

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 1ST NOVEMBER 2017
AT THE WELCOME HALL**

Meeting commenced at 1900 hrs.

PRESENT:

B Frost, J Hickey, C Jacobs, N Mayes (Chairman), C Minnican, I Minter, D Southgate.

APOLOGIES:

G Harding, K O'Rourke.

Public Open Forum:

E-mailed report from County Councillor, Stuart Bird as previously circulated by the Clerk.

1. DECLARATIONS OF INTEREST:

Trustees issues – All.

Item 4.28 – B Frost (member of Felixstowe Travel Watch).

2. MINUTES

The Minutes of the meeting held on Wednesday 4th October 2017 were proposed, seconded and agreed by the council.

3. COUNCILLORS FEEDBACK ON CLERK REPORT & COUNCILLORS REPORTS:

3.1 Councillors Feedback on Clerks Report:

3.1.1 Clerk to contact Wilkin Chapman LLP to advise that unless they respond to e-mails concerning their client the parish council will consider that the matter is closed and that no claims will be made.

3.2 Councillors Reports:

3.2.1 C Minnican reported that he and Graham Harding had attended a meeting concerning the FAAP with SCDC.

3.2.2 I Minter reported that the Air Testing Kits had been received.

4. ITEMS FOR DISCUSSION:

4.1 Correspondence & Circulations Documents Requiring a Reply:

None

4.2 Members Agenda Items:

4.2.1 Standing Orders were reviewed and amendments/additions agreed. Clerk to amend as required and circulate copy to each councillor.

4.2.2 It was agreed that ALL PC meetings would commence at 7pm from now on and Trustees meetings would commence at 8.30pm. This arrangement is to be trialled for 6 months and then reviewed.

4.2.3 It was reported that the latest newsletter had been well received and it was agreed that another issue should be produced for Feb 18.

4.2.4 It was agreed that the wooden bus shelter at Station Rd should be repaired sufficiently to get through the winter months and that the clerk should contact SCC to discuss replacing the shelter.

4.2.5 Clerk to contact SCC (highways) & County Councillor Stuart Bird to clarify situation with pedestrian crossing(s) on High Rd and to request site meeting.

4.2.6 Clerk advised that the Xmas switch-on would be on 24.11.17. Clerk to arrange donation of tree, erection of tree and lights.

4.2.7 It was agreed that B Frost would contact Greater Anglia to ascertain ownership of Victorian lamp at Railway Approach with a view to refurbishment.

4.2.8 It was agreed there would be no donation to FTW until confirmation had been received that a recent e-mail was a request for funds.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 25.10.17.

Balance of £80,549.81

5.2 For Approval:

A Barton	Bus shelters to 28.10.17 (4 weeks)	90.00
A Halliday	Litter picking – Oct 17	80.00
Clerk	Salary to 6.11.17	1030.36
HMRC	PAYE to 5.11.17	102.71
NEST (D/D)	Pension contribution	17.82

Suffolk Norse	Turf-care – Oct 17	396.35
J Marsden	Grass cutting	330.00
C Minnican	Badge holders	19.17
C Minnican	Travel costs	10.80
Vodafone (D/D)	Calls & charges	37.89

6. PLANNING:

6.1 Applications Received:

DC/17/4483 – 20, Farriers Went, erection of family annexe – Support.

6.2 Decisions:

DC/17/4200 – Land to rear of Three Mariners – discharge of planning conditions – Granted.

DC/17/3673 – Land at Trimley Marshes, creation of replacement bund – Granted.

7. HIGHWAYS & FOOTPATHS:

8. EMERGENCY ISSUES:

8.1 Clerk to e-mail details of SIDS devices for purchase to I Minter.

8.2 It was agreed that details of monies held in the Trust accounts would no longer appear on PC financial statement.

8.3 B Frost to forward map of parish boundaries to clerk for circulation to all councillors.

8.4 Clerk to contact SCDC to ascertain amount held in S106 'pot' by PC.

8.5 It was agreed that Roseberry Cottage Café would arrange catering for Xmas party at Reeve Lodge – cost is £2.50 per head, cost to be met by PC. It was agreed that clerk would advise Roseberry Cottage Café that they were required to cater for 50 people.

Meeting closed at 2015 hrs.

----- Chairman -----Date

The next meeting will be held on 6.12.17

