

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING HELD ON
WEDNESDAY 1ST JULY 2020
(Via Webex)**

Meeting commenced at 1900 hrs.

CHAIRMANS ADDRESS

PRESENT:

B Frost, L Knock, C Jacobs, G Prosser, D Southgate (Chairman), A Tetley.

APOLOGIES:

C Minnican

DID NOT ATTEND:

L Holt.

Public Open Forum:

Verbal report from County Councillor, Stuart Bird.

Four members of the public were present.

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.

2. MINUTES:

The Minutes of the meeting held on Wednesday 3rd June 2020 were proposed, seconded and agreed by the council.

3. COUNCILLORS REPORTS:

None

4. ITEMS FOR DISCUSSION:

4.1 Councillors were advised of the resignation of T Gale – resulting vacancy has been advertised and clerk has advised ESC.

It was proposed that A Tetley take the position of Vice-Chair, this was seconded and agreed by the council.

It was agreed that C Jacobs would represent the parish council on the Welcome Hall Committee and that G Prosser would become a member of the PC Planning Committee.

4.2 It was agreed that G Prosser and A Tetley would produce the response to the Main Modifications Consultation and that the proposed response would be circulated to councillors by 8.7.20 prior to submission to ESC.

It was agreed that the final PC response be posted on Facebook page and website.

Meeting suspended at 1927

Meeting re-commenced 1930

4.3 It was agreed that the PC would not submit a response to the Code of Conduct Consultation.

4.4 A Tetley reported that, at this time, Highways England were unable to confirm if works to the A14 would commence on 3.7.20.

It was reported that HE had no objections to the PC installing safety fencing alongside A14 slip road.

Clerk to apply for business access to the Land Registry database and it was agreed that the PC would fund any costs involved, this is to be discussed further at the Sept 20 PC meeting.

Clerk to enquire with District Councillors if they would be willing to contribute £500 from Locality Funding towards cost of fencing.

4.5 The Parish Plan was updated with names of councillors accepting responsibility for activities within the plan – G Prosser to circulate to councillors.

4.6 Clerk reported that online banking has now been set up but not all payments were able to be made online at the present time. Financial Regulations and Annual Risk Assessment to be amended to include details of online banking.

4.7 C Jacobs reported that a new battery had been installed in the smaller VAS device and that the larger device is still awaiting repair.

4.8 It was agreed that C Jacobs would look at possible sites for the bench from Thurmans Grove to be moved to.

4.9 It was agreed that the publication of newsletters would be discussed at the Sept 2020 PC meeting.

4.10 It was agreed that the clerk would obtain advice from SCC on the wording for the signs proposed by the residents of Gaymers Lane. Councillors agreed on the signs for the High Rd end of the lane and the end near the garages but the sign proposed for halfway was thought to be unnecessary.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 25.6.20

Balance of £92,460.21

5.2 For Approval:

A Halliday	Litter picking – June 20	80.00
Clerk	Salary to 6.7.20	1058.80
HMRC	PAYE to 5.7.20	104.08
NEST (D/D)	Pension contribution	77.74
Suffolk Norse	Turf-care – June 20	396.35
FDCSR	Subscription 2020	5.00
C Monk	Internal audit fee	40.00
Ipswich Floor Sanding	Hall floor	1378.00
Joe Hunt	Grass cutting	180.00
Vodafone (D/D)	Calls & charges	43.46

5.4 Internal Audit:

Clerk reported on outcome of internal audit – it was agreed that the clerk would update the Financial Regulations, Standing Orders and Annual Financial Risk Assessment to include online banking.

5.5 It was agreed to request Town Field Allotment Association to provide quote for a bench and the PC would consider funding.

6. PLANNING:

6.1 Applications Received:

DC/20/2242 – Unit 4, Parker Ave – Conversion of existing warehouse into cold store – Support.

6.2 ESC Decisions:

DC/20/1876 – 15, Elm Gardens – erection of extension – Granted.

7. HIGHWAYS & FOOTPATHS:

7.1 L Knock reported that SCC have advised that they rely on users to use the bridleway between the A14 underpass and Capel Hall Lane Picnic site safely. Bridleways should have a minimum width of 3m so it was agreed that the clerk would report that the bridleway was not the designated width.

8. OUTSTANDING ISSUES:

8.1 Repair of pavement at Goshawk Terrace – awaiting action from SCC.

9. ITEMS TO BE CARRIED FORWARD TO NEXT MEETING:

9.1 Parish Plan.

9.2 Newsletters.

9.3 Update on A14 fencing.

9.4 Access to Land Registry database.