

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 4TH SEPTEMBER 2013
AT THE WELCOME HALL**

Public Open Forum:

1. Verbal report given by the SNT.
2. Verbal report given by County Councillor John Goodwin. Clerk to send copies of letters sent to SCC regarding 'land-swap' at Walton Green to Councillor Goodwin.
3. Verbal report given by District Councillor Susan Harvey.
4. Verbal report given by District Councillor Richard Kerry.
5. Verbal report given by District Councillor Graham Harding.

Meeting commenced at 1945 hrs.

PRESENT:

P Armbruster, B Frost, G Harding, Mrs C Jacobs, C Jacobs (Chairman), R Kerry, N Mayes, D Slater, D Southgate.

APOLOGIES:

Mrs M Dixon.

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.

2. MINUTES:

The Minutes of the meeting held on Wednesday 3rd July 2013 were approved as a correct record.

3. COUNCILLORS FEEDBACK ON CLERKS REPORT & COUNCILLORS REPORTS:

3.1 Councillors Feedback on Clerks Report:

3.1.1 Item to be added to Outstanding Issues on Clerks Report in connection with ownership of land at the rear of Second Ave, B Frost to e-mail clerk with details of concerns.

3.2 Councillors Reports:

None

4. ITEMS FOR DISCUSSION:

4.1 Correspondence & Circulation Documents Requiring a Reply:

4.1.1 Clerk had responded to query from external auditor concerning values shown on asset register submitted with annual return. Clerk to monitor.

4.2 Members Agenda Items:

4.2.1 It was agreed that Eric Durrant be co-opted as new councillor. Declaration of acceptance of office signed by Mr Durrant. Clerk to advise SCDC.

4.2.2 Bryan Frost and David Southgate will represent the Parish Council at the LALC meeting on 12.9.13.

4.2.3 Colin Jacobs advised that writing to residents regarding overhanging/overgrown vegetation was the responsibility of either SCDC or SCC. Mrs Jacobs to forward contact details to councillors.

4.2.4 It was agreed that publication of a newsletter would be when important issues arose.

4.2.5 It was agreed that the spending limit for the new council computer/laptop would be £1000 maximum.

4.2.6 It was agreed that Graham Harding would advise councillors of the situation regarding the acoustic barriers at the next meeting.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 23.8.13.

Balance of £22,249.46

5.2 Paid since last meeting:

P C King	Bus shelters to 27.7.13 (13 weeks)	97.50
A Barton	Bus shelters to 27.7.13 (4 weeks)	60.00
A Halliday	Litter picking – July 13	80.00
Clerk	Salary to 5.8.13	1034.16
HMRC	PAYE to 5.8.13	214.84
Norse Commercial	Turf-care – July 13	421.71
Norse Commercial	Bus shelter repair	129.60
D Barton	Grass cutting	100.00

5.3 For Approval:

A Barton	Bus shelters to 31.8.13 (5 weeks)	75.00
A Halliday	Litter picking – Aug 13	80.00
Clerk	Salary to 2.9.13	945.28
HMRC	PAYE to 5.9.13	154.90
D Barton	Grass cutting	50.00

5.4 It was agreed that the application from a resident for a grant would be considered by the Trustees.

6. PLANNING:

6.1 Applications Received:

C/13/1222 – Proposed footbridge adj. Clickett Hill linking lorry park to new offices – Support.

C/13/2036 – Erection of two signs advertising Port of Fxt over A14 – Support.

C/13/2056 – 26 Cordys Lane – erection of extension – Support.

6.2 Decisions:

C/13/0885 – 21 Station Rd – erection of single-storey extension – Granted.

C/13/0895 – 27 Dains Place – erection of extension – Granted.

7. HIGHWAYS & FOOTPATHS:

7.1 C Jacobs advised councillors of footpath creations and extinguishments within the village.

8. EMERGENCY ISSUES:

8.1 Clerk to enquire at Nat West concerning adding new cheque signatory.

8.2 Clerk to enquire with Welcome Hall committee to see if window cleaner at hall would clean bus shelter near Faulkeners Way.

8.3 C Jacobs reported that Cordys Lane would not be closed to traffic during proposed roadworks.

8.4 C Jacobs reported problems with electrified railway crossing – Mr Jacobs to monitor this situation. Position to be reported at upcoming LALC meeting.

Meeting closed at 2100 hrs.

----- **Chairman** ----- **Date**