

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 4TH APRIL 2018
AT THE WELCOME HALL**

Meeting commenced at 1900 hrs.

PRESENT: L Claxton (as of item 4.2.1), B Frost, G Harding, J Hickey, C Jacobs, N Mayes (Chairman), C Minnican, I Minter, K O'Rourke, D Southgate, R Watling.

Public Open Forum:

Apologies received from County Councillor, Stuart Bird.

Report from District Councillor, Richard Kerry previously submitted and circulated by the clerk.

Verbal report from District Councillor, Graham Harding.

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.

SCC Issues – N Mayes.

FTW, Item 5.2 – B Frost.

Item 6.1 – L Claxton

2. MINUTES:

The Minutes of the meeting held on Wednesday 7th March 2018 were proposed, seconded and agreed by the council.

3. COUNCILLORS REPORTS:

3.1 C Jacobs reported on site meeting with County Councillor, S Bird and Paul Gant (SCC) to discuss installation of new SIDS device – it was agreed that the PC could install an 'adapter' to extend an existing pole to make it suitable for the device.

3.2 B Frost reported on site meeting with County Councillor, S Bird and Paul Gant (SCC) to discuss installation of new pedestrian crossings on High Rd. It was agreed that a 'refuge' style crossing would be installed near to St Marys Close at no cost to the parish council and that a signal style crossing could be installed near the school at a cost of £35K-£40K. This crossing requires a site visit by a surveyor.

3.3 C Jacobs and B Frost reported that a site meeting had been carried out with Paul Gant (SCC) outside 194, High Rd to report condition of High Rd surface and pot-holes and dropped manhole covers at the site.

3.4 D Southgate, C Minnican and J Hickey reported on the meeting with Mark Edgerly (SCDC) on 12.3.18 to discuss the play space deficiency within the Local Plan. This meeting also included discussion on pedestrian crossings and car parking as well as green space provision.

It was agreed that the working party would continue with the parish action plan, working party to consist of C Minnican, B Frost, R Watling, J Hickey and L Claxton.

3.5 B Frost reported on site meeting with Mike Ashton (SCC) to agree locations for additional street lamps near St Marys Close. One will be placed on High Rd near St Marys Close and the other on the corner of St Marys Close and Stennetts Close. At time of meeting work had commenced.

3.6 I Minter reported on meeting with St Martin PC and church representatives to discuss WW1 Centenary commemorations. Distribution of posters around the village was agreed and the display would commence from June 21st 2018.

4. ITEMS FOR DISCUSSION:

4.1 It was agreed that Lucy Claxton be co-opted to the council. Clerk to advise SCDC.

4.2 It was agreed that the council would appoint LCPAS as DPO at £300 per year – this is Level 2 service to include a visit from the DPO.

B Frost reported that Prettys solicitors were holding a meeting to discuss GDPR implications at a cost of £40 – it was agreed B Frost could attend.

4.3 It was agreed that the clerk would contact J Marsden to paint the bus shelter & fascia outside the Welcome Hall.

4.4 J Hickey reported that the deadline for articles for the next newsletter was 15.4.18.

4.5 It was agreed that clerk should invite representative from Network Rail to May 18 PC meeting to discuss Felixstowe Branch Line improvement work – however following meeting of the trustees and urgent trustees business to be discussed in May it was thought that June 18 meeting might be more suitable for Network Rail to attend.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 23.3.18.

Balance of £63,637.78.

5.2 For Approval:

A Barton	Bus shelters to 31.3.18 (5 weeks)	112.50
A Halliday	Litter picking – Mar 18	80.00
Clerk	Salary to 1.4.18	1015.20
HMRC	PAYE to 5.4.18	114.83
NEST (D/D)	Pension contribution	35.64
Suffolk Norse	Turf-care – Mar 18	396.35
SCC	New bus shelter contribution	2500.00
FTW	Donation	50.00
F-CAT	Donation	500.00
C Minnican	Travel costs	15.30
C Jacobs	Travel costs	18.90
Vodafone (D/D)	Calls & charges	36.00

5.3 It was agreed that although the donation to F-CAT (as above) had been agreed this cheque would not be sent until the council had sight of the lease agreement between the Diocese and F-CAT and that any further donations would need to be agreed on an annual basis.

5.4 It was agreed that no donation be made to EACH at this time.

6. PLANNING:

6.1 Applications Received:

DC/18/1094 – 14, Great Field – erection of garage – concerns over reduction of open space and adj. footpaths.

6.2 Decisions:

DC/16/2122 – Land adj. to Mill Farm, Thomas Ave – erection of up to 50 houses – Granted.

7. OUTSTANDING ISSUES:

7.1 Installation of pedestrian crossing(s) on High Rd – SCC.

7.2 Repair of pavement at Goshawk Terrace – SCC.

7.3 Repair of worn out road markings – SCC.

Meeting closed at 2034 hrs.

-----Chairman ----- Date