

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 4TH DECEMBER 2013
AT THE WELCOME HALL**

Meeting commenced at 1900 hrs.

PRESENT:

P Armbruster, B Frost, G Harding, C Jacobs (Chairman), R Kerry, D Slater, D Southgate.

APOLOGIES:

Mrs M Dixon, E Durrant, Mrs C Jacobs, N Mayes.

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.

Item 3.2.4 & Item 7 – B Frost

2. MINUTES:

The Minutes of the meeting held on Wednesday 6th November 2013 were approved as a correct record.

3. ITEMS FOR DISCUSSION:

3.1 Correspondence & Circulation Documents Requiring a Reply:

3.1.1

3.2 Members Agenda Items:

3.2.1 B Frost gave a report on SCDC finance briefing. Councillors advised of Community Infrastructure Levy.

3.2.2 Clerk circulated food list for Reeve Lodge carol service on 19.12.13.

3.2.3 G Harding reported that SCDC will be sending out surveys etc. for the proposed Uniserve development to councillors for their consideration. No formal planning application has been submitted as yet. Councillors were reminded that this was the only formal way this council could respond.

3.2.4 B Frost reported that the Trimley station business plan required revision. The cost for this would be £600 (incl VAT). The council agreed to fund this cost.

3.2.5 Clerk reported on the Local Council Tax Support Funding and the correspondence with SCDC. To be discussed further at budget/precept meeting in January 2014.

3.2.6 R Kerry reported on the New Homes Bonus Scheme – each ward member will receive £4000 for community projects. This is a one-off payment and is to be spent by 31.3.14. Any ideas for projects to be sent to District Councillors.

3.2.7 It was agreed that a charge of £2527.00 be made to the Trusts for 2012/13 for admin services.

4. FINANCE:

A Barton	Bus shelters to 30.11.13 (4 weeks)	60.00
A Halliday	Litter picking – Nov 13	80.00
Clerk	Salary to 2.12.13	945.08
HMRC	PAYE to 5.12.13	155.10
BDO	Audit fee	276.00
SALC	Council Publications	122.99
D Barton	Grass cutting	25.00
Clerk	Imprest top-up	151.63

5. PLANNING:

5.1 Applications Received:

C/13/3109 – Fagbury Rd – erection of units for office facilities – Support.

5.2 Decisions:

C/13/0917 – 167, High Rd – erection of dwelling – Granted.

C/13/2215 – 35 & 37 Spriteshall Lane – erection of porch – Granted.

C/13/2607 – 147, High Rd – loft conversion – Granted.

6. HIGHWAYS & FOOTPATHS:

6.1 It was reported that there were large potholes at the entrance to the car park at the shops in Faulkeners Way. Clerk to advise SCC.

6.2 It was reported that there were potholes at Trimley Station Approach. Clerk to advise Greater Anglia.

7. EMERGENCY ISSUES:

7.1 Clerk reported that SCDC stated that they had received no comments from this council regarding proposed development of houses at Walton Green. This was not the case as the Clerk had submitted one response covering three planning applications.

7.2 B Frost reported that Felixstowe Travel Watch had produced a leaflet covering train times over the Xmas period.

7.3 D Southgate reported that dates of future sports council meetings are to be sent to the clerk. He reported that the sports council had offered £25 grants to various organisations. Clerk reported that no offer of a grant had been received by this council.

MEETING CLOSED AT 2017 HRS.

----- Chairman ----- Date

