

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES FOR THE PARISH COUNCIL MEETING
HELD AT 7:30PM ON WEDNESDAY 1st March 2023
AT THE WELCOME HALL, TRIMLEY HIGH ROAD.**

Public Open Forum

Reports from County & District Councillors, Public Participation Session & Members Questions on these Items

The Chair David Southgate welcomed members of the public to the meeting.

County and District Councillor Stuart Bird and one member of the public were in attendance.

Councillor Bird reported:

Stuart explained that he was offering to allocate the remainder of his Locality Budget towards the play equipment project in Faulkeners Way. Stuart has provided £30K funding towards Community Projects across the area this year.

Suffolk Highways contract is up for renewal 1/10/2023 and this contract has been awarded to 'Milestone Infrastructure'. This was a long procurement exercise.

As part of the ES Coastal Elections for Town and District it has been agreed that the vacant County seat will be exceptionally contested at this election rather than wait until the County Elections in 2 years' time. This seat became vacant following the sad passing of Councillor Graham Newman.

The Chair offered the member of public a chance to raise a question. The Chair agreed that the item could be discussed at point 4.5 below.

1. OPENING

1.1 Welcome and opening remarks from the Chair

David Southgate, Chair welcomed everyone to the meeting, making particular thanks to all the parish councillors who work so hard taking Parish Council aims forward successfully.

1.2 In Attendance
David Southgate Chair
Colin Jacobs
Bryan Frost
Lynn Beal
Susan Ring
Tricia Goulden

1.3 Apologies for absence

Gareth Prosser - Apologies received by the clerk.

Andrew Tetley – Apologies received by the clerk.

1.4 Members' declarations of pecuniary and non-pecuniary interest
All Parish Councillors are Trustees of the Charities.

1.5 Consideration of requests for dispensations
None made.

2. MINUTES

2.1 To agree the Minutes of the meeting held on Wednesday 1st February 2023.
The clerk to remove 4.10 from the minutes as had been carried over from previous minutes in error.

The Parish Council agreed the February Meeting minutes and these were signed.

3. PARISH COUNCILLORS REPORTS

3. To receive any Parish Councillor Report

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Lynn Beal had attended the Community Partnership meeting. Priorities have changed and more focus is placed on 'Ease the Squeeze' initiatives;

- 2**
- Provision of a school uniform bank which families from Trimley St Mary can access.
 - Comfort Food
 - Lynn will be delivering some workshops.

Bryan Frost and Lynn Beal attended the Memorial Service on behalf of Trimley St Mary Parish Council.

Councillor Richard Kerry, through EB, has provided funds for the Welcome Hall Christmas Decorations, the Christmas Tree for 2023, and a dishwasher for Roseberry Café at Stennett Playing Field.

The Welcome Hall will need to be booked for use as a polling station for the 4th May 2023 election. The Trust will need to charge appropriately considering new tariff charges.

David Southgate has attended a few meetings about the new play area.

He also took photographs of the area of unmade unadopted road at the Avenue, as reference for a recent resident complaint of flooding.

Heating has been updated at the Pavilion at Stennett Playing Field.

4. ITEMS FOR DISCUSSION

4.1 Lynn Beal has drafted a short article for April's version of Spotlight on the need for residents need to take personal photo ID to vote.

Other articles for future publication for April:

- Kings Coronation event in May – Lynn
- Girls football – Lynn via Mel West
- Map Board – Colin

For May's edition a short article about Councillors qualities – pre-election – Clerk. Once rail/bridge work has been completed Bryan to draft an historical article for a future edition.

Action: Any articles for publication to Lynn Beal before 1st day of month before publication. May's edition deadline 1st April

4.2 Trimley Station level crossing updates. Bryan Frost reported that the Trimley Station footbridge on Cordys Lane should be open on Friday 3rd March or Monday 6th March. David thanked Bryan for his ongoing persistence with his numerous contacts to Network Rail and Greater Anglia.

4.3 Colin reported that the first map board will be installed by the school next week. Bidwells need to agree final siting of the 2nd map board.

4.4 Colin reported that the speed camera near Spriteshall Lane has been damaged.

Action: Clerk to investigate insurance claim and on agreement from insurance company an email will be circulated to Parish Councillors to approve, to ensure continuity of this facility.

4.5 The Parish Council fully support the Christmas Tree lighting event, Neighbourhood Watch work and Men's shed. The Parish Council is prepared to provide some support for the Christmas Tree lighting event and purchase of the Christmas tree. Tony Allen and Sue Dixon were invited to attend April's Parish Council meeting by the Chair David and give the Parish Council a short presentation of the wider benefits to the community of the joined-up Neighbourhood Watch approach.

Action: Susan Ring has volunteered to act as link councillor for these projects.

4.6 The Queen Elizabeth II memorial item will be deferred to April.

4.7 The King Charles III Coronation event will be held at Trimley Welcome Hall and road/gardens outside on Sunday 7th May 2023. Trimley Tots have agreed to provide children's activities inside the hall. A donation was proposed for Trimley Tots – amount yet to be agreed. The Samba band has been invited to attend. The Parish Council agreed to increase the budget for the event to £1,000.00. All offers of help is welcome for the day. More updates in April.

4.8 Play equipment Faulkeners Way -David has been in consultation with Leisure Services for ES Council. A tender/procurement exercise will be undertaken with project brief being taken from the pre-work that David has done and quotation already received. Planning permissions and associated correspondence will be undertaken by ESC. Funding is supported by Councillor Stuart Bird. The projected play area is planned to be installed by September 2023.

4.9 The Clerk has applied to ESC for a Licence to cultivate for the Cherry tree requested by Neighbourhood Watch to replace a tree knocked down in a gale. Awaiting licence.

Action: Clerk to research costs of providing a sizeable Christmas tree for planting in 2023. This would also need a licence to cultivate but would meet sustainability aims.

4.10 There has been progress against a number of aims from the Parish Plan. A full update is deferred until Gareth is in attendance.

4.11 The end of year finance strategy will run along very similar structure to normal; the main caveat is that using the new Scribe Accounting software there will be some difference. All auditors to remain the same.

Action: Clerk to complete end of year processes. Clerk to record and comment on any variances of 10% or more from previous year for the auditors.

David reminded the council that the contract with Norse will be transferring to ES Council on 1st July.

The Parish Council contract with Norse finishes in March. A new contract needs to be negotiated around a programme of care; this will include not mowing the wilded areas on the green.

The Parish Council agreed to hold both the Annual Parish Meeting and the Annual General Meeting on the same evening Wednesday 10th May 2023 from 7pm at the Trimley Welcome Hall. More details April.

5. FINANCE:

5.1 Monthly Financial Statement

Current balance as at 28th February 2023 is £139,103.63

See separate sheet

5.2 Payments for Approval

A. Halliday	Litter picking – February 2023	£80.00
Clerk (N. Dunn)	Salary to 28 February 2023 NALC pay	£1023.12

	point 18	
HMRC	Parish Council NIC contribution for N Dunn	£15.15
Clerk (N Dunn)	Clerk travel expenses: 2 x Ipswich and 1 x Woodbridge plus car parking	£39.56
Locum Clerk (D. Cooper)	Fees to 28 th February 2023	£87.90
Locum Clerk (D Cooper)	Accommodation Allowance	£178.20
Dr Anastaysa Shepherd - Notart	Map boards x 2 and fixings invoice 0039	£1691.00
Vodafone D/D	Phone calls and emails on Clerks Phone	£35.43

5.3 Paid since last meeting:

None	0.00
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5.4 Donations and Funding Requests

None

6. PLANNING:**6.1 Applications****6.11** DC/23/0449/FUL 22 Spriteshall Lane, Trimley St Mary, Felixstowe, Suffolk IP119QY

Two storey rear extension. New pitched roof over existing bay window. Raising of existing flat roof by approximately 300mm to accommodate improved insulation. New Velux window to first floor bathroom.

Expires 2 March 2023 – Parish Council has submitted no comment.

6.2 East Suffolk Council Decisions:**6.21** DC/22/3242/FUL Single storey brick extension to the rear of existing building - 2Maor Road, Trimley St Mary, Felixstowe, Suffolk, IP11 0TU.

Status: Application permitted.

6.22 DC/22/0991/FUL Erection of 50 dwellings with associated landscaping, open space, access drainage and parking – Land adjacent to Mill Farm, Thomas Avenue, Trimley St Mary, Felixstowe Suffolk IP11 0YS

Status: Application permitted.

7. HIGHWAYS & FOOTPATHS

8. ITEMS TO BE CARRIED FORWARD TO NEXT MEETING

8.1 Parish Plan

8.1 Lasting tribute to HM the late Queen Elizabeth

8.2 Joined up Neighbourhood Watch presentation.

The Chair declared the meeting closed at 08.55PM.

The next meeting will be on Wednesday 5th April 2023 at 7:30pm at Trimley Welcome Hall.

Signed.....

Date.....