

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING HELD ON
WEDNESDAY 2ND DECEMBER 2020
(Via Webex)**

PRESENT:

L Beal, B Frost, C Jacobs, G Prosser, S Ring, D Southgate (Chairman), A Tetley.

DID NOT ATTEND:

L Holt.

Meeting commenced at 1900 hrs.

Public Open Forum:

Verbal report from County Councillor, Stuart Bird. Members thanked Councillor Bird for his funding towards the installation of fencing alongside A14.

Emailed report from District Councillor, Richard Kerry circulated by the clerk prior to the meeting.

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.

2. MINUTES:

The Minutes of the meeting held on Wednesday 4th November 2020 were proposed, seconded and agreed by the council.

3. PARISH COUNCILLORS REPORTS:

3.1 A report on the LALC meeting held on 30.11.20 was given by David Southgate, Andrew Tetley and Gareth Prosser. Clerk to circulate HPUK report to councillors that did not attend the meeting.

4. ITEMS FOR DISCUSSION:

4.1 A Tetley advised that, due to the current price of timber, the original quote for installation of fencing has been increased to £4,800 (incl VAT) therefore the

parish council will need to contribute £1,050. This was agreed and A Tetley will continue with the process.

Clerk to contact SCC Cabinet Member, Andrew Reid to discuss fencing for A14 slip road.

4.2 Updates on the Parish Action Plan were as follows:

- It was agreed that C Jacobs arrange purchase of new speed device at a cost of £3515 excl VAT plus £400 excl VAT for additional data gathering equipment.
- The Assets of Community Value List is ongoing and suggestions of assets that can be added to the list and submitted are to be considered and discussed at the Jan 21 PC meeting.
- L Beal advised members that the wooden fence alongside the Welcome Hall needed painting as part of the village enhancement project. It was agreed that this be done at a cost of £360. Bus shelters at the Mariners and the church are being cleaned to help improve the general area.

4.3 L Beal advised the council that the parish council newsletter had now been placed on all village noticeboards as well as the PC website and Facebook page. The deadline for articles for the next edition of the newsletter is 10.1.21.

4.4 It was agreed that the precept request for 2021/22 be discussed at the Jan 2021 PC meeting and then a further meeting would be arranged if necessary.

4.5 It was agreed that the clerk would contact L Beighton at ESC and request that the parish council be included in any discussions with Uniserve and/or the contractor concerning re-planting of areas affected by the building works.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 25.11.20.

Balance of £108,503.90.

5.2 For Approval:

A Halliday	Litter picking – Nov 20	80.00
Clerk	Salary to 7.12.20	1263.42
HMRC	PAYE to 5.12.20	242.19
NEST (D/D)	Pension contribution	98.82
A Tetley	Webex fees	15.00
SALC	Training	75.00

Joe Hunt	Grass cutting & verges	260.00
Clerk	Imprest top-up	167.62
Pierrot	Parish Praise certificates	77.25
L Beal	Magnets/Pins for noticeboards	25.37
Vodafone (D/D)	Calls & charges	44.39

5.3 Paid since last meeting:

L Beal	Shrub for Welcome Hall	52.89
L Beal	Water butts for Welcome Hall	62.48
H J Scourfield	Wood stain for WH bench	46.00
H J Scourfield	Paint WH railings	672.00
L Beal	Plants for WH	113.69

5.4 External Audit:

The clerk advised the council that the external audit had been completed and that there were no issues arising.

6. PLANNING:

6.1 Applications Received:

DC/20/4442 – 127, High Rd – rendering of property and provision of balcony – No comments.

DC/20/4605 – 62, High Rd – erection of extension – No comments.

6.2 ESC Decisions:

DC/20/2465 – 11, Cordys Lane – erection of child's treehouse – Permitted.

DC/20/4605 – 33, Thurmans Lane – erection of extension – Permitted.

7. HIGHWAYS & FOOTPATHS:

7.1 It was agreed that B Frost would report the poor condition of the bridleway at Blofield Track to SCC using the reporting tool via the website. Clerk to contact SCC to discuss the condition of the bridleways throughout the village.

8. OUTSTANDING ISSUES:

8.1 Road signage at Gaymers Lane.

9. MATTERS TO BE CARRIED FORWARD TO NEXT MEETING:

9.1 Installation of fencing alongside A14.

9.2 Parish Plan

9.3 Newsletter articles

9.4 Precept

Meeting closed at 2036 hrs

-----Chairman-----Date

The next meeting of the Parish Council will be held on 6.1.21