

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING HELD ON
WEDNESDAY 6TH NOVEMBER 2019
AT THE WELCOME HALL
7PM**

CHAIRMANS ADDRESS

PRESENT:

B Frost, T Gale, L Holt (from item 4.1), L Knock (from item 4.1),
D Southgate (Chairman), A Tetley.

APOLOGIES:

C Jacobs, C Minnican.

Public Open Forum:

Verbal report from County Councillor, Stuart Bird.

E-mailed report from District Councillors Richard Kerry and Melissa Allen.

**Melissa Allen reminded councillors of the Community Partnership event on
7.11.19 – L Holt to attend.**

Seven members of the public were present:

**Residents raised the issue of cars/motorbikes using Gaymers Lane for access
to garages in St Marys Close and Stennetts field. Clerk to contact Flagship to
request reinstatement of gate and also to contact Rights of Way team at ESC
to determine use of barrier to stop motorcycles.**

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.

2. MINUTES:

The Minutes of the meeting held on Wednesday 2nd October 2019 were
proposed, seconded and agreed by the council.

3. COUNCILLORS REPORTS:

3.1 Those councillors that represent Trimley St Mary PC on the LALC (Local Authority Liaison Committee) gave a report on the recent meeting. Minutes have been circulated to councillors.

3.2 A Tetley reported on the Rights of Way event. It was agreed that the definitive map is incorrect and the clerk is to clarify the legal position with SCC.

3.3 B Frost reported on the Parish Engagement event.

4. ITEMS FOR DISCUSSION:

4.1 It was agreed that Linda Knock and Linda Holt be co-opted to the parish council. Clerks to advise ESC.

4.2 It was agreed that the clerk would contact Highways England to arrange a site visit to inspect the safety fencing alongside A14. Clerk to contact landowners concerning land at the slip road to request installation of safety fencing. It was agreed that the provision of trees, hedgerow packs be reported on by A Tetley at the Dec 19 PC meeting.

4.3 Clerk to arrange meeting with Thurmans Grove Management Company to discuss ongoing issues.

4.4 It was agreed that the PC would support a Spring/Summer event rather than a Xmas event in the village. D Southgate to contact Two Sisters Arts Centre to discuss ticket prices and discount for residents.

4.5 It was agreed that the clerk would contact the clerk at Trimley St Martin to enquire about their bus shelter cleaning contract and would also contact SCC/SuffolkOnBoard to discuss their responsibilities for shelters that are owned by SCC.

4.6 It was agreed that the publishing of further newsletters would depend on the co-option of a new councillor at the Dec 19 PC meeting – that councillor would be responsible for publication.

4.7 It was agreed that the PC would request funding from the District Councillors Enabling Communities Fund for assistance with the purchase of acoustic panels for the Welcome Hall.

4.8 It was agreed that the clerk would contact the Felixstowe Town Clerk to discuss the provision of PCSO's.

4.9 It was agreed that A Tetley and C Jacobs would pursue the installation of acoustic panels at the Welcome Hall – council agreed that costs of less than £3K (excluding VAT) could be agreed by AT and CJ and costs exceeding £3k (excluding VAT) would be brought back to a full meeting to be agreed.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 25.10.19.

Balance of £87,234.02

5.2 For Approval:

| | | |
|----------------------|----------------------------------|---------|
| A Halliday | Litter picking – Oct 19 | 80.00 |
| Clerk | Salary to 4.11.19 | 1050.04 |
| HMRC | PAYE to 5.11.19 | 114.63 |
| NEST (D/D) | Pension contribution | 77.74 |
| Suffolk Norse | Turf-care – Oct 19 | 396.35 |
| Trimley St Martin PC | Clerks services – Cross Boundary | 131.35 |
| F-CAT | Donation | 300.00 |
| Clerk | Imprest top-up | 205.91 |
| Joe Hunt | Grass cutting | 215.00 |
| Vodafone (D/D) | Calls & charges | 43.46 |

5.3 Paid in since last meeting:

| | | |
|-----------|------------------------------------|-----------|
| ESC | 2 nd precept instalment | 24,000.00 |
| PC Trusts | Clerks services | 877.20 |

6. PLANNING:

6.1 Applications Received:

DC/19/3601 – 7, New Rd – erection of summerhouse – Support.

DC/19/3735 – 200, High Rd – Listed building consent for internal alterations – Support.

DC/19/3930 – 24, The Josselyns – approval of reserved matters for erection of dwelling – concerns over access and impact on street scene.

DC/19/3867 – Rear of 173/175 High Rd – erection of two dwellings – Support but with comments on the difficulty of utility companies being able to access Gaymers Lane.

DC/19/4267 – 39, High Rd – erection of extension – Passed to PC planning committee.

6.2 Decisions:

DC/19/3330 – 200, High Rd – Removal of existing barn & reconstruction – Granted.

DC/19/2242 – 200, High Rd – Construction of cartlodge & games room – Granted.

DC/19/2787 – Nicholas Rd – Renewal of application for rifle range – Granted.

7. OUTSTANDING ISSUES:

7.1 Repair of pavement at Goshawk Terrace – awaiting action from SCC.

8. ITEMS CARRIED FORWARD FOR DISCUSSION AT NEXT MEETING:

8.1 Port funded quiet road surface for A14.

8.2 Update on safety fencing alongside A14.

8.3 PCSO provision.

8.4 Update on meeting with Thurmans Grove Management Company.

8.5 Parish Plan.

Meeting closed at 2120 hrs

-----Chairman -----Date

