

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING HELD ON
WEDNESDAY 6TH MARCH 2019
AT THE WELCOME HALL**

Meeting commenced at 1900 hrs.

**Prior to the main meeting there was a presentation from representative of
the Two Sisters Art Centre.**

PRESENT:

B Frost, T Gale, C Jacobs, C Minnican, D Southgate (Chairman), A Tetley.

APOLOGIES:

K O'Rourke.

Public Open Forum:

Verbal and e-mailed report from District Councillor, Richard Kerry.

Verbal report from County Councillor, Stuart Bird.

Three members of the public were present:

Resident raised concerns over large stones/rocks being put along the grass footpaths in the Thurmans Grove development. R Kerry to report to SCDC Planning.

Residents raised concerns over potholes and tarmac problems on roads in and leading to The Josselyns. Clerk to report issues using online reporting tool.

Resident raised issue of inconsiderate parking near the church and along the High Rd to Thurmans Lane, cars are parking partly on the pavements and causing problems for those using mobility scooters to pass. S Bird stated that SCC were looking at the issues with parking and Traffic Orders but that this would be a lengthy process.

CHAIRMANS ADDRESS

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.

2. MINUTES:

The Minutes of the meeting held on Wednesday 6th February 2019 were proposed, seconded and agreed by the council.

3. COUNCILLORS REPORTS:

3.1 C Jacobs reported that there are Government plans to withdraw any unutilised footpaths. It was agreed that B Frost and C Jacobs would look at definitive map to resolve boundary issues and look at footpaths in the Parish to ensure they are maintained.

4. ITEMS FOR DISCUSSION:

4.1 Clerk reported the resignations of Lucy Claxton and Rachel Watling. It was agreed that C Minnican would take part in a radio broadcast to try and address the issue of the lack of new councillors. Broadcast to take place on 5.4.19, 11am – 1pm.

4.2 Councillors were given Nomination Papers to stand in May elections. Clerk to arrange appointment to deliver Nomination Papers by hand as required by SCDC. Councillors to ensure that Clerk receives completed papers prior to appointment so that all papers can be taken at one time.

It was agreed that the May 2019 PC meeting plus the Annual Parish Meeting and the Annual Parish Council Meeting would take place on 8.5.19 following the elections.

4.3 It was agreed that the clerk would submit the response as drafted by B Frost to the Sizewell C consultation.

4.4 It was agreed that the PC would make a payment of £200 to Trimley St Martin PC for the services of the clerk in preparing the Local Plan submission on behalf of the Cross Boundary Committee. Clerk to contact Chair of St Martin PC to request invoice.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 25.2.19.

Balance of £118,367.96.

Clerk to revise the presentation of monthly financial statement for April 2019 meeting.

5.2 For Approval:

A Halliday	Litter picking – Feb 19	80.00
Clerk	Salary to 4.3.19	1037.20
HMRC	PAYE to 5.3.19	129.82
NEST (D/D)	Pension contribution	45.63
Suffolk Norse	Turf-care – Feb 19	396.35
Clerk	Accommodation allowance	
	Apr 18 – Mar 19	216.00
J Marsden	Grass cutting	270.72
Sutcliffe Play	Play equipment @ Stennetts	34,683.49
F-CAT	Contribution to lease – Arts Centre	500.00
CAS/Zurich	Welcome Hall insurance	936.35
Vodafone (D/D)	Calls & charges	47.57

5.3 Paid since last meeting:

PPL/PRS	Music licence (for WH)	143.69
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5.4 Donation – It was agreed that a donation of £250 be made to Felixstowe CAB.

5.5 The Financial Risk Assessment and Internal Audit Table for financial year ending 31.3.19 were reviewed and agreed. The Financial Regulations were reviewed and agreed.

6. PLANNING:

6.1 Applications Received:

None

6.2 Decisions:

DC/18/4647 – 11, Welbeck Close – erection of extension – Refused.

DC/18/3956 – 24, The Josselyns – erection of dwelling – Granted.

DC/18/4492 – 19, Fen Meadow – conversion of conservatory – Granted.

7. OUTSTANDING ISSUES:

7.1 Installation of pedestrian crossing(s) on High Rd – SCC have scheduled work to commence in Easter school holidays.

7.2 Repair of pavement at Goshawk Terrace – awaiting SCC action.

7.3 Installation of disabled access at Thurmans Grove/Thurmans Lane – clerk to raise complaint with SCC.

7.4 Public Open Space Protection Orders – request needed from land owner.

7.5 Clerk to check on when payment of next instalment of CIL funding is due to be paid to PC.

Meeting closed at 2116 hrs.

_____ **Chairman** _____ **Date**