

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES FOR THE PARISH COUNCIL MEETING
HELD AT 7:30PM ON WEDNESDAY 11th January 2023
AT THE WELCOME HALL, TRIMLEY HIGH ROAD.**

Public Open Forum

Reports from County & District Councillors, Public Participation Session & Members Questions on these Items

Report received from Stuart Bird County Councillor and read to room by the clerk.

- Sad passing of County and Town Councillor Graham Newman.
- Thurman's Laner remedial H&S works to start 16th January.
- Skirting work to start at Faulkeners Way between Dawson Drive and Wheelwrights within 14 weeks.
- St Marys Close assessed not requiring work.
- County Council budget finalised 9 December 2022.

One member of the public in attendance.

There were no questions from the floor however the member of the public was present to express an interest in becoming a Parish Councillor.

1. OPENING

1.1 Welcome and opening remarks from the Chair

David Southgate acting Chair welcomed everyone to the meeting.

Tricia Goulden was welcomed as new Parish Councillor and invited to join Council at the table and to participate in the meeting. Formal signing completed at the end of the meeting.

David briefly explained the role of the Parish Council who strive to make a difference where they can.

1.2 In Attendance

David Southgate Chair

Colin Jacobs

Lynn Beal

Gareth Prosser

Susan ring

Tricia Goulden newly co-opted Parish Councillor

1.3 Apologies for absence

Andrew Tetley

Bryan Frost

Apologies received by the clerk.

1.4 Members' declarations of pecuniary and non-pecuniary interest

All Parish Councillors are Trustees of the Charities.

- 1.5** Consideration of requests for dispensations
None made.

2. MINUTES

- 2.1** To agree the Minutes of the meeting held on Wednesday 7th December 2022
The Parish Council agreed the December Meeting minutes and these were signed.

3. PARISH COUNCILLORS REPORTS

- 3.** To receive any Parish Councillor Report

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Lynn gave a quick report on the changes Trimley Welcome Hall hire fees. The fees have been raised from 1st January 2023;

- 2**
- £25.00 minimum for 2 x regular classes.
 - £36.00 for a 3 x hour session.
 - To be reviewed in April 2023.

Very good feedback has been received to date. The regular hirers will be promoted through the Spotlight magazine and on the Welcome Hall Facebook page. Lynn is now has admin rights to the FB pages.

A Trust meeting will be held in February where Terms or Reference, Operating Procedures and other administration will be undertaken.

The Parish Council wants to assure all parishioners that the Trusts are being managed in their best interests.

4. ITEMS FOR DISCUSSION

4.1 Thurmans Lane safety issues and remedial work update was covered by Stuart Bird report.

4.2 News articles for Spotlight Magazine must be in by 5th day of the month for following month publication.

Future articles include:

- Precept update for March 2023
- King Charles III Coronation.
- New Map Boards.

Action: Any articles for publication to Lynn Beal.

4.3 Trimley Station level crossing updates. Mixed update on reasons for delays. The impact of this National Rail issue on residents has been ongoing for 8 months. David appreciates and understands the frustration of parishioners.

Action: Clerk to consult with ESTA rep for the PC Bryan Frost about the Health and Safety aspects of the station being cordoned off and the impact on the station usage.

4.4 Colin bought a large-scale footpath map which has been produced by Kevin Sheppard. The Map Boards will be placed at Searson's Farm and at the Crescent by the School where one of the walks starts.

Action: Colin to share final artwork and dimensions with Bidwells for approval of siting and size.

Action: Lynn to get the brackets, posts and fixings.

Sue gave a vote of thanks to all of the hard work by Colin and Lynn on this project.

4.5 Lynn reported that the idea of a weathervane to commemorate Queen Elizabeth II has been bypassed by events.

Lynn proposed that Kirton Forge is commissioned to create a Village Sign for Queen Elizabeth II as a lasting memory. It is proposed that subject to permission from East Suffolk Council that this will be positioned by the new chat benches.

Action: Lynn B to action.

4.6 For the King's Coronation Parishioners will be invited to view the Vintage Vehicle Run as it passes Trimley Welcome Hall on Sunday 7th May 2023. Refreshments and seating will be provided.

A budget of £500.00 agreed.

Councillor Kerry has offered to assist with funding events and logistics.

Action: Lynn and others.

4.7 Faulkeners Way play area to be carried forward to February 1st Parish Meeting.

4.8 Water and Our Environment Sewage Systems. David reported that Anglian Water has said that individual householders can make complaints but that we do not have a right for a Freedom of Information request. The system is much smaller than it should be and additional pumping of private drainage systems is made during periods of heavy rain. It was decided not to write to the local MP.

Action: Gareth P to send some questions to the Clerk to send a Freedom of Information request to Suffolk Coastal District Council.

Action: David S to contact Anglian Water to see if they would meeting with the Parish Council.

4.9 Trimley East Neighbourhood Watch would like to replace a fallen tree and stumps with a native specimen at their cost.

Action: Clerk to check whether previous licence will cover this planting.

4.10 A Parish Plan review and costings meeting for councillors working group has been scheduled for 18th January. Update for February Parish meeting.

5. FINANCE:

5.1 Monthly Financial Statement

The Scribe Accounting system is to be set up after clerk training 31st January into February.

The bus stops are deep with wind-blown leaves.

Action: The clerk to find litter pickers contact details for future reference.

Action: Lynn to ask gardeners if they will clear leaves.

Current balance as at 31st December 2022 is £142,160.73

See separate sheet

5.2 Payments for Approval

A. Halliday	Litter picking – December	£80.00
Clerk (N. Dunn)	Salary to 31 st December 2022 NALC pay point 18	£923.65
HMRC	Parish Council NIC contribution for N Dunn	£15.15
Locum Clerk (D. Cooper)	Fees to 31 st December 2022	£105.48
Clerk (N Dunn)	Travel claim to collect cheques, signatures, deliver cheques, deliver thank you gifts regarding Christmas Tree donation, erection and electrics. Kirton-Felixstowe-Trimley x 3 – Nacton – Felixstowe – Kirton. 20 x miles @0.45p per mile.	£26.30
Vodafone D/D	Phone calls and emails on Clerks Phone	£35.43
Skyline Window Cleaning EA Ltd	Cleaning of 5 x bus shelters and 2 x noticeboards	£205.00
Lynn Beal	Travel expenses Community Partnership	£15.20

5.3 Paid since last meeting:

Scribe Accounts	Accounting software monthly charges and one-off set-up fee as annual payment.	£1366.80
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5.4 Donations and Funding Requests

It was agreed to pay SARS (Suffolk Accident Rescue Service) a one-off donation of £250.00.

Action: Clerk to write to SARS for bank details and to confirm donation.

6. PLANNING:

**6.1 Applications Received:
No new applications received**

**6.11
DC/20/5279 Howlett Way development response by 31st January in Public Comments.**

Action: Gareth P to draft a response for clerk to post in public comments.

6.2 East Suffolk Council Decisions:

6.21 DC/22/4180/PNH 21, The Avenue Trimley St Mary Felixstowe Suffolk IP11 0TT. Approval not required.

6.22 DC/22/4196/FUL 3 Brotherton Avenue Trimley St Mary Felixstowe, Suffolk IP11 0YL. Application permitted.

7. HIGHWAYS & FOOTPATHS

8. ITEMS TO BE CARRIED FORWARD TO NEXT MEETING

8.1 To discuss and update on Faulkeners Way play area.

8.1 To consider funding request for art installation at Two Sisters.

The Chair declared the meeting closed at 09.09PM.

The next meeting will be on Wednesday 1st February 2023 at 7:30pm at Trimley Welcome Hall.

Signed.....

Date.....