

**TRIMLEY ST MARY PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON  
WEDNESDAY 6<sup>TH</sup> MAY 2020  
(via WEBEX)**

**Meeting commenced at 7pm**

**CHAIRMANS ADDRESS**

**PRESENT:**

B Frost, T Gale, C Jacobs, L Knock, G Prosser, D Southgate (Chairman), A Tetley.

**APOLOGIES:**

C Minnican.

**DID NOT ATTEND:**

L Holt.

**Public Open Forum:**

**Verbal report from District Councillor, Richard Kerry.**

**Two members of the public joined the meeting:**

**It was reported that efforts are being made to continue social distancing at the allotments despite members of the public using the area for walking.**

**1. DECLARATIONS OF INTEREST:**

Trustees Issues – All.

**2. MINUTES:**

The Minutes of the meeting held on Wednesday 1<sup>st</sup> April 2020 were proposed, seconded and agreed by the council and will be signed by the Chairman at a future date.

**3. COUNCILLORS REPORTS:**

**3.1** D Southgate reported that the grass cutting, as part of the turf-care programme, at Stennetts Field had been carried out as usual.

**3.2** D Southgate reported that the Basic Life charity operating from the Welcome Hall was working well and do not require additional funding at the present time.

**3.3** A Tetley reported that the works to the A14 would be taking place as scheduled from the beginning of July. A Tetley has discussed with Highways England the use of contraflows where possible to alleviate disruption.

#### **4. ITEMS FOR DISCUSSION:**

**4.1** Social distancing and lockdown rules are still in place across the parish council and associated Trusts.

Grass cutting and maintenance of parish council owned areas has re-commenced. The gardener reported issues with a resident not observing social distancing rules when a confrontation occurred concerning cutting back of overgrowing vegetation. Gardener has been advised to inform the police if this situation arises again.

**4.2** It was agreed that A Tetley would obtain costs for a stock fence to the post and rail fence for the area alongside the on St Marys Green.

**4.3** Issues concerning Thurmans Lane were raised by residents:

- No wheelchair/pram ramps or guard rail on steps leading onto lane.
- Cutting the grass verges on the lane.
- A lack of signage and/or a speed ramp approaching the steps.
- Cleaning the drains to reduce surface water on the lane.
- Lighting at the steps leading to the lane.

Councillors discussed these issues and it was agreed that a possible long-term solution to many of these problems would be a suitably-placed footpath for pedestrians.

The issue of wheelchair/pram ramp and guard rail is to be raised with the District Council and/or Disability Forum.

Clerk to contact the PC gardener to discuss cutting the grass verges.

Councillors agreed that the installation of speed ramps could add to the drainage problems.

It was agreed that moving an existing street lamp to nearer the steps would not be cost effective and other types of lighting would need to be looked into.

**4.4** It was agreed that the councillors would look at the Parish Action Plan and select items that they would like to progress. Councillors to advise by email which items they have chosen. It was agreed that G Prosser would take over curation of the Plan.

Areas that councillors already have an interest in are:

B Frost – Pedestrian crossings

D Southgate – Parking, open green spaces.

A Tetley – Thurmans Lane, A14.

L Knock – Communications.

C Jacobs – Footpaths.

**4.5** It was agreed to reduce the requirement for dual signatories to a single authorisation and to adopt online banking. Clerk to submit request to Nat West. Those councillors who had not already done so to submit signatures for the required form. Clerk to confirm with SALC that a single signatory is permissible.

**4.6** It was agreed that a Trustees meeting would be arranged for late summer and this would be discussed further at a later date.

## **5. FINANCE:**

### **5.1 Monthly Financial Statement:**

Clerk presented statement as at 24.4.20.

Balance of £74,726.51.

### **5.2 For Approval:**

A Halliday	Litter picking – Apr 20	80.00
Clerk	Salary to 4.5.20	1058.80
HMRC	PAYE to 5.5.20	104.08
NEST (D/D)	Pension contribution	77.74
Joe Hunt	Grass cutting	200.00
BHIB	Insurance	1658.99
SALC	Subscription	996.91
Rigby Taylor	Re-seeding @ Stennetts	1333.60
Frozen Tiger	Webhosting	360.00
Vodafone (D/D)	Calls & charges	43.46

### **5.3 Funding Requests:**

It was agreed that there would be no donation to Marie Curie at the present time.

## **6. PLANNING:**

### **6.1 Applications Received:**

DC/20/1379 – 1, Thomas Ave – erection of extension – Support.

### **6.2 ESC Decisions:**

None

### **6.3 Local Plan:**

It was agreed that a meeting would be arranged to discuss the PC response to the consultation on the Main Modifications to Local Plan.

## **7. OUTSTANDING ISSUES:**

**7.1** Repair of pavement at Goshawk Terrace – awaiting action from SCC.

## **8. ITEMS FOR DISCUSSION CARRIED FORWARD TO NEXT MEETING:**

**8.1** Local Plan consultation.

**8.2** Ongoing issues at Thurmans Lane.

**8.3** Update on works to A14.

**8.4** Parish Action Plan.

**Meeting closed at 2053 hrs.**

----- **Chairman** ----- **Date**