

**TRIMLEY ST MARY PARISH COUNCIL  
MINUTES OF THE MEETING  
WEDNESDAY 7<sup>TH</sup> SEPTEMBER 2016  
AT THE WELCOME HALL**

**Public Open Forum:**

- 1. E-mailed report received from County Councillor John Goodwin prior to meeting.**
- 2. E-mailed report received from District Councillor Richard Kerry prior to meeting.**
- 3. Questions were raised by members of the public in attendance:**
  - 3.1 Concerning the ongoing issue with dust at the Bloors development site off Thurmans Lane. Clerk to contact John Goodwin concerning this issue as he had stated in his report that he had visited the site. Clerk to also contact Bloors directly and the Head of Planning at SCDC to advise that conditions of the excavation process are not being adhered to.**
  - 3.2 Concerning the effective use of the parish council website. The agenda for upcoming meetings should be posted on the website and it was agreed that draft minutes would also be posted on the understanding that these minutes would not be approved until the next meeting.**
  - 3.3 Concerning the Parish Council use of social media, such as Facebook and Twitter. Clerk to seek guidance from SALC.**

**Meeting commenced at 1940 hrs.**

**PRESENT:**

M Alam, B Frost, G Harding, C Jacobs, N Mayes (Chairman), C Minnican, D Slater, D Southgate.

**APOLOGIES:**

R Kerry.

**DID NOT ATTEND:**

Mrs C White.

## **1. DECLARATIONS OF INTEREST:**

Trustees Issues – All.

## **2. MINUTES:**

The Minutes of the meeting held on Wednesday 6<sup>th</sup> July 2016 were approved as a correct record.

## **3. COUNCILLORS FEEDBACK ON CLERKS REPORT & COUNCILLORS REPORTS:**

### **3.1 Councillors Feedback on Clerks Report:**

**3.1.1** Clerks Report omitted the issue regarding litter picking in the village and the problem reported to the clerk by C Minnnican concerning litter accumulating at the village name plate on boundary with Trimley St Martin. Clerk advised litter picker to check the area. B Frost reported that the High Rd itself was a problem, clerk to contact litter picker to advise.

**3.1.2** M Alam stated that a satisfactory reply had not been received from Bidwells concerning the problems caused to residents of Thomas Ave on the morning of 6.7.16. Clerk to seek assurances that the problems surrounding the delivery of heavy machinery to the site would not happen again.

### **3.2 Councillors Reports:**

**3.2.1** County Councillor John Goodwin reported on the Bloors development site, see Public Open Forum 3.1.

He also reported on the progress of the SID cameras for the High Rd. It was agreed that the parish would fund the quoted cost of £746.00 to supply the necessary poles and that volunteers would be needed to be trained and move the SID cameras from site to site once the system is up and running.

C Minnnican volunteered for this role.

## **4. ITEMS FOR DISCUSSION:**

### **4.1 Correspondence & Circulation Documents Requiring a Reply:**

**4.1.1** It was agreed that B Frost would attend the East Suffolk Partnership Annual Forum on 11.11.16 at Trinity Park. Clerk to book place.

## **4.2 Members Agenda Items:**

**4.2.1** Strands 1 & 2 on the draft Parish Action Plan were discussed and/or agreed in principle as follows. It was accepted that any funding for the action plan would be discussed at the next Finance Meeting setting the 2017/18 budget.

1.1 The Welcome Hall noticeboard should be replaced and improved by end of December 2016.

1. The parish council website would be reviewed and improvements made as necessary – M Alam and D Slater have agreed to assist C Jacobs in this process.

1.3 Information concerning the village facilities, events etc. should be collated on to the website.

1.4 C Minnican and M Alam would arrange one Community Engagement event at the Welcome Hall and report on success of event.

1.5 N Mayes and B Frost reported on their meeting regarding the Neighbourhood Plan with the Chair and Deputy Chair of Trimley St Martin PC on 3.8.16. Whilst they generally accepted participation for a joint plan, it was decided to wait for a formal response before proceeding.

1.6 More use be made of the AGM and APM – advertising the event on the website etc.

2.1 Proposals for the location of trees be put to the council by December 2016.

2.2 G Harding will identify suitable areas which can be developed for community spaces and report back to the council.

2.3 The issue regarding footpaths, maintenance of hedges etc. is to be discussed at Oct 2016 PC meeting.

2.4 The issue regarding areas of hard standing is to be discussed at the Oct 2016 PC meeting.

2.5 Members of the Parish Action Plan Working Group would explore ways of enhancing 'Old Trimley' and incorporating into the Neighbourhood Plan.

**4.2.2** The Community Asset list as produced by B Frost was approved. B Frost to continue with project.

**4.2.3** Clerk to contact councillor who has not attended last five meetings to establish an intention to continue as a parish councillor.

**4.2.4** It was agreed that N Mayes, B Frost and Clerk would attend the next LALC meeting in October 2016.

## **5. FINANCE:**

### **5.1 Monthly Financial Statement:**

Clerk presented statement as at 25.8.16.

Balance of £47,502.22.

### **5.2 For Approval:**

A Barton	Bus shelters to 27.8.16 (4 weeks)	90.00
A Halliday	Litter picking – Aug 16	80.00
Clerk	Salary to 5.9.16	997.40
HMRC	PAYE to 5.9.16	136.22
Suffolk Norse	Turf-care – Aug 16	369.60
Vodafone (D/D)	Calls & charges	41.00

### **5.3 Paid since last meeting:**

A Barton	Bus shelters to 30.7.16 (5 weeks)	112.50
A Halliday	Litter picking – July 16	80.00
Clerk	Salary to 8.8.16	997.20
HMRC	PAYE to 5.8.16	136.42
Suffolk Norse	Turf-care – July 16	369.60
D Barton	Grass cutting	75.00
Vodafone (D/D)	Calls & charges	41.00

## **6. PLANNING:**

### **6.1 Applications Received:**

DC/16/2778 – Land North of Walton High St – 385 dwellings – support but with concerns over impact on High Rd traffic.

DC/16/2814 – 13, Spriteshall Lane – erection of extension – Support.

DC/16/2949 – 27, New Rd – erection of extension – Support.

DC/16/3199 – Land North of railway line, Nicholas Rd – approval of details for new rifle club – Support.

DC/16/3285 – St Cecilians Church – change of use to retail – Support.

DC/16/3335 – Barn @ Searsons Farm, Cordys Lane – repairs & alterations – Support.

**6.2 Decisions:**

DC/16/2068 – 27, Second Ave – erection of extension – Granted.

DC/16/2009 – 14, Thomas Ave – erection of extension – Granted.

DC/16/2086 – 173A, High Rd – erection of two-storey dwelling – Granted.

DC/16/2298 – 88, Faulkeners Way – erection of extension – Granted.

DC/16/2428 – Land adj. to 16, Addington Rd – erection of dwelling on former garden – Granted.

**7. HIGHWAYS & FOOTPATHS:**

**7.1** C Jacobs is continuing to report overgrown vegetation, hedges etc. to SCC.

**7.2** B Frost reported that there had been fly-tipping of a mattress and a tyre on the footpath at Station Rd leading to the station platform. Clerk to report to SCC.

**8. EMERGENCY ISSUES:**

**8.1** D Southgate reported that the grass at Stennetts playing field was not being properly maintained to standard and it was agreed that he would research new contractors to tender at the end of the current maintenance contract.

**8.2** D Southgate to look at perimeter fence at Stennetts playing field following complaint from resident being damaged near to play area.

**8.3** Clerk to contact Clerk at Trimley St Martin PC to agree date for Reeve Lodge Xmas party – St Martin clerk will need to agree date with Trimley Saints Players.

**Meeting closed at 2110 hrs.**

----- **Chairman** ----- **Date**

**The next meeting of the Parish Council will be on 5.10.16.**

