

**TRIMLEY ST MARY PARISH COUNCIL  
MINUTES OF THE MEETING  
WEDNESDAY 2<sup>ND</sup> MAY 2018  
AT THE WELCOME HALL**

**Meeting commenced at 1910 hrs.**

**PRESENT:**

L Claxton, B Frost, G Harding, J Hickey, C Jacobs, N Mayes, C Minnican, I Minter, K O'Rourke, D Southgate (Chairman).

**APOLOGIES:**

R Watling.

**Public Open Forum:**

**Verbal report given by County Councillor Stuart Bird.**

**Annual report from District Councillor Richard Kerry has been previously circulated and presented at Annual Parish Meeting.**

**Residents raised the issue of the bridleway at Thurmans Lane and the erection of a gate by the landowner potentially affecting the bridleway/public right of way. Clerk to seek clarification from SCDC on which paths and bridleways are registered on the definitive map and the process for registering paths/bridleways before the deadline. Clerk to confirm that the gate erected at Thurmans Lane was compliant with planning regs. and that there were no proposals to move the bridleway.**

**1. DECLARATIONS OF INTEREST:**

Trustees issues – All.

SCC issues – N Mayes.

**2. MINUTES:**

The Minutes of the meeting held on Wednesday 4<sup>th</sup> April 2018 were proposed, seconded and agreed by the council.

**3. COUNCILLORS REPORTS:**

**3.1 B Frost reported on the recent LALC meeting at Trinity College, Cambridge. Full Minutes will be circulated by the clerk once received from HPUK.**

#### **4. ITEMS FOR DISCUSSION:**

**4.1** It was agreed that the council would change webhosting provider to enable use of a gov.uk web address. L Claxton to contact hosting company to arrange change of details etc.

**4.2** It was agreed that a working party would be formed to deal with Xmas arrangements for 2018. It is hoped that this will involve Roseberry Cottage and F-CAT. Working party will be made up of K O'Rourke, C Minnican, L Claxton, J Hickey and D Southgate.

**4.3** It was agreed that the clerk would forward the details of how to adopt grass verges to the resident who had enquired about it.

**4.4** J Hickey provided copies of the latest newsletter for councillors and will arrange delivery to residents.

**4.5** C Jacobs has sent letters to those residents who will have a SIDS device outside their property to seek views/concerns. No responses received as yet.

**4.6** It was agreed that the council would still appoint a DPO despite the news that PC's are now exempt from having to appoint a DPO. Clerk to forward payment and copy of signed service level agreement to LCPAS.

**4.7** It was agreed that discussions on council tax calculations would be deferred until the Nov 18 meeting when SCDC will have details of the number of properties involved to begin calculations.

#### **5. FINANCE:**

##### **5.1 Monthly Financial Statement:**

Clerk presented statement as at 25.4.18.

Balance of £62,310.58.

##### **5.2 For Approval:**

A Barton	Bus shelters to 28.4.18 (4 weeks)	90.00
A Halliday	Litter picking – Apr 18	80.00
Clerk	Salary to 7.5.18	1015.00
HMRC	PAYE to 5.5.18	115.03
NEST (D/D)	Pension contribution	44.66
Suffolk Norse	Turf-care – Apr 18	396.35

Suffolk Norse	New litter bin	270.00
SALC	Subscription 2018/19	949.70
FDCSR	Subscription 2018	5.00
Gipping Press	Newsletter printing	253.00
B Frost	Expenses	54.45
Clerk	Imprest top-up	157.50
D Southgate	Expenses	64.12
K O'Rourke	Commemorative planters/compost	37.86
LCPAS	DPO services	300.00
J Marsden	Grass cutting & repairs	562.00
Vodafone (D/D)	Calls & charges	38.01

### **5.3 Paid in since last meeting:**

SCC	County Councillor grant funding	3037.64
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## **6. PLANNING:**

### **6.1 Applications Received:**

DC/18/1347 – Ocean Gateway, Clickett Hill Rd – erection of building – Support.

DC/18/1418 – 21, Spriteshall Lane – alterations and extensions – Support.

### **6.2 Decisions:**

DC/18/0649 – 1, Station Rd – erection of extension – Granted.

## **7. HIGHWAYS & FOOTPATHS:**

**7.1** It had been agreed during the public open forum that the clerk would look into use of bridleways and possible registration. To be discussed further at June 18 PC meeting.

**7.2** It was agreed that the use of heavy construction vehicles on Gaymers Lane would be discussed at the June 18 PC meeting as representatives of Network Rail would be attending to answer concerns.

**8. OUTSTANDING ISSUES:**

**8.1** Installation of pedestrian crossing(s) on High Rd – SCC.

**8.2** Repair of pavement at Goshawk Terrace – SCC.

**8.3** Repair of worn our road markings – SCC.

**Meeting closed at 2052 hrs.**

----- Chairman ----- Date

**The next meeting of the Parish Council will be 6<sup>th</sup> June 2018.**