

**TRIMLEY ST MARY PARISH COUNCIL  
MINUTES OF THE MEETING  
WEDNESDAY 7<sup>TH</sup> FEBRUARY 2018  
AT THE WELCOME HALL**

**Meeting commenced at 1900 hrs.**

**PRESENT:**

B Frost, G Harding, J Hickey, C Jacobs, N Mayes (Chairman), C Minnican, I Minter, D Southgate.

**APOLOGIES:**

K O'Rourke.

**Public Open Forum:**

**Apologies received from County Councillor, Stuart Bird. E-mailed report received from Councillor Bird.**

**E-mailed report received from District Councillor, Richard Kerry.**

**Residents raised the issue of speeding/noisy HGV traffic along High Rd due to A14 closures – this to be raised by councillors attending the next LALC meeting. Clerk, along with Trimley St Martin clerk, had previously contacted the SNT to address this issue.**

**Resident also raised the issue of the state of the bridleway near Thurmans Lane, bridleway is in a poor condition due to farm vehicles from Home Farm crossing the bridleway and damaging the surface. Clerk to contact Home Farm.**

**1. DECLARATIONS OF INTEREST:**

Trustees Issues – All.

SCC Issues – N Mayes.

**2. MINUTES:**

The Minutes of the meeting held on Wednesday 10<sup>th</sup> January 2018 were proposed, seconded and agreed by the council.

### **3. COUNCILLORS FEEDBACK ON CLERKS REPORT & COUNCILLORS REPORTS:**

#### **3.1 Councillors Feedback on Clerks Report:**

None

#### **3.2 Councillors Reports:**

**3.2.1** D Southgate gave a report on the recent Sports Council meeting.

**3.2.2** C Minnican gave a report on the Grants Funding training at SALC offices.

**3.2.3** B Frost gave a report on the Felixstowe Branch Line Public Enquiry into the closure of six Trimley rail crossings.

### **4. ITEMS FOR DISCUSSION:**

#### **4.1 Correspondence & Circulation Documents Requiring a Reply:**

None

#### **4.2 Members Agenda Items:**

**4.2.1** Clerk reported that the defibrillator at the Welcome Hall was now in place and working and that the keylock code had been registered with the Ambulance Service. Clerk to maintain device and carry out checks on a monthly basis.

**4.2.2** It was agreed that the parish council would further discuss the issue of a solution to the acoustics problem at the Welcome Hall at the Trustees meeting to include the Welcome Hall committee. G Harding to pursue quotes for the work and possible SCDC locality budget funding.

**4.2.3** I Minter gave a report on the recent meeting with St Martin parish council representatives, the local vicar and members of the PCC to discuss possible WW1 Commemoration events. The parish council agreed to fund poppy seeds and pots for the school children to decorate. The parish council will publicise all village WW1 events in a newsletter. Commemorations to commence in Summer 2018.

**4.2.4** Clerk reported on the S106 payments received so far and the CIL payments received.

**4.2.5** It was agreed that 'Emergency Issues' would not appear on future agenda.

It was also agreed that there was no further need for the clerk to prepare a 'Clerks Report' and that an item called 'Outstanding Issues' be added to agenda from now on.

**4.2.6** It was agreed that a suitable site for the new SIDS device would be near the bus stop opp. Spriteshall Lane. Clerk to submit agreement forms to SCC.

**4.2.7** Clerk reported that new bus shelter near Station Rd was now in place. Clerk to arrange new litter bin for the shelter.

**4.2.8** Clerk to research alternative providers of a DPO service.

**4.2.9** J Hickey distributed copies of newsletter to councillors for delivery.

**4.2.10** County Councillor, Stuart Bird to arrange site meeting to continue discussion concerning additional pedestrian crossing. This was advised via email prior to the meeting.

**4.2.11** Clerk reported that the installation of one of the new street lamps in St Marys Close is imminent, we are just awaiting a date for work to commence. Clerk has also advised SCC of requirements for the second new lamp on the unlit footway near St Marys Close.

## **5. FINANCE:**

### **5.1 Monthly Financial Statement:**

Clerk presented statement as at 25.1.18

Balance of £74,441.82

### **5.2 For Approval:**

A Barton	Bus shelters to 27.1.18 (4 weeks)	90.00
A Halliday	Litter picking – Jan 18	80.00
Clerk	Salary to 5.2.18	1006.56
HMRC	PAYE to 5.2.18	126.51
NEST (D/D)	Pension contribution	17.82
Paul Knights	Install defib	185.38
Roseberry Cottage	Xmas catering	125.00
Suffolk Norse	Turf-care – Jan 18	396.35
Vodafone (D/D)	Calls & charges	36.81

### **5.3 Requests for funding:**

FTW – To be discussed at March 18 PC meeting.

NHW – To be discussed at March 18 PC meeting.

## **6. PLANNING:**

### **6.1 Applications Received:**

None

**6.2 Decisions:**

DC/17/5041 – 114, High Rd – erection of annexe – Granted.

**Meeting closed at 2027 hrs.**

----- Chairman ----- Date