

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING HELD ON
WEDNESDAY 30TH JUNE 2021
AT THE WELCOME HALL**

PRESENT:

L Beal, B Frost, C Jacobs, G Prosser, S Ring, D Southgate, A Tetley (Chairman).

Meeting commenced at 1900 hrs.

Public Open Forum:

Verbal report given by County Councillor, Stuart Bird.

Two members of the public were present.

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.

Trimley station building (Item 4.13) – B Frost.

2. MINUTES:

The Minutes of the meeting held on Wednesday 5th May 2021 were proposed, seconded and agreed by the council.

3. PARISH COUNCILLORS REPORTS:

3.1 Report on LALC meeting held on 27.5.21 given by B Frost, D Southgate and A Tetley. Minutes of the meeting circulated by the clerk.

4. ITEMS FOR DISCUSSION:

4.1 There was no update on A14 fencing at the present time.

4.2 Updated copy of the Parish Plan had been circulated by G Prosser following working party meeting. It was agreed that the plan will be updated quarterly and items to be discussed will be placed on the agenda for a PC meeting.

4.3 It was agreed with County Councillor, Stuart Bird that he would facilitate a meeting with SCC Highways and representatives from the PC to discuss the provision of a footpath and/or pedestrian haven at Thurmans Lane.

4.4 There was no update on the publication of walking/cycling routes at the present time.

4.5 It was agreed that the PC would offer assistance to the Discovering Suffolk project. Clerk to advise.

4.6 A quote for cleaning of the glass at the bus shelters had been received from Skyline window cleaners. It was agreed that the clerk would accept the quote and enquire about a regular clean and also cleaning of the noticeboards at the Welcome Hall and outside the school.

4.7 It was agreed that a temporary flagpole would be installed at the Welcome Hall at a cost of £60. It was also agreed that L Beal would obtain a quote for a flag with the Trimley St Mary emblem.

4.8 It was agreed that G Prosser would draft an ICT policy suitable for PC use and circulate to members for agreement.

4.9 It was agreed that the clerk would contact District Councillor, Richard Kerry to enquire about funding for the installation and purchase of signage at Gaymers Lane.

4.10 It was agreed that the signage for Park View as requested by resident would be discussed at the next meeting of the Trustees of Stennetts Playing Field.

4.11 It was agreed that the PC would not fund the installation of new doggie/litter bins at the present time due to charges for emptying the bins being introduced by ESC.

4.12 It was agreed that PC meetings would commence at 19:30 hrs from September 2021. Clerk to amend Standing Orders accordingly. Trustees meetings will continue online for the present time.

4.13 It was agreed that the clerk would request that representatives from Greater Anglia attend a face-to-face meeting to discuss the proposed demolition of the station building and footbridge. Clerk to also enquire about the deadline for comments/concerns as any meetings are unlikely to take place before September 2021.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 25.6.21

Balance of £101,640.41.

5.2 For Approval:

A Halliday

Litter picking – June 21

80.00

Clerk	Salary to 5.7.21	1265.22
HMRC	PAYE to 5.7.21	239.70
NEST (D/D)	Pension contribution	98.82
A Tetley	Webex fee	15.00
C Monk	Internal audit fee	40.00
Joe Hunt	Grass cutting	195.00
Suffolk Norse	Turf-care – June 21	396.35
Vodafone (D/D)	Calls & charges	34.35

5.3 Paid since last meeting:

L Beal	Plants & litter pickers	91.21
NEST (D/D)	Pension contribution	98.82
Clerk	Ink cartridges	58.96
L Beal	Bunting	13.25
Clerk	Salary to 2.6.21	1265.42
HMRC	PAYE to 5.6.21	239.50
Clerk	Imprest top-up	176.05
Joe Hunt	Grass cutting	160.00
A Halliday	Litter picking – May 21	80.00
A Tetley	Webex fee	15.00
L Beal	PC tablet	119.97
A Jacobs	PC tablet	129.97
Suffolk Norse	Turf-care – May 21	396.35
L Beal	Flags	9.98
A Jacobs	Padlocks for SID & ink cartridges	55.97
Vodafone (D/D)	Calls & charges	54.03

Vodafone payments: It was agreed to retrospectively approve payments of £55.26 for payments from Nov 20 to Mar 21, payment of £62.94 for April 21, payment of £54.67 for May 21 and £54.03 for June 21. This was due to Vodafone withdrawing the discount. A new contract has been agreed.

5.4 Annual Accounts: The annual accounts for financial year ending 31.3.21 were reviewed and agreed. The internal audit report was presented by the Clerk.

6. PLANNING:

6.1 Applications Received:

- DC/21/2473 – Land at Clickett Hill – variation of conditions at Uniserve development – Concerns over car park and effect on footpath.
- DC/21/2456 – 15, Langstons – erection of extension – No comments.
- DC/21/2709 – 33, Cordys Lane – erection of extension – No comments.
- DC/21/2482 – 130, High Rd – erection of extension – No comments.
- DC/21/2255 – 37, Spriteshall Lane – erection of extension – No comments.
- DC/21/2246 – 201, High Rd – erection of detached garage – No comments.
- DC/21/2138 – 32, Faulkeners Way – erection of extension – No comments.
- DC/21/2108 – Mary Dains Almshouses, 94 – 104 High Rd – installation of fire barriers – No comments.
- DC/21/2107 – Mary Dains Almshouses, 94 – 104 High Rd – installation of insulation boards – No comments.

6.2 ESC Decisions:

- DC/21/2597 – Land at Clickett Hill – variation of conditions – Permitted.
- DC/21/1893 – 14, Drovers Court – erection of extension – Permitted.
- DC/21/1673 – 39, Brotherton Ave – erection of all-weather seating area – Permitted.
- DC/21/0134 – Land at Clickett Hill – variation of conditions – Permitted.
- DC/21/1544 – 35, Spriteshall Lane – erection of extension – Permitted.
- DC/21/2456 – 15, Langstons – erection of extension – Permitted.
- DC/21/1709 – 90, High Rd – erection of extension – Permitted.
- DC/21/1409 – 182A High Rd – erection of extension – Permitted.
- DC/21/0844 – 10, Drovers Court – erection of extension – Permitted.

7. HIGHWAYS & FOOTPATHS:

7.1 It was reported that there are still issues with tree roots growing through pavement close to fish & chip shop on the High Rd – clerk to contact SCC to advise.

7.2 It was reported that a vehicle was using a cable trailing across the pavement, at a property close to the fish & chip shop on the High Rd, causing a trip hazard, D Southgate to report to community police officer.

8. OUTSTANDING ISSUES:

8.1 Signage at Gaymers Lane.

9. ITEMS TO BE CARRIED FORWARD TO NEXT MEETING:

9.1 Update on parish plan.

9.2 Update on A14 fencing.

9.3 Zoom vs Webex for virtual meetings.

9.4 News articles.

9.5 Station building demolition

9.6 Access at Thurmans Lane

Meeting closed at 2032 hrs.

-----Chairman -----Date

**The next meeting of the parish council will take place on Wednesday 1st
September 2021.**