

**TRIMLEY ST MARY PARISH COUNCIL  
MINUTES OF THE MEETING  
WEDNESDAY 2nd MARCH 2016  
AT THE WELCOME HALL**

**Public Open Forum:**

- 1. E-mailed report sent by County Councillor, John Goodwin.**
- 2. E-mailed report sent by District Councillor, Richard Kerry.**
- 3. District Councillor, Graham Harding reported that he would be contributing £250 from his SCDC Enabling Communities Budget to Trimley St Mary Neighbourhood Watch for leaflet printing & distribution.**

**Prior to the meeting there was a presentation by Inspector Roger Salmon from Felixstowe SNT followed by a question and answer session.**

**Meeting commenced at 1942 hrs.**

**PRESENT:**

M Alam, E Durrant, B Frost, G Harding, C Jacobs, N Mayes, C Minnican, D Southgate, Mrs C White.

**APOLOGIES:**

R Kerry, D Slater.

**1. DECLARATIONS OF INTEREST:**

Trustees Issues – All.

**2. MINUTES:**

The minutes of the meeting held on Wednesday 3<sup>rd</sup> February 2016 were approved as a correct record.

**3. COUNCILLORS FEEDBACK ON CLERKS REPORT & COUNCILLORS REPORTS:**

**3.1 Councillors Feedback on Clerks Report:**

None.

**3.2 Councillors Reports:**

**3.2.1** D Southgate gave a report on the Sports Council meeting held on 25.1.16.

**3.2.2** C Minnican gave a report on the recent New Councillor training.

#### **4. ITEMS FOR DISCUSSION:**

##### **4.1 Correspondence & Circulation Documents Requiring a Reply:**

**4.1** Clerk to e-mail details of cost of the new Good Councillor Guide to councillors.

##### **4.2 Members Agenda Items:**

**4.2.1** The possibility of Roseberry Cottage pop-up café arranging events at Stennetts playing field to mark the Queens 90<sup>th</sup> birthday was discussed. Clerk to arrange for the item to be placed on the Trustees meeting agenda in April. The possibility of linking up with Trimley St Mary School is to be discussed at the April PC meeting.

**4.2.2** The issue regarding G Hardings SCDC Enabling Communities Budget was discussed during the Public Open Forum.

**4.2.3** It was agreed that N Mayes, D Southgate and the clerk would attend the LALC meeting on 28.4.16.

**4.2.4** Clerk to contact the Environmental Health Officer at SCDC to obtain advice on dealing with the issue concerning bird feeding on the green.

**4.2.5** The Annual Risk Assessment and the Internal Audit Table were reviewed and agreed.

#### **5. FINANCE:**

##### **5.1 Monthly Financial Statement:**

Clerk presented statement as at 25.2.16.

Balance of £39,268.44

##### **5.2 For Approval:**

A Barton	Bus shelters to 27.2.16	60.00
A Halliday	Litter picking – Feb 16	80.00
Clerk	Salary to 7.3.16	983.41
HMRC	PAYE to 5.3.16	138.08
Vodafone (D/D)	Calls & charges	41.47
Clerk	Use of home	120.00
Suffolk Norse	Turf-care Nov 15 – Feb 16	1165.78
Trimley St Martin PC	New councillor training	240.00

**6. PLANNING:**

**6.1 Applications Received:**

DC/16/0407 – 35, Thurmans Lane – erection of garage – Support.

DC/16/0780 – 15, Fen Meadow – erection of extension – Passed to PC planning committee.

DC/16/0794 – 16, Addington Rd – outline application for one dwelling – Passed to PC planning committee.

**6.2 Decisions:**

None.

**7. HIGHWAYS & FOOTPATHS:**

**7.1** There were concerns over concealed entrance at the allotments. It was agreed that the Highways Dept would need to approve & possibly fund any signage that was placed on the High Rd. Trustees and Allotment Committee to discuss further.

**7.2** Councillors to research potential sites that maybe suitable for car parking.

**7.3** G Harding to request a Highways Assessment on the High Rd to consider possible pedestrian crossing measures.

**8. EMERGENCY ISSUES:**

**8.1** PC to advise Trustees that Poors Allotment/Ellis Kinde agenda items should be placed first on Trustees meeting agenda from now on.

**8.2** Clerk to research National Employment Savings Trust (NEST).

**Meeting closed at 2105 hrs.**

----- Chairman ----- Date

**The next meeting of the council will take place on 13.4.16.**

