

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 1ST MARCH 2017
AT THE WELCOME HALL**

Public Open Forum:

- 1. Verbal report from County Councillor, John Goodwin. The Council thanked Councillor Goodwin for his help and support during his time as County Councillor.**
- 2. Residents reported ongoing issues with delivery times and health & safety issues at the Bloors development site. Breaches of conditions set out in Construction Management Plan to be discussed at meeting with SCDC. Clerk to contact SCDC to request review of decision for outline planning permission at Thomas Ave site following ongoing issues at The Josselyns site to try and avoid similar problems occurring in the future.**
- 3. Verbal report from District Councillor Graham Harding.**

Prior to the main meeting there was a presentation from Gilliam Benjamin from SCDC concerning Neighbourhood Plans.

Meeting commenced at 2017 hrs.

PRESENT:

B Frost, G Harding, C Jacobs, N Mayes (Chairman), C Minnican, I Minter.

APOLOGIES:

R Kerry, D Southgate.

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.

2. MINUTES:

The Minutes of the meeting held on Wednesday 1st February 2017 were proposed, seconded and agreed by the council.

3. COUNCILLORS FEEDBACK ON CLERKS REPORT & COUNCILLORS REPORTS:

3.1 Councillors Feedback on Clerks Report:

3.1.1 Clerk to confirm operation of and positions for SIDS device. C Jacobs and C Minnican to install device once clarification received.

3.1.2 Clerk to add the following to item 4 'Outstanding Issues' on Clerks Report:

1. Continuance of Xmas Party at Reeve Lodge – awaiting decision from St Martin PC.
2. Agreement from SCDC on Assets of Community Value list.
3. Installation of new bus shelter at Spriteshall Lane – awaiting action from SCC.
4. Installation of 'refuge' pedestrian crossing at High Rd.

3.2 Councillors Reports:

None

4. ITEMS FOR DISCUSSION:

4.1 Correspondence & Circulation Documents Requiring a Reply:

None

4.2 Members Agenda Items:

4.2.1 Clerk advised councillors of the resignation of M Alam. Clerk had advised SCDC and election/co-option procedure now in place. There are currently three vacancies on the council. Vacancies are advertised on noticeboards and on the website. Residents to also be made aware of vacancies by item in the forthcoming newsletter.

4.2.2 It was agreed that a Working Party to be formed as part of Parish Plan to draft newsletter, councillors forming Working Party will be B Frost, C Minnican and I Minter. Contributions for newsletter from councillors to be sent to Working Party.

4.2.3 It was agreed that the Annual Parish Meeting and the Annual Parish Council Meeting would take place on 3.5.17 along with the monthly Parish Council meeting.

4.2.4 The Annual Risk Assessment (Financial) and Internal Audit Table was reviewed and agreed.

4.2.5 It was agreed that C Minnican would attend the meeting with SCDC (Planning) and representatives of Bloors on Monday 6th March to discuss issues concerning the Construction Management Plan.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented (estimated) statement as at 25.2.17

Balance of £55,881.88

5.2 For Approval:

A Barton	Bus shelters to 25.2.17 (4 weeks)	90.00
A Halliday	Litter picking – Feb 17	80.00
Clerk	Salary to 6.3.17	997.20
HMRC	PAYE to 5.3.17	136.42
Suffolk Norse	Turf-care – Feb17	369.60
Noticeboard Company	Noticeboard	1,318.80
J Marsden	Work to noticeboard	377.00
Clerk	Imprest top-up	132.94
Clerk	Accommodation allowance Apr 16 – Mar 17	216.00
Vodafone (D/D)	Calls & charges	35.02

6. PLANNING:

6.1 Applications Received:

DC/17/0334 – 8, New Rd – erection of extension – Support.

DC/17/0487 – 20, Brotherton Ave – erection of extension – Support.

6.2 Decisions:

DC/15/3478 & DC/17/4529 – Plateau C, Clickett Hill – HGV depot, discharge of conditions – Granted.

DC/17/0368 – 3, New Rd – erection of extension – Granted.

7. HIGHWAYS & FOOTPATHS:

7.1 Clerk to contact SCC to clarify progress with ‘refuge’ pedestrian crossing at High Rd near St Marys Close.

8. EMERGENCY ISSUES:

8.1 Clerk reported new e-mail address: stmaryclerk@gmail.com

8.2 C Minnican reported that there would be an Open Gardens event in the village on 17/18 June 2017.

Meeting closed at 2115 hrs.

----- Chairman ----- Date

The next meeting of the Parish Council will be 5.4.17