

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 6TH SEPTEMBER 2017
AT THE WELCOME HALL**

Meeting commenced at 1900 hrs.

PRESENT:

B Frost, G Harding, J Hickey, C Jacobs, N Mayes (Chairman), C Minnican, I Minter, D Southgate.

APOLOGIES:

R Kerry.

Public Open Forum:

- 1. E-mailed report from County Councillor, Stuart Bird.**
- 2. E-mailed report from District Councillor, Richard Kerry.**
- 3. Member of the public raised issues concerning:**
 - **pavements blocked by overgrowing vegetation. Properties involved to be notified to the clerk.**
 - **carnival shields still up. Clerk to inform carnival committee.**
 - **Bloors Homes no longer damping down dusty pavements on the old Josselyns road. Clerk to contact Bloors.**
 - **parking of commercial vehicles from new Bloors site on old Josselyns car park. Clerk to contact Bloors.**

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.

2. MINUTES:

The Minutes of the meeting held on Wednesday 5th July 2017 were proposed, seconded and agreed by the council.

3. COUNCILLORS FEEDBACK ON CLERKS REPORT & COUNCILLORS REPORTS:

3.1 Councillors Feedback on Clerks Report:

3.1.1 Clerk to contact Wilkin Chapman LLP to remind them to withdraw their claim and their failure to respond to our original request to withdraw.

4. ITEMS FOR DISCUSSION:

4.1 Correspondence & Circulation Documents Requiring a Reply:

4.1.1 SCDC – Clerk responded to invitation to East Suffolk Partnership Annual Forum and booked a place for B Frost.

4.1.2 SCDC – Invitation for one councillor to attend a 1:1 meeting concerning the Local Plan. Clerk to re-email details to C Minnican.

4.1.3 SCDC – Council to discuss response to Local Plan Review Consultation at Oct 17 PC meeting. Clerk to contact Mark Edgerley at SCDC to discuss why no drop-in sessions had been organised in the Trimley area.

Working party of B Frost, C Minnican and G Harding to look at Local Plan in detail and report at Oct 17 PC meeting. G Harding to obtain extra hard copies of the Local Plan if possible.

4.2 Members Agenda Items:

4.2.1 C Minnican had obtained a quote for public address system at the Welcome Hall. Councillors agreed that, at this time, the Welcome Hall Committee would be asked for ideas to assist with acoustics.

4.2.2 It was agreed that J Hickey would edit the next publication of the newsletter. In order to publish in November 2017 the deadline set for submissions to J Hickey is 30.9.17. It was agreed the newsletter would consist of 8 pages.

4.2.3 It was agreed that important decisions would be discussed and agreed at full PC meetings and not by e-mail.

4.2.4 It was agreed that the PC would contribute £2000 towards the cost of the adult gum equipment at Faulkeners Way following a grant of £1000 from the Tesco Bag for Life scheme and funding from G Harding District Councillor budget. Clerk to forward letter to C Jacobs confirming this contribution.

4.2.5 It was agreed that D Southgate would look at the play equipment currently at Stennetts Playing Field and report back to councillors on cost of replacing worn or damaged equipment/materials.

4.2.6 It was agreed that the PC would not undertake a housing needs assessment at this time.

4.2.7 It was agreed that the working party would continue with plans for a Neighbourhood Planning meeting. C Minnican reported that some volunteers had come forward to assist with the plan.

4.2.8 C Jacobs reported that the SIDS device had now changed location.

4.2.9 It was agreed that there would be no donation to NHW at this time.

4.2.10 Potential dates put forward for the Reeve Lodge Xmas Party by Saints Players are 7/12/17 or 14/12/17. Clerk to ask Roseberry Cottage Café to provide food on behalf of PC.

4.2.11 It was agreed that the issue of parking at Trimley St Mary School be discussed further at the November 17 PC meeting. B Frost to monitor the situation and report to councillors in November.

4.2.12 B Frost had obtained extra copies of the Trimley 'Millenium' books – copies of these were purchased by councillors for £1 each.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 25.8.17.

Balance of 64,575.91

5.2 For Approval:

A Barton	Bus shelters to 26.8.17 (4 weeks)	90.00
A Halliday	Litter picking – Aug 17	80.00
Clerk	Salary to 4.9.17	1030.36
HMRC	PAYE to 5.9.17	102.71
NEST (D/D)	Pension contribution	17.82
Suffolk Norse	Turf-care – Aug 17	396.35
Suffolk Norse	Litter bins	516.00
Welcome Hall	Hall hire	30.00
C Minnican	Travel costs (planning workshop)	15.30
Clerk	Imprest top-up	141.24
J Marsden	Grass cutting	420.00
BDO	External audit	240.00
Vodafone (D/D)	Calls & charges	39.92

5.3 Paid since last meeting:

A Barton	Bus shelters to 29.7.17 (5 weeks)	112.50
A Halliday	Litter picking – July 17	80.00
Clerk	Salary to 7.8.17	1030.36
HMRC	PAYE to 5.8.17	102.71
NEST (D/D)	Pension contribution	17.82

Suffolk Norse	Turf-care – July 17	396.35
J Marsden	Grass cutting	230.00
Realise Futures	Bench @ Stennetts	671.99
Vodafone (D/D)	Calls & charges	38.00

6. PLANNING:

6.1 Applications Received:

DC/17/2979 – 2, Manor Rd – erection of garage – Support.

DC/17/3673 – Trimley Marshes – creation of replacement bund – Support.

6.2 Decisions:

DC/17/1682 & 1683 – Searsons Farm, Cordys Lane – change of use of agricultural storage building – Granted.

7. HIGHWAYS & FOOTPATHS:

None.

8. EMERGENCY ISSUES:

8.1 Clerk advised councillors that the external audit had been concluded and informed the council of matters arising.

8.2 B Frost reported that there would be a Network Rail public enquiry taking place and that there would be meetings concerning the enquiry on the 6th Oct and 23rd Oct. Details to follow.

8.3 B Frost reported that there will be a joint parish meeting on 7th Sept 2017 at 2pm to discuss proposals for Innocence Farm. B Frost and C Jacobs to attend.

8.4 It was agreed that a new co-opted councillor, introduced by I Minter, would be co-opted at the Oct meeting.

8.5 It was agreed that the PC would contribute funding towards a defibrillator for installation at Trimley St Mary Primary School, some funding has already been raised. Amount required will be approx. £650. It was also agreed that the clerk would approach District Councillors for possible funding for a defibrillator at the Welcome Hall.

8.6 It was agreed that C Minnican would organise name badges with photos for all councillors requiring one. Councillors to contact C Minnican direct.

8.7 Clerk to contact SCC concerning flag for new bus stop opp. Spriteshall Lane.

Meeting closed at 2130 hrs

----- **Chairman** ----- **Date**