

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING HELD ON
WEDNESDAY 5TH MAY 2021
(Via Webex)**

PRESENT:

L Beal, B Frost, C Jacobs, G Prosser, S Ring, D Southgate, A Tetley (Chairman).

Meeting commenced at 19:33 hrs.

Public Open Forum:

Verbal annual report given by County Councillor Stuart Bird during Annual Parish Meeting.

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.

2. MINUTES:

The Minutes of the meeting held on Wednesday 7th April 2021 were proposed, seconded and agreed by the council.

3. PARISH COUNCILLORS REPORTS:

3.1 A report on the Felixstowe Area Development meeting was given by D Southgate and B Frost.

4. ITEMS FOR DISCUSSION:

4.1 A Tetley reported that the work to the A14 fencing that the parish council undertook is now complete. The parish council is still waiting for responses from Bloors and SCC concerning areas of the fence that still need attention.

4.2 It was agreed that a working party meeting be arranged to discuss the Parish Plan, G Prosser to arrange a suitable date.

4.3 It was agreed that the item regarding the provision of a pedestrian refuge and/or footpath be discussed at the Parish Plan working party meeting.

4.4 L Beal reported that the 'year end' news article had been completed. Further articles to be considered for future publications include, the welcome hall and Stennetts playing field.

4.5 The publication of walking and cycling routes is to be discussed further at a future PC meeting.

4.6 It was agreed that C Jacobs would obtain a quote from local window-cleaner for the cleaning of the bus shelters.

4.7 Councillors were advised that the June 2021 PC meeting would be held at the welcome hall. Clerk to carry out risk assessment prior to meeting and ensure all safety measures are adhered to. Clerk to purchase infra-red thermometer for use at public meetings.

4.8 It was agreed that L Beal and A Tetley would carry out a site visit to the welcome hall to look into the installation of a flag-pole. It was agreed that a budget of £500 would be given for purchase of the flagpole, parish flag and Union Flag.

4.9 Councillors were advised of the disqualification of L Holt and that the co-option process is now underway.

4.10 It was agreed that the clerk would contact Robin Hill at Bidwells to discuss the possibility of extending the car park at the end of Cordys Lane and the marking of parking bays on the existing area. The area has become extremely busy with cars overflowing on to the grass areas and on the roadway.

5. FINANCE;

5.1 Monthly Financial Statement:

Clerk presented statement as at 23.4.21.

Balance of £81,814.79.

5.2 For Approval:

A Halliday	Litter picking – Apr 21	80.00
Clerk	Salary to 3.5.21	1265.22
HMRC	PAYE to 5.5.21	240.39
NEST (D/D)	Pension contribution	98.82
A Tetley	Webex fee	15.00
SCC	Annual licence	5.00
Toyate Design	Web-hosting	360.00
Last Hire	Installation of noticeboard	168.00
Joe Hunt	Grass cutting	75.00
Suffolk Norse	Turf-care – Apr 21	396.35

5.3 Paid since last meeting:

Parkers Pitches	Re-seeding at Stennetts	1170.00
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6. PLANNING:

6.1 Applications Received:

DC/21/1729 – 6, Eastland Court – erection of extension – No comments.

DC/21/1709 – 90, High Rd – erection of extension – No comments.

DC/21/1747 – 23, The Avenue – erection of extension – No comments.

DC/21/1893 – 14, Drovers Court – erection of extension – No comments.

DC/21/1673 – 39, Brotherton Ave – erection of all-weather seating area – No comments.

DC/21/1633 – 77, Faulkeners Way – loft conversion – No comments.

6.2 ESC Decisions:

DC/21/0675 – 88, Faulkeners Way – erection of extension – Permitted.

7. OUTSTANDING ISSUES:

7.1 Road signage at Gaymers Lane.

8. ITMES TO BE CARRIED FORWARD TO NEXT MEETING:

8.1 Parish Plan.

8.2 Bus shelter cleaning.

8.3 News articles.

Meeting closed at 20:40

-----Chairman-----Date