

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 7TH MARCH 2018
AT THE WELCOME HALL**

Meeting commenced at 1900 hrs.

PRESENT:

B Frost, G Harding, J Hickey, C Jacobs, N Mayes (Chairman), C Minnican, I Minter, D Southgate.

APOLOGIES:

K O'Rourke.

Public Open Forum:

Verbal report from County Councillor, Stuart Bird.

Apologies received from District Councillor, Richard Kerry – report e-mailed to clerk.

Verbal report from District Councillor, Graham Harding.

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.

SCC Issues – N Mayes.

FTW, Item 5.3 – B Frost.

2. MINUTES:

The Minutes of the meeting held on Wednesday 7th February 2018 were proposed, seconded and agreed by the council.

3. COUNCILLORS REPORTS:

3.1 D Southgate reported that members of the parish council would be attending a meeting on 12.3.18 to discuss the Local Plan with Mark Edgeley from SCDC. A report from the meeting will be given at the April PC meeting.

3.2 C Jacobs reported that the adult gym equipment at Faulkeners Way was now fully installed and in use.

3.3 B Frost reported that the Victorian gas lamp in Station Approach was in need of renovation and it was agreed that the clerk would contact J Marsden to arrange painting.

3.4 D Southgate reported a proposal to assist the Two Sisters Art Group with a £500 donation to support the annual rent. This was agreed and is to be confirmed at the April PC meeting.

4. ITEMS FOR DISCUSSION:

4.1 Correspondence & Circulations Documents Requiring a Reply:

4.1.1 It was agreed that B Frost and the clerk would attend the LALC meeting at Trinity College on 26.4.18.

4.2 Members Agenda Items:

4.2.1 It was agreed that Rachel Watling be co-opted to the council. Clerk to advise SCDC.

4.2.2 It was agreed that the clerk would contact Felixstowe Town Council to enquire about their DPO arrangements. To be discussed further at April PC meeting.

4.2.3 It was agreed that the clerk would contact BT to arrange removal of redundant telephone kiosk.

4.2.4 It was agreed that J Hickey will produce the next newsletter for May 18.

4.2.5 It was agreed not to undertake the Suffolk Highways Community Self-help Survey at the present time.

4.2.6 D Southgate advised councillors that plans were available for proposals for the new play equipment at Stennetts Field. The school children have completed a questionnaire on types of equipment they would like to see there and these results are to be collated. Funding applications are to be submitted. D Southgate was thanked by the council for his hard work in pursuing this project.

4.2.7 It was agreed that the area of land known as Plot 950 on the Local Plan be considered for preservation as a community asset by the PC.

4.2.8 Clerk has submitted forms to SCC for installation of new SIDS device.

4.2.9 The Annual Risk Assessment, Internal Audit Table and Financial regulations were reviewed and agreed.

4.2.10 It was agreed that there was no requirement to increase councillor numbers at the present time. There is currently one vacancy.

4.2.11 G Harding and C Minnican reported on quotes received for work to improve acoustics at the Welcome Hall. Two quotes have been received. This matter to be discussed further at the April Trustees meeting.

4.2.12 It was agreed that the 2018 ACPM and APM would be held on 2.5.18.

4.2.13 It was agreed that any expenses incurred by the councillors would be submitted to the clerk with supporting receipts and clerk would arrange reimbursement.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 23.2.18

Balance of £72,347.07

5.2 For Approval:

A Barton	Bus shelters to 27.2.18 (4 weeks)	90.00
A Halliday	Litter picking – Feb 18	80.00
Clerk	Salary to 5.3.18	1006.56
HMRC	PAYE to 5.3.18	126.51
NEST (D/D)	Pension contribution	17.82
Suffolk Norse	Turf-care – Feb 18	396.35
Gipping Press	Newsletter printing	303.60
Caloo	Adult gym equipment	9000.00
C Jacobs	Ink cartridges	29.99
Clerk	Accommodation allowance Apr 17 – Mar 18	216.00
SALC	Grants & Funding workshop	30.00
Vodafone (D/D)	Calls & charges	41.95

5.3 Donation Requests:

5.3.1 It was agreed that there would be no donation to NHW at this time.

It was agreed that a donation of £50 be made to FTW.

6. PLANNING:

6.1 Applications Received:

DC/18/0649 – 1, Station Rd – erection of extension – Support.

6.2 Decisions:

DC/17/5336 – Land to east of water tower, Spriteshall Lane – erection of six dwellings – Granted.

7. OUTSTANDING ISSUES:

7.1 Installation of pedestrian crossing(s) on High Rd (SCC).

7.2 Installation of additional street lamp(s) at St Marys Close (SCC).

7.3 Repair of pavement at Goshawk Terrace (SCC).

7.4 Repair of worn out road markings (SCC).

Meeting closed at 2124 hrs.

----- Chairman ----- Date

The next meeting of the parish council will be 4.4.18