

**TRIMLEY ST MARY PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON  
WEDNESDAY 2<sup>ND</sup> SEPTEMBER 2020  
(Via Webex)**

**PRESENT:**

B Frost, L Holt, C Jacobs, L Knock, A Tetley (Chairman).

**APOLOGIES:**

G Prosser, D Southgate.

**Meeting commenced at 1900 hrs.**

**Public Open Forum:**

**Verbal report from County Councillor, Stuart Bird.**

**Four members of the public were present.**

**1. DECLARATIONS OF INTEREST:**

Trustees issues – All.

**2. MINUTES:**

The Minutes of the meeting held on Wednesday 1<sup>st</sup> July 2020 were proposed, seconded and agreed by the council.

**3. PARISH COUNCILLORS REPORTS:**

None

**4. ITEMS FOR DISCUSSION:**

**4.1** Councillors were advised of the resignation of Clive Minnican, clerk to advise ESC.

It was agreed that Lynn Beal be co-opted on to the Parish Council, clerk to advise ESC.

**4.2** A Tetley reported on works to A14 and updated on installation of safety fencing for the slip road – clerk to contact District Councillors to discuss possible Locality Budget funding.

**4.3** It was agreed that a working party meeting would be arranged to discuss the Parish Action Plan. Councillors to advise clerk of their unavailable dates.

**4.4** It was agreed that the bank account signatories would be given online banking card reader and debit cards in order that payments can be authorised online by a signatory. Clerk to contact Nat West to enquire about online transactions that the clerk can complete as correspondent.

**4.5** The Clerk advised the council that the relevant forms had been submitted to HM Land Registry to enable access to the Land Registry portal.

**4.6** It was agreed that the Clerk would contact Atlantis Estates to arrange collection of the memorial bench and re-siting at the green area within Faulkeners Way.

**4.7** It was agreed that articles for the next newsletter should be submitted to L Knock by Oct 15<sup>th</sup> 2020. Articles will also be published on social media.

**4.8** Wording for road signs for Gaymers Lane has been agreed with SCC PROW Officers – Clerk to arrange installation of signage. Clerk to contact Flagship to discuss re-instatement of gate.

**4.9** Purchase of litter bin to replace the damaged one at school entrance at rear of Dains Place was agreed. Purchase of bins for Stennetts Playing Field to be discussed further at Oct 20 PC meeting.

## **5. FINANCE:**

### **5.1 Monthly Financial Statement:**

Clerk presented statement as at 25.8.20.

Balance of £89,919.64.

### **5.2 For Approval:**

A Halliday	Litter picking – Aug 20	80.00
Clerk	Salary to 7.9.20	1058.80
HMRC	PAYE to 5.9.20	104.08
NEST (D/D)	Pension contribution	77.74
Joe Hunt	Grass cutting	80.00
Clerk	Imprest top-up	127.76
Clerk	Norton subscription	99.99
Vodafone (D/D)	Calls & charges	44.39

### 5.3 Payments made since last meeting:

A Halliday	Litter picking – July 20	80.00
Clerk	Salary to 3.8.20	1058.60
HMRC	PAYE to 5.8.20	104.28
NEST (D/D)	Pension contribution	77.74
Suffolk Norse	Removal of waste	54.00
Suffolk Norse	Turf-care – July 20	396.35
Joe Hunt	Grass cutting	220.00
Vodafone (D/D)	Calls & charges	44.39

### 5.4 Funding Requests:

It was agreed that the parish council would provide funding for a bench to be sited at Town Field allotments.

## 6. PLANNING:

### 6.1 Applications Received:

DC/20/2465 – 11, Cordys Lane – erection of child’s treehouse – No comments.

DC/20/2556 – 11, Cordys Lane – erection of extension – No comments.

DC/20/2630 – 60, Faulkeners Way – erection of extension – No comments.

DC/20/2654 – 25, Woodlands Ave – erection of extension – No comments.

DC/20/2831 – 35, Great Field – erection of extension – No comments.

DC/20/2892 – Land south of High Rd, St Martin – variation of condition of outline application for 70 dwellings – Concerns remain as per original outline application.

DC/20/3000 – 6, Thurmans Lane – construction of cartlodge – No comments.

DC/20/3027 – 33, Thurmans Lane – erection of extension – No comments.

DC/20/3028 – 127, High Rd – erection of extension – No comments.

### 6.2 ESC Decisions:

DC/20/2242 – Unit 4, Parker Ave – conversion of existing warehouse – Permitted.

DC/20/2556 – 11, Cordys Lane – erection of extension – Permitted.

DC/20/2831 – 35, Great Field – erection of extension – Permitted.

**7. HIGHWAYS & FOOTPATHS:**

**7.1** It was agreed that C Jacobs and the clerk would obtain quotes for work to be carried out to the overgrown vegetation at footpath 11a.

**7.2** It was agreed that the clerk would contact Joe Hunt to obtain a quote for cutting back the overgrown vegetation along the bridleway between the A14 underpass at Thurmans Lane and Capel Hall Lane picnic site. Clerk to also contact clerk at St Martin to discuss possible shared costs.

**8. OUTSTANDING ISSUES:**

**8.1** It was reported that the repairs to the pavement at Goshawk Terrace have been completed by SCC.

**9. ITEMS TO BE CARRIED FORWARD TO NEXT MEETING:**

**9.1** Footpath number 11a.

**9.2** Access issues at Gaymers Lane.

**9.3** Parish Action Plan.

**9.4** Newsletter articles.

**Meeting closed at 2026 hrs**

-----Chairman -----Date