Colin reported that two glass recycling containers situated on private land behind the shops in Faulkeners Way have now been removed at the request of the land owner by East Suffolk Council. Alternative sites are being investigated by councillors and options will be reported to Parish Council at the June meeting.

**4.5** Tricia raised that the Government has a Carbon Neutral Goal to start UK management of Climate Change. Tricia proposed that the Parish Council develops a Trimley St Mary climate emergency action plan. This initiative aims to increase awareness across the village by working with villagers to initiate changes in parishioners' approach and behaviours around climate change. This was agreed and that a standing item will appear on each monthly agenda for a year, initially.

**Action:** Tricia to draft an article for Spotlight ‘Lovely to sow the seed’

**Action:** Clerk to put this item on the next years agendas.

- 4.6** The clerk reported that they are still working on the annual accounts for the Parish Council.  
The clerk is to submit PAYE forms to SALC to action monthly.

## 5. FINANCE

### 5.1 Trimley St Mary Parish Council Financial Statement April 2023

<b>Opening Balance</b>		£138,779.26
	<b>To be paid 4th May 2023 to be approved retrospectively 10th May PC Meeting or by email previously</b>	
<b>5.2 Payments for approval</b>		
A Halliday	Litter picking – April 2023	£80.00
Clerk - N Dunn	Salary to 30 April 2023 - NALC Point 21 - £15.02/hr 60 x hours	£746.08
HMRC NIC	Parish Council Contribution	£0.00
HMRC Tax	Council Nil	£0.00
Clerk N Dunn	£150.00 cash payment for the singer for the KC III Coronation event	£150.00
Locum Clerk D Cooper	Fees to 30 April 2023	£87.90
Vodafone (D/D)	Calls and charges	£40.38
Joe Hunt	Gardening, grass cutting and rubbish disposal 14 & 28 April	£200.00
<b>Total</b>		<b>£137,474.90</b>
<b>Receipts</b>	Precept instalment one	£28,000.00
	ESC Automated credit	£800.00
<b>Cash in Hand</b>		£0.00
<b>Closing Balance</b>	30th April 2023	
<b>Unpresented Cheques</b>		
None		
Provisions		
Contingencies		7097
Parish Development Plan - costings updated 18.01.2023		145200
<b>Available Balance as at 30.04.2023</b>		<b>£165,424.90</b>
<b>Monies Due</b>		<b>£137,246.06</b>
Nil		
<b>5.3 Paid during month</b>	<b>For retrospective approval 3rd May</b>	

<b>2023 by email</b>		
Samboomba Band	Non-returnable deposit for Coronation event	£50.00
SALC membership	Annual member ship fee	£1,028.84
Skyline window cleaning Ltd D Hinchey	5 x bus shelters and 2 x noticeboards cleaned 31/03.2023	£205.00
JoJo's Face paint	For KC III Coronation event	£120.00
Suffolk Norse	Grass cutting and pitch maintenance	£2,017.15

## 6. PLANNING

### 6.1 Applications received

Planning reference: DC/23/1387/FUL

Proposal: erection of 1 no. dwelling.

Site address: Land adjacent to 42, The Josselyns, Trimley St Mary, Felixstowe

Consultation letter expiry date 23 May 2023

Colin raised an issue re the format of this application, list of documents missing as were the elevations and details of the planning officer.

**6.2** A planning issue that affects a number of local parishioners was raised by Lynn B. Land part owned by 90, The Josselyns has a planning application on this land and land owned by other properties in the vicinity. This application impacts on the parking spaces of sic other properties. The Parish Council is drafting a document raising their concerns to be submitted to the ESC Planning portal. There have been no planning notices displayed and only some of those impacted have received letters from planning.

## 7. Highways and Footpaths

Unofficial footpaths adjacent to Thomas Avenue construction site off Thurmans Land have been closed off as insurance does not cover keeping the paths open for the use of the general public.

### 8. Items to be carried forward to the next meeting

- Climate change
- Neighbourhood watch update
- Trimley Tots donation
- Christmas Tree

The meeting was closed at 08:55PM.

Signed by Chair: .....

Date: .....