

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 7TH MAY 2014
AT THE WELCOME HALL**

Meeting commenced at 1931 hrs.

Public Open Forum: County & District Councillors reports were given at APM prior to this meeting.

PRESENT:

E Durrant, G Harding, C Jacobs (Chairman), D Slater.

APOLOGIES:

P Armbruster, B Frost, R Kerry, N Mayes, D Southgate.

1. DECLARATIONS OF INTEREST:

Trustees issues – All.

2. MINUTES:

The Minutes of the meeting held on Wednesday 2nd April 2014 were approved as a correct record.

3. COUNCILLORS FEEDBACK ON CLERKS REPORT & COUNCILLORS REPORTS:

3.1 Councillors Feedback on Clerks Report:

3.2 Councillors Reports:

4. ITEMS FOR DISCUSSION:

4.1 Correspondence & Circulation Documents Requiring a Reply:

4.2 Members Agenda Items:

4.2.1 It was agreed that a new bin be purchased for area outside school providing that SCDC will agree to empty it – C Jacobs to check with SCDC.

4.2.2 Clerk reported that resignations had been received from Mrs M Dixon and Mrs C Jacobs. Clerk has advised SCDC and process is in place to co-opt two new councillors. It was agreed that a gift be purchased for Mrs Dixon in recognition of her long service as Parish Councillor. Mr Jacobs to arrange purchase of item costing approx. £100.

5. FINANCE:

5.1 For Approval:

P C King	Bus shelters to 27.4.14 (13 weeks)	97.50
A Barton	Bus shelters to 27.4.14 (4 weeks)	60.00
A Halliday	Litter picking – Apr 14	80.00
Clerk	Salary to 5.5.14	970.94
HMRC	PAYE to 5.5.14	126.41
Norse Commercial	Village sign	222.00
Clerk	New phone line	100.00
Norse Commercial	RoSPA inspection	78.00
SALC	Subscription 2014/15	852.00
Norse Commercial	Turf-care – Mar 14	421.71
Suffolk Scout Council	Donation	50.00
Welcome Hall	Hall hire for scouts	50.00
Aon	Insurance	1,743.14
D Barton	Grass cutting	87.50
Community Action Suffolk	Membership 14/15	30.00
C Monk	Internal audit fee	40.00
SCC	Annual licence	5.00

5.2 Paid since last meeting:

Martlesham Metalcraft	Village sign	370.00
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5.3 Paid in since last meeting:

SCDC	Councillor funding	1,653.10
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5.4 Annual Accounts:

The annual accounts for financial year end 31.3.14 were approved by the council and signed by the Chairman and the Clerk.

The annual governance statement was approved by the council.

The internal audit report prepared by Mr C Monk was presented to the council.

6. PLANNING:

6.1 Applications Received:

C/14/1176 – 74 High Rd – erection of extension – Passed to PC planning committee.

C/14/1267 – 2 Elm Gardens – erection of extension – Passed to PC planning committee.

6.2 Decisions:

None.

7. HIGHWAYS & FOOTPATHS:

None

8. EMERGENCY ISSUES:

8.1 G Harding reported that planning permission had been granted for C/14/0533 – erection of four dwellings at the land adjacent to 1, Second Ave.

8.2 C Jacobs to contact SCDC concerning long grass reported at rear of Fen Meadow.

8.2 The quotes accepted by the Welcome Hall Management Committee for work to the hall so far were approved.

Meeting closed at 2015 hrs.

----- Chairman ----- Date