

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 6TH JUNE 2018
AT THE WELCOME HALL**

Meeting commenced at 1900 hrs.

**Prior to the main meeting there was a presentation from
representatives of Network Rail.**

PRESENT:

L Claxton, B Frost, J Hickey, C Jacobs, N Mayes, C Minnican, D Southgate (Chairman), R Watling.

APOLOGIES:

G Harding, K O'Rourke.

Chairmans Address.

Public Open Forum:

Apologies were received from County Councillor, Stuart Bird and an emailed report was circulated by the clerk. Apologies were received from District Councillor, Richard Kerry.

Residents raised the issue of maintenance and designation of public bridleways. Bridleways are maintained by SCC. Clerk to contact Public Rights of Way Officer at SCC to clarify designation of bridleway at Thurmans Lane. Clerk has requested site visit with Suffolk Highways to discuss turning area in Thurmans Lane and effect on residents due to gate being erected by landowner.

Residents reported grass cuttings being dumped in areas around Thurmans Lane - clerk to contact Bloors, in the first instance, to ascertain who might be responsible.

1. DECLARATIONS OF INTEREST:

Trustees Issues - All.

SCC Issues – N Mayes.

Items 4.4, 5.2 and 6.2 – L Claxton.

2. MINUTES:

The Minutes of the meeting held on Wednesday 2nd May 2018 were proposed, seconded and agreed by the council.

3. COUNCILLORS REPORTS:

3.1 N Mayes reported that the Victorian gas lamp in Station Approach had been painted by Mr Marsden. It was agreed that N Mayes would seek quotes for reinforced glass and solar light for the lamp.

3.2 D Southgate and C Minnican gave a report on the recent joint working party meeting with members of Trimley St Martin PC.

3.3 D Southgate gave a report on the meetings, events etc. he had attended as Chairman.

4. ITEMS FOR DISCUSSION:

4.1 Clerk advised councillors of the resignation of Ian Minter. Clerk has advised SCDC and co-option process can commence. Vacancy is to be advertised on the website and in newsletter.

4.2 The posters to commemorate WW1 centenary as prepared by J Hickey were approved. The school currently have pots, compost and seeds to prepare pots for display in the village.

4.3 It was agreed that D Southgate, C Minnican, L Claxton and the clerk would attend the LALC meeting on 15.10.18.

4.4 The new PC website is now up and running and new email addresses are available for councillors. Councillors are to commence using gov.uk email addresses asap.

4.5 PC Data Protection Policy and Privacy Notice were formally agreed and adopted. Clerk to confirm with DPO if Trustees are covered under the policy and privacy notice and also to confirm procedure if no consent is given by data provider.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 25.5.18.

Balance of £79,153.36.

5.2 For Approval:

| | | |
|-------------------------|-------|----------------------------|
| A Barton weeks) | 90.00 | Bus shelters to 28.4.18 (4 |
| A Halliday 80.00 | | Litter picking - May 18 |
| Clerk 1037.00 | | Salary to 4.6.18 |
| HMRC 130.02 | | PAYE to 5.6.18 |
| NEST (D/D) 44.66 | | Pension contribution |
| Suffolk Norse 396.35 | | Turf-care - May 18 |
| SCC 5.00 | | Annual Licence |
| BHIB 1578.89 | | Insurance |
| Frozen Tiger 312.00 | | Webhosting/registration |
| J Marsden 523.00 | | Grass cutting & repairs |
| C Monk 40.00 | | Internal audit |
| Vodafone (D/D) 37.47 | | Calls & charges |

5.3 Paid in since last meeting:

| | |
|------------------|------------------------------|
| SCC 20,000.00 | 1 st half precept |
|------------------|------------------------------|

5.4 It was agreed that representatives from Trimley Station Community Trust be invited to Sept 18 PC meeting to discuss funding.

5.5 The annual accounts, including Annual Governance Statement were reviewed and approved. Clerk to submit to external auditor.

6. PLANNING:

6.1 Applications Received:

None.

6.2 Decisions:

DC/18/1094 - 14, Great Field - erection of garage - Granted.
DC/18/1347 - Ocean Gateway, Clickett Hill Rd - erection of building - Granted.

7. HIGHWAYS & FOOTPATHS:

7.1 Maintenance of public bridleways is the responsibility of SCC. Clerk to contact Rights of Way Officer at SCC to clarify designation of bridleway at Thurmans Lane and to discuss maintenance.

7.2 Clerk to arrange site meeting with SCC at Thurmans Lane to discuss turning area and the effect on residents following erection of gate at bridleway by landowner.

8. OUTSTANDING ISSUES:

8.1 Installation of pedestrian crossing(s) on High Rd - SCC.

8.2 Repair of pavement at Goshawk Terrace - SCC.

8.3 Repair of worn our road markings - SCC.

Meeting closed at 2044 hrs.

----- **Chairman**

-----**Date**

The next meeting of the parish council will be 4.7.18.