

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES FOR THE PARISH COUNCIL MEETING
HELD AT 7:30PM ON WEDNESDAY 5th OCTOBER 2022
AT THE WELCOME HALL, TRIMLEY HIGH ROAD.**

Public Open Forum

Reports from County & District Councillors, Public Participation Session & Members Questions on these Items

1. OPENING

1.1 Welcome and opening remarks from the Chair

1.2 In Attendance Councillors:

Andrew Tetley Chairman
David Southgate
Lynn Beal
Bryan Frost
Colin Jacobs

Visitors:

Stuart Bird CLLR
Mick Richardson CLLR
Michael Ninnmey CLLR
Jo Ford Tree Warden
Brian Barnard Treasurer

1.3 Apologies for absence

None received.
Susan Ring absent.
Gareth Prosser absent.

1.4 Open Public question forum

1.41 Stuart Bird gave his update:

1.42 Stuart Bird approved Thurman's Lane safety scheme plan a month ago. The Safety Audit and costings are still to be completed. Stuart has been waiting for some time for action and has now chased it up and is awaiting a response.

Andrew Tetley suggested that if there is a shortfall in funding for this project then could Stuart refer to the Parish Council.

1.43 Stuart Bird has nominated 7 locations across Walton and the Trimleys for County wide funding for additional skirting/ cut back overgrown grass. The applications need to assess footfall and costs. Awaiting a decision.

1.44 Stuart Bird was keen for the Parish Council to publicise School Place Allocations schedule. Applications for September 2023 intake must be submitted by 31 October 2022 for Secondary Schools and by 15 January for Primary School places. Stuart Bird said that he cannot confirm the number of places but thought that Felixstowe School has some capacity.

Action: Colin Jacobs and Lynn Beal to publish on Parish Council media sites.

1.45 Mick Richardson reported that the Suffolk Road Safe Partnership has

started a scheme for various 20/30 MPH schemes. They will be using around 10 x ANPR/SIDs (Automatic Number Plate Reader/Speed Indicator Devices). Persistent offenders will be visited by the Police. The County Council donated £400K.

Action: Clerk to contact Suffolk Road Safe Partnership to inquire whether they are willing to put up one of their devices where Trimley St Mary devices are for a short period.

1.46 The Parish Council and Mick Richardson have been in contact with Network Rail about pursuing Anglia Network to allow parking when rail improvement works prevent householders on the far side of the rails to access the road. Awaiting a response. It was reported that due to the intervention of the Parish and District Councillors the rail was not closed last weekend but that the information signs remained up.

1.47 Mike Ninnmey had been to the 1st public meeting of the Integrated Care Board where infrastructure to support development was discussed regarding how local medical needs are being met. One of four local surgeries has been closed making the situation worse with the large number of building projects ongoing. Mike Ninnmey might approach the local MP.

1.48 Jo Ford explained her role. There has been a change in the structure of the Tree Warden Network and Jo in on continuous professional development. Jo has reported two trees with graffiti and can report or advise about trees condition to the appropriate people. There are tree and hedge packs available to improve diversity. These can be obtained by written application explaining the project to include locations; allotment hedging and Stennetts Playing Field.

Action: Lynn Beal and Jo Ford to complete application for 1 x tree pack and 100m hedge pack to be delivered.

1.5 Members' declarations of pecuniary and non-pecuniary interest

All Councillors declared interest in Trusts.

Andrew Tetley declared an interest in Warm Room item 3.6.

1.6 Consideration of requests for dispensations

None declared.

2. MINUTES

2.1 To agree the Minutes of the meeting held on Wednesday 7 September 2022

Minutes agreed and signed.

3. PARISH COUNCILLORS REPORTS

3.1 To receive any Parish Councillor Reports

3.2 Bryan Frost attended Suffolk Coastal Disability Forum.

3.3 Colin Jacobs nothing to report.

3.4 David Southgate makes regular visits to Trimley Red Devils and Roseberry Café at Stennetts. Has nothing to report.

3.5 Lynn Beal attended the Business Partnership Meeting this week. Lynn gave a detailed report about the Warm Rooms project as part of the 'Ease the

Squeeze' initiative. There is a requirement for two large and one small 'Warm' rooms across the whole Felixstowe peninsular. The Parish Council do not have a suitable venue that could be available for 2 x 6-hour slots per week over a 6-month period. The Parish Council had concerns that the proposal was heavy on volunteer resources, bureaucratic obligations and potentially mean additional travel costs for users. The Parish Council agreed not to pursue a warm room in Trimley St Mary.

3.6 Lynn Beal presented a second project currently running under the Ease the Squeeze initiative, 'Comfort Food'. This scheme identifies people in need of support and gives them meal vouchers. These vouchers are funded by East Suffolk Council who provide eligible people vouchers for £10.00 which can be redeemed at one of four nominated Cafes. It was proposed that the Parish Council approach the Manager of Roseberry Café to investigate whether they wished to be nominated as one of the participating cafes.

Action: Lynn Beal to set up a meeting with Lisa at Roseberry Café.

4. ITEMS FOR DISCUSSION

4.1 To discuss the arrangements for Remembrance Day commemoration.

The Parish Council agreed to purchase two round wreaths for Remembrance. David Southgate will lay one at Reeve Lodge. Lynn Beal will decorate the outside of the Welcome Hall.

Action: Parish Clerk to purchase 2 x round wreaths and take them to November Parish Meeting 2 November.

Action: David Southgate to approach Tristan regarding laying the wreath on Sunday 13 November Church Service on behalf of the Parish.

4.2 To discuss Christmas decorations for outside the Welcome Hall.

Andrew Tetley reported that he has spoken to an electrician, Ian, about putting up Christmas lights outside Trimley Welcome Hall. Lynn Beal had suggested dropping icicle lights. Bryan Barnard said that the WH is due an electrical safety test in December.

Action: Andrew Tetley and Brian Barnard to investigate a qualified electrician who could combine the erection of Christmas Lights, WH electrical safety test and to install external lockable electric plug sockets.

Action: Lynn Beal to find a Father Christmas flag.

4.3 To receive the update on Thurmans Lane pedestrian safety issues.

Update at 1.42.

4.4 To update on Parish Plan (incl. parking).

No update. G. Prosser absent.

Action: Parish Clerk to set up Zoom meeting. M. Richardson to be invited to Zoom meeting when scheduled.

4.5 To update on publication of news articles.

Action: All to send their ideas (Christmas, Community Partnership, Roseberry Café) for the December Spotlight article before 5 November.

4.6 To update Trimley Level Crossing and Pedestrian Bridge works schedule.
Update at 1.47.

4.7 To discuss a request from a member of the public for trees/shrubs at Woodlands Grove.

This is not a public space so the Parish Council are unable to meet this request.

Action: Parish Clerk to write to the resident explaining that this is not a public space and explain that the Tree Warden may be able to direct them to someone to obtain suitable trees and shrubs. Invite a representative of Thurmans Grove Committee to join the Council.

4.8 To discuss publication of the 'Walking Maps' booklet and consider the locations for, design and installation of Map Boards.

The Walking Maps booklets are not being pursued.

The design for the Map Boards was discussed. To be carried forward to the November meeting.

Action: Colin Jacobs to look at the Trimley St Martin sign.

Action: Andrew Tetley to investigate a local graphic designer.

4.9 To consider suggestions and proposals for the 'Lasting Memory' tribute to Her Majesty Queen Elizabeth II

4.91 A few suggestions were made.

4.92 A weathervane based around 'ER' for the gable end of the Welcome Hall.

Action: Lynn Beal to approach A Beal for a design.

Action: Parish Clerk to ask Jacobs Forge Kirton if they do this type of commission.

4.93 The Map Boards to be dedicated to the memory of Queen Elizabeth II.

4.10 To discuss Healthy Environments Supplementary Planning
No impact on Trimley St Mary.

5. FINANCE:

5.1 Monthly Financial Statement

Balance on 30/09/2022 is **£120,194.25**.

5.2 Payments for Approval

A. Halliday	Litter picking –September 2022	£80.00
Clerk (N. Dunn)	Salary to 30 September 2022	£858.65
NIC	Parish Council Contribution to NI – N. Dunn	£15.15
Clerk (N. Dunn)	Travel claim - 26 August 34 miles plus passenger	£17.01
Locum Clerk (D. Cooper)	Fees to 30 September 2022	£497.40
SALC	Training N. Dunn October/November 2022	£187.20
Realise Futures	Installation of Chat Benches	£158.40
Jason Davey	Resolved MS Office issues and reconfigured MS Office.	£70.00
PKF Littlejohn	Audit Fees	£360.00
Joe Hunt Gardening	Welcome Hall / Greatfield Path	£80.00
David Hinchey	Cleaning 5 x bus shelters £175.00 Cleaning 2 x noticeboards £30.00	£205.00
Lynn Beal	Travel expenses 8 miles x 45p - £3.60 Car parking £4.00	£7.60

5.3 Paid since last meeting:

RSPCA	Donation	£50.00
Disability Advice Service (East Suffolk)	Donation	£250.00
Lynn Beal	Flowers purchased from Susan's Flowers for marking the passing of the Queen	£35.00

5.4 Donations and Funding Requests

Retrospective request for a grant of £300.00 to be made to Roseberry Café for support for School Children during the Summer Holidays. Approved.

5.5 Audit Report

The Audit has been completed with no problems identified. Colin Jacobs has published the Audit. The invoice is at 5.2 Finance approved.

6. PLANNING:

6.1 Applications Received:

DC/22/3242/FUL Single storey brick extension 2, Manor Road, Trimley St Mary IP11 OUT. Parish Council submitted no comment.

DC/22/3132/P3MA Convert downstairs to residential development, Tiddlywinks Day Nursery, 108, High Road, Trimley St Mary IP11 OSU. Parish Council submitted no comment.

DC/22/3182/ARM Land North of Candlet Road, Phase 2, Felixstowe. Parish Council submitted no comment.

6.2 East Suffolk Council Decisions:

6.21 DC/22/2830/VOC Development of 3 bungalows, Brands Garage Ltd, 125, High Road, Trimley St Mary, IP11 OTR. Permitted.

6.22 DC/22/3242/FUL Single storey brick extension 2, Manor Road, Trimley St Mary IP11. OUT. Pending consideration.

6.23 DC/22/2468/FUL Single storey extension, 15, Drovers Court, Trimley St Mary, IP11 OYH. Permitted.

6.24 DC/22/3132/P3MA Covert downstairs day nursery to residential development. Tiddlywinks Day Nursery, 108, High Road, Trimley St Mary, IP11 OSU. Pending decision.

7. HIGHWAYS & FOOTPATHS

7.1 A sign near the traffic lights has worked loose. Colin Jacobs has reported this and it should be looked at 5 October.

8. ITEMS TO BE CARRIED FORWARD TO NEXT MEETING

8.1 Map Boards

8.2 Lasting Tribute to Queen Elizabeth II

The Chair closed the meeting at 21:20pm

Signed: Chair

Date.....