

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 4TH MAY 2016
AT THE WELCOME HALL**

Meeting commenced at 1956 hrs.

Public Open Forum: Reports from Safer Neighbourhood Team, County & District Councillors and Public Participation Session were heard at the APM immediately prior to this meeting.

PRESENT:

M Alam, B Frost, G Harding, C Jacobs, N Mayes (Chairman), C Minnican, D Slater, D Southgate.

APOLOGIES:

R Kerry, Mrs C White.

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.

2. MINUTES:

The Minutes of the meeting held on Wednesday 13th April 2016 were approved as a correct record.

3. COUNCILLORS FEEDBACK ON CLERKS REPORT & COUNCILLORS REPORTS:

3.1 Councillors Feedback on Clerks Report:

3.1.1 C Minnican gave a report on the new councillor training as arranged by the clerk.

3.2 Councillors Reports:

3.2.1 D Southgate gave a report on the recent LALC meeting. Minutes will be circulated to members upon receipt from HPUK. Clerk to seek advice on 'Community Assets' in relation to Christmasyards Wood.

4. ITEMS FOR DISCUSSION:

4.1 Correspondence & Circulation Documents Requiring a Reply:

4.1.1 It was agreed that there would be no response submitted to the latest consultation on the Felixstowe AAP.

4.2 Members Agenda Items:

4.2.1 Clerk to commence co-option procedure following the resignation of E Durrant.

4.2.2 It was agreed that the monthly public agenda would now be displayed on the website as well as the village noticeboards. There will also be a 'Public Open Forum' at all PC meetings from now on. The 1st June 2016 PC meeting will commence at 1945hrs as the Trustees meeting will be 7pm on that date. Clerk to advise committee members attending that meeting.

4.2.3 C Minnican, B Frost and M Alam gave a report on the meeting of the Strategic Plan Working Party. The Council agreed for the working party to proceed and approved the definition of the 'Neighbourhood' i.e the parish boundary, the intent to apply to the local planning authority for approval and the formation of a 'forum' made up of residents.

4.2.4 B Frost gave a report on the meeting of the High Rd Traffic Working Party. Council agreed for the working party to proceed and for the working party to obtain independent expert advice.

4.2.5 Clerk to contact SCDC to request that a grant be sought from the 'Tesco Bags of Help' scheme for adult play equipment at Faulkeners Way play area.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 25.4.16.

Balance of £36,260.15

5.2 For Approval:

P C King	Bus shelters to 30.4.16 (13 weeks)	97.50
A Barton	Bus shelters to 30.4.16 (5 weeks)	75.00
A Halliday	Litter picking – Apr 16	80.00
Clerk	Salary to 2.5.16	990.00
HMRC	PAYE to 5.5.15	131.48
Suffolk Norse	Turf-care – March 16	369.60

Aon	Insurance	1,712.05
Vodafone (D/D)	Calls & charges	41.00

6. PLANNING:

6.1 Applications Received:

None

6.2 Decisions:

DC/16/0966 – Three Mariners Inn, 193 High Rd – erection of extension – Granted.

DC/15/4421 – Mill Farm – alterations & extension – Granted.

7. HIGHWAYS & FOOTPATHS:

8. EMERGENCY ISSUES:

8.1 It was agreed that B Frost would attend the East Suffolk Lines Community Rail Partnership, Line Group East meeting on 16th May 2016.

8.2 Clerk reported that Mr P King, bus shelter cleaner, has advised that he is retiring. Clerk to arrange for replacement.

8.3 D Southgate gave a report on the recent Sports Council meeting.

Meeting closed at 2120 hrs.

----- Chairman ----- Date

Next meeting of the council will be Wednesday 1st June 2016.