

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 7TH DECEMBER 2016
AT THE WELCOME HALL**

Public Open Forum:

- 1. Verbal report given by County Councillor, John Goodwin.**

Meeting commenced at 1950 hrs.

PRESENT:

B Frost, G Harding, C Jacobs, N Mayes (Chairman), C Minnican, I Minter, D Southgate.

APOLOGIES:

M Alam, D Slater, R Kerry.

1. DECLARATIONS OF INTEREST:

Trustees issues – All.

Item 6.1 – C Minnican

2. MINUTES:

The Minutes of the meeting held on Wednesday 2nd November 2016 were proposed, seconded and agreed by the council.

3. COUNCILLORS FEEDBACK ON CLERKS REPORT:

3.1 Clerk to obtain quote from J Marsden (handyman) for demolition of wooden shelter opp. Spriteshall Lane. It was noted that demolition should take place immediately prior to new shelter being erected so that there was no prolonged period without a shelter in place. One councillor disagreed with this option and suggested that SCC carry out the demolition as well as the erection of the new shelter.

4. ITEMS FOR DISCUSSION:

4.1 Correspondence & Circulation Documents Requiring a Reply:

4.1.1 It was agreed that the clerk would respond to the consultation on the removal of the BT payphone to state that the parish council did not object to the removal and there was no interest in adopting the kiosk.

4.1.2 Clerk to respond to Suffolk Local Policing Review and to state that the PC would like crime reports e-mailed to the clerk for presentation at council meetings.

4.2 Members Agenda Items:

4.2.1 It was agreed that the Finance Working Party would meet at the Welcome Hall on 4.1.17 to discuss the precept for 2017/18 and the PC meeting would take place on 11.1.17.

4.2.2 Strand 4 of the draft Parish Action Plan was discussed and/or agreed in principal as follows:

4.1 Training provided by SALC to be offered to all councillors and clerk.

4.2 Induction programme to be developed and led by I Minter.

4.3 B Frost, M Alam and clerk to meet prior to Jan PC meeting to discuss budget/precept for 2017/18.

4.4 The item regarding professional development is to be removed.

4.5 Clerk to contact SALC to obtain passwords for councillors to access SALC website.

The Parish Action Plan working document was agreed and adopted as above.

It was agreed that a new noticeboard be ordered as per item 1.1 of Parish Action Plan – clerk to contact supplier to arrange.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 25.11.16.

Balance of £61,496.52

5.2 For Approval:

A Barton	Bus shelters to 26.11.16 (4 weeks)	90.00
A Halliday	Litter picking – Nov 16	80.00
A Marsden	Grass cutting & repairs	140.00
Clerk	Salary to 5.12.16	997.40
HMRC	PAYE to 5.12.16	136.22
Salvation Army	Donation	25.00
Vodafone (D/D)	Calls & charges	49.46

5.3 Paid in since last meeting:

HMRC	VAT repayment	1,092.02
TRD	Pitch fees & lease	1,269.51

6. PLANNING:

6.1 Applications Received:

DC/16/2778 & 2820 – Land North of Walton High St – erection of up to 385 dwellings – PC has concerns over impact on infrastructure and supports the proposal of a link road to alleviate traffic on High Rd.

DC/16/4774 – 203, High Rd – erection of extension – Support.

DC/16/4903/TPO – 12A, The Avenue – to fell yew tree in front of property – PC would expect to see a verification detailing risk to foundations prior to work being carried out.

6.2 Decisions by SCDC:

DC/16/3942 – 200, High Rd – construct a crossover to south side of house – Granted.

DC/16/3199 – Land north of railway line, Nicholas Rd – approval of details, landscaping etc. – Granted.

7. HIGHWAYS & FOOTPATHS:

None

8. EMERGENCY ISSUES:

8.1 Councillors were reminded that the Xmas party at Reeve Lodge is 15.12.16 at 7pm.

8.2 C Minnican reported that he would be meeting with SCDC on 15.12.16 to discuss the Neighbourhood Plan.

8.3 It was agreed that I Minter would look into acquiring a bottle bank for the village and would advise councillors on possible locations.

Meeting closed at 2115 hrs.

----- Chairman ----- Date

The next meeting of the parish council will be 11.1.17.