

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES FOR THE PARISH COUNCIL MEETING
HELD AT 7:30PM ON WEDNESDAY 5th April 2023
AT THE WELCOME HALL, TRIMLEY HIGH ROAD.**

Public Open Forum

Reports from County & District Councillors, Public Participation Session & Members Questions on these Items

- Councillor Mick Richardson will be emailing his Annual Report for the Parish AGM.
- Councillor Stuart Bird reported that the County Council has authorised £32M for Primary Schools. There will be a new Primary School in North Felixstowe and Trimley St Martin Primary School is to be relocated.
- £1.4M has been put towards Electric Vehicle (EV) charging stations. 100 EV charging stations have been provided by County Councillors across Suffolk.
- The project to replace 43K with LED lights has nearly completed. This scheme has already saved £2.5M in running costs.
- A query was raised about the white line painting. Only the most worn lines would be refreshed or repainted.
- The Chair raised a question about unanswered reports on the Highways reporting tool. The clerk will look into the numbers of outstanding reports for Councillor Bird to follow up.

1. OPENING

1.1 Welcome and opening remarks from the Chair

1.2 In Attendance
Andrew Tetley Chair
David Southgate
Colin Jacobs
Bryan Frost
Lynn Beal

1.3 Apologies for absence
Tricia Goulden – apologies received by Clerk.
Gareth Prosser – resignation and apologies received by Clerk.
Susan Ring – resignation and apologies received by the Clerk.
Thanks for service over the years was given by the Chairman.

1.4 Members' declarations of pecuniary and non-pecuniary interest
All Parish Councillors are Trustees of the Charities.
None made.

1.5 Consideration of requests for dispensations

None made.

2. MINUTES

2.1 To agree the Minutes of the meeting held on Wednesday 1st March 2023.

The Parish Council agreed the March Meeting minutes and these were signed.

3. PARISH COUNCILLORS REPORTS

3. To receive any Parish Councillor Reports.

1 No reports were received as items will be discussed further down the agenda.

4. ITEMS FOR DISCUSSION

4.1

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Action: Any articles for publication to Lynn Beal before 1st day of month before publication. June's edition deadline 1st May.

4.2 Colin Jacobs reported that the first map board was erected near the school by Stuart Last. The final location for the 2nd map board has to be finally agreed but will be in the environs of Searson's Farm. These colourful map boards commemorate the coronation of King Charles III.

4.3 David Southgate attended the Sports Council Awards. There were none for Trimley St Mary sports people this year.

4.31 The new Leisure Centre and Sports facility is being planned for completion in 2029 at an estimated cost of £35M and will be likely located off Candleway. Details to be confirmed in due course.

4.32 David attended a meeting with Norse 16th March. There are 7 x grass cuts of the verges per year for Trimley St Mary. The wildlife area off Faulkeners Way has 2 x cuts per annum in March and November. Norse contracts finish 31 June 2023. East Suffolk Council bring that contract in-house from 1st July to an ESC owned company called 'ES Services Ltd'

4.33 Stennett Playing Field contract expired at the end of March 2023, this continues until 30th June when a new contract will be commenced until March 2024.

The Clerk raised that a late bill for grass cutting had arrived from Norse – the Parish Council agreed to pay this invoice of £2017.15. A further invoice for re-seeding and top-dressing for £1367.00 was also agreed. See financial statement below.

4.4 The Speed camera (VAS) opposite Spriteshall Lane was recently vandalised. The Parish Council had an insurance claim settled for replacement with a like model and stat equipment.

- Speed camera - £3,570.00 inc. VAT
- Stats measuring equipment - £350.00 inc. VAT

A vote by Parish Council agreed to this purchase and replacement of equipment for the safety of Parishioners.

4.6 A comprehensive presentation about Neighbourhood Watch and its origins was given by Tony Allen and Sue Cox, NW and Parish residents. The benefits identified as about 10% reduction in burglaries and also reduces the fear of crime for residents especially the elderly.

- Tony Allen is retiring.
- Sue Cox will be the co-ordinator for Neighbourhood Watch for Trimley St Mary.
- A proposal was made to join up existing NW watch groups within Trimley St Mary to create one Neighbourhood Watch for Trimley St Mary, village wide to cover approximately 1700 homes.

A proposal to set-up a Facebook page for NW Trimley St Mary will be undertaken by NW co-ordinator.

The Parish Council agreed to support costs of the initial set-up of the village wide NW group:

- Signage
- Erection of signs
- Leaflets for a village wide leaflet drop
- A one-page advert to promote the scheme in the Spotlight magazine.
- Total pledged by the Parish Council to Trimley St Mary Neighbourhood Watch scheme was £1500.00.

4.61 Sue Cox will take on the co-ordination of the annual Christmas lighting up event in December. Procurement of a Christmas Tree and either planting/erection to be taken forward to the May Parish Council meeting.

Action: Clerk to investigate costs for a permanent tree and an annual tree.

4.7 King's Coronation event preparation update to be held on Sunday 7th May 11:30am-14:30pm. The following list is of organisation to date. Purchase agreement is covered in the Financial Statement below. This is not a final list:

- Purchase a Coronation Flag
- Free Cakes, teas, coffee and squash. Cakes being delivered on Saturday 5th May.
- Trimley Tots and toys will be in the Welcome Hall.
- The Church is lending gazebos and manpower.
- Gardeners will tidy before the event.
- Face painter
- Samboomba Band
- Singer
- Fish and Chip van
- Ice Cream van at Signals
- Exhibitors parking TBC. No car parking for visitors.

Setting up from 4PM on the Saturday 6th May.

4.8 The Faulkeners Way play equipment project is progressing well. A detailed update at the next Parish Council Meeting.

4.9 The Annual Parish Council General meeting and the Annual Parish Meeting will be held 10th May 2023 from 7PM at Trimley Welcome Hall. The monthly Parish Council meeting will follow. Agreed by Parish Council.

5. FINANCE:

5.1 Monthly Financial Statement

Current balance as at 31st March £138,779.26

See separate sheet

5.2 Payments for Approval

A. Halliday	Litter picking – March 2023	£80.00
Clerk (N. Dunn)	Salary to 31 st March 2023 NALC pay point 18	£852.60
Clerk (N Dunn)	Clerk travel expenses: Deliver election nomination papers to ES Council Officers Woodbridge. 13 x miles return @0.45p/mile	£5.85
Locum Clerk (D. Cooper)	Fees to 31 st March 2023	£52.74
Locum Clerk N Dunn	Accommodation Allowance @ £6.00 per week for 31x weeks to April 1 st 2023	£186.00
Suffolk County Council	Lighting maintenance	£57.85
Vodafone D/D	Phone calls and emails on Clerks Phone end of year adjustment	£71.20
Norse	Grass cutting April 2022-March 2023	£2017.15
Suffolk County Council	Annual Licence Village Centre Area	£5.00
Parkers Pitches Ltd	Overseeding grass seed on pitches at Stennett Playing Field	£1449.00
Lynn Beal	King Charles III Coronation event	£14.00

5.3 Paid since last meeting:

Last Hire & Renovations Ltd	Installation of sign (Map board near Trimley St Mary School)	£120.00
Lynn Beal	Key for Welcome Hall	£3.80
Lynn Beal	2x travel expenses	£17.80
Joe Hunt Gardening	Welcome Hall Garden, School Entrance	£100.00

Jason Davey	Resolved IT issues and set up 4 x email addresses	£70.00
Lynn Beal	King Charles III Coronation event	£8.82
Lynn Beal	King Charles III Coronation event	£140.00
Lynn Beal	King Charles III Coronation event	£21.60
Lynn Beal	King Charles III Coronation event	£25.00
Lynn Beal	King Charles III Coronation event	£222.82

- The Clerk gained agreement to pay the singer in cash and then to claim this back at the next meeting. £150.00.
- The Clerk proposed that due to modern banking facilities and claiming back monies outlaid by the clerk being easier than in the past, that the Parish Council should no longer have a petty cash facility. The clerk and councillors who purchase items from their personal accounts for the council should claim back at the next available financial approval by the Parish Council. The Parish Council agreed.

5.4 Donations and Funding Requests

None

6. PLANNING:

6.1 Applications

DC/23/0269/FUL

24 Burnham Close, Trimley St Mary, Felixstowe, Suffolk, IP11 0XG

Fitting solar panels to garage roof.

Parish Council: No comment.

DC/23/0840/FUL

45, High Road, Trimley St Mary, Felixstowe, Suffolk, IP110SZ

Front porch and loft conversion including dormer window.

Parish Council: No comment.

6.2 East Suffolk Council Decisions:

DC/23/0786/AME

27, Faulkeners Way, Trimley St Mary, Felixstowe, IP110FE

Non-material amendment of DC/20/4092/FUL – erection of two-storey side and single-storey rear extension- squaring off the rear extension to that of the approved taper. Alterations to windows. Side wall to be all brick finish.

Status: Application permitted.

7. HIGHWAYS & FOOTPATHS

8. ITEMS TO BE CARRIED FORWARD TO NEXT MEETING

- Christmas Tree options and costings.

- To Co-opt Sue Cox as a Parish Councillor.

The Chair declared the meeting closed at 21:16PM.

The next meeting will be on Wednesday 10th May 2023 at 7:00PM at Trimley Welcome Hall, along with APM and AGM.

Signed.....

Date.....