

Town/Parish Councils are invited to a **briefing session on Wednesday 18<sup>th</sup> July 2018 (19.00-20.00)** on the Suffolk Coastal Local Plan. This briefing session will be held in the Deben Conference Room at the SCDC Council Offices at East Suffolk House.

Subject to Cabinet approval, the Council will be undertaking a period of PUBLIC CONSULTATION ON THE FIRST DRAFT PLAN FROM 20TH JULY TO 14TH SEPTEMBER 2018. Town/Parish Councils are invited to attend this briefing session to learn more about the forthcoming consultation. In August 2017, the Council published a Local Plan Issues and Options consultation. This document was well received and attracted over 6000 comments from approximately 650 individuals and organisations. The Planning Policy Team and the Local Plan Working Group have been considering these consultation responses and emerging evidence to formulate the First Draft Plan. The First Draft Plan details planning policies for the district alongside site allocations for a variety of uses which will positively support the healthy and successful communities across Suffolk Coastal. All Town/Parish Councils are encouraged to attend this briefing session and learn more about the work that has gone into the production of the First Draft Plan.

Public consultation and engagement is an important part of the Local Plan process and throughout the consultation period **a series of drop in venues have been arranged**. These drop in sessions are open to anybody who wishes to find out more about the consultation and are being held in the following venues on the dates listed below:

KIRTON RECREATION GROUND (THE PAVILION) Back Road, Kirton, Ipswich IP10 0PW

Tuesday 24th July 18 16.00-19.30

SAXMUNDHAM MARKET HALL 29 High St, Saxmundham IP17 1AF>

Tuesday 31st July 18 16.00-19.30

FELIXSTOWE TOWN HALL (COUNCIL CHAMBER) Undercliff Rd W, Felixstowe IP11 2AG

Thursday 2nd August 18 16.00-19.30

SUFFOLK COASTAL DISTRICT COUNCIL (DEBEN ROOM) East Suffolk House, Station Road, Melton, IP12 1RT

Monday 6th August 18 16.00-19.30

WENHASTON VILLAGE HALL Narrow Way, Wenhaston, Halesworth IP19 9DP

Wednesday 8th August 18 16.00-19.30

RUSHMERE ST ANDREW VILLAGE HALL Humber Doucy Lane, Rushmere St Andrew, IP4 3PD

Thursday 16th August 18 16.00-19.30

YOXFORD VILLAGE HALL (MAIN HALL) Old High Road, Yoxford, IP17 3HN

Thursday 23rd August 18 16.00-19.30

Alongside the drop in sessions being held throughout the consultation, the Planning Policy Team will also be organising **1 hour sessions for individual Town/Parish Councils (3 representatives maximum)** to meet with officers to discuss issues raised in the consultation document. These sessions will follow the same format as the 1 hour sessions carried out during the Issues and Options consultation in 2017. The table below provides dates and times for these sessions, should you wish to book a meeting then please contact Julie

Holmes in the Planning Policy Team, preferably by email to [julie.holmes@eastsuffolk.gov.uk](mailto:julie.holmes@eastsuffolk.gov.uk) with the names of those attending if known, or alternatively by telephone on 01394 444291.

Wednesday 25th July 12:00 - 17:00 5 sessions

Wednesday 1st August 12:00 - 17:00 5 sessions

Tuesday 7th August 12:00 - 17:00 5 sessions

Friday 10th August 09:00 - 14:00 5 sessions

Monday 13th August 12:00 - 17:00 5 sessions

Tuesday 14th August 12:00 - 17:00 5 sessions

Friday 17th August 09:00 - 14:00 5 sessions

Monday 20th August 12:00 - 17:00 5 sessions

Tuesday 21st August 12:00 - 17:00 5 sessions

Friday 24th August 09:00 - 14:00 5 sessions

Monday 27th August 12:00 - 17:00 5 sessions

Tuesday 28th August 12:00 - 17:00 5 sessions

Thursday 30th August 09:00 - 14:00 5 sessions

It is also an ideal time to consider whether you already have a Town/Parish Council meeting scheduled for during the consultation period or whether one needs to be organised to give sufficient time to respond to the consultation. Please take into consideration that the consultation ends on 14th September 2018 and the Council WILL NOT be accepting late representations.

I look forward to seeing you all at the briefing on the 18th July, or at an event during the consultation period.

Kind regards

Mark Edgerley \_BSc(Hons) PgCert MA MRTPI\_

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