

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 1ST JUNE 2016
AT THE WELCOME HALL**

Public Open Forum: Questions/comments were heard from the members of the public present concerning the potential housing development at land south of Thurmans Lane and also the outline planning permission for land adjacent to Mill Farm, Thomas Ave. Concerns were raised over pressure on the High Rd, air quality, inadequate infrastructure, scale of developments and it was requested that a public meeting be held to discuss the Thomas Ave application – this meeting was agreed and arranged for 10.6.16.

Meeting commenced at 2045 hrs.

PRESENT:

M Alam, B Frost, G Harding, C Jacobs, N Mayes (Chairman), C Minnican, D Slater, D Southgate.

APOLOGIES:

R Kerry, Mrs C White.

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.

2. MINUTES:

The Minutes of the meeting held on Wednesday 4th May 2016 were approved as a correct record.

3. ITEMS FOR DISCUSSION:

3.1 Correspondence & Circulation Documents Requiring a Reply:

None

3.2 Members Agenda Items:

3.2.1 It was agreed that the clerk would contact the clerk at Trimley St Martin Parish Council to enquire whether their council would be interested in a joint meeting to discuss issues of joint interest.

3.2.2 At the May meeting it was agreed that no response be made to the recent AAP consultation however, this decision was reviewed and it was agreed by e-mail prior to this meeting that a response would be submitted on the soundness of the AAP document. Response agreed by e-mail. Clerk had submitted response as deadline was 31.5.16.

3.2.3 It was agreed that the item regarding Community Assets be deferred to the July 2016 meeting.

3.2.4 It was agreed that councillors would e-mail questions/comments/suggestions to the Parish Action Plan Working Group concerning the Parish Action Plan and that the issue would be discussed further at the July 2016 meeting.

Clerk to write to Trimley St Martin Parish Council, Felixstowe Town Council and HPUK to advise them of Trimley St Mary Parish Councils intent to form a Neighbourhood Plan to give them an opportunity to comment.

4. FINANCE:

4.1 For Approval:

P C King	Bus shelters to 7.5.16 (1 week)	7.50
A Barton	Bus shelters to 28.5.16 (4 weeks)	90.00
A Halliday	Litter picking – May 16	80.00
Clerk	Salary to 6.6.16	997.40
HMRC	PAYE to 5.6.16	136.22
Welcome Hall	Hall hire 12.5.16	5.00
SALC	Subscription	916.12
Suffolk Norse	Turf-care – Apr 16	369.60
Suffolk Norse	Turf-care – May 16	369.60
D Barton	Grass cutting	100.00
Colin Monk	Internal audit fee	40.00
Vodafone (D/D)	Calls & charges	41.00

4.2 Paid in since last meeting:

SCDC	1 st precept instalment	17,269.39
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HMRC

VAT repayment 2014/15

3,164.88

4.3 The annual accounts for financial year end 31.3.16 were agreed & signed by the Chairman and the clerk for submission to external auditor.

Clerk presented internal audit report as prepared by Mr C Monk.

4.4 The council noted the new NALC 2016/17 pay scales and approved the revised pay rate.

4.5 It was agreed that the Clerk would confirm with SALC the new accommodation allowance and advise members accordingly.

4.6 It was agreed that a charge of £1357.50 be made to the PC Trusts for management services for year ended 31.3.16.

4.7 It was agreed that Roseberry Cottage would invoice the PC for catering costs for the Queens 90th Birthday celebrations at Stennetts Field to a maximum of £100.

5. PLANNING:

5.1 Applications Received by PC Planning Committee:

DC/16/2009 – 14, Thomas Ave – erection of extension – Support.

DC/16/1425 – 12, Thomas Ave – erection of extension – Support.

DC/16/2068 – 27, Second Ave – erection of extension & garage conversion – Support.

DC/16/2122 – land adj. to Mill Farm, Thomas Ave – 50 dwellings & assoc works – to be discussed at planning meeting on 10.6.16.

DC/16/2119 – Land south of High Rd, Trimley St Martin – concerns over pressure on High Rd and scale of development.

5.2 Decisions by SCDC:

DC/16/1163 – 49, Cordys Lane – construction of new dwelling – Granted.

DC/16/1294 – 184, High Rd – erection of extension – Granted.

DC/16/1232 – 7, The Wheelwrights – erection of extension – Granted.

6. HIGHWAYS & FOOTPATHS:

None.

7. EMERGENCY ISSUES:

None.

Meeting closed at 2230 hrs.

----- Chairman ----- Date

The next meeting of the council will be 6.7.16