

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 3RD OCTOBER 2012
AT THE WELCOME HALL**

Prior to the meeting it was agreed with the SNT that the council would receive updates on ongoing enquiries.

Meeting commenced at 1910 hrs

PRESENT:

Mrs M Dixon, B Frost, G Harding, Mrs C Jacobs, C Jacobs (Chairman), R Kerry, D Slater, D Southgate, M White.

APOLOGIES:

P Armbruster, N Mayes.

1. DECLARATIONS OF INTEREST:

Trustees Issues – All

Felixstowe Travel Watch (Item 7.2) – B Frost

2. MINUTES:

The Minutes of the meeting held on Wednesday 5th September 2012 were approved as a correct record.

3. ITEMS FOR DISCUSSION:

3.1 Correspondence & Circulation Documents Requiring a Reply:

None

3.2 Members Agenda Items:

3.2.1 It was agreed that the PC would make a charge to the Poor's Allotment and Ellis Kindge Trusts for the clerk's services to those trusts, based on the appropriate percentage of her time spent in respect of the trusts affairs. The amounts to be charged were agreed at £4469.00 for 2010/11 and £2756.00 for 2011/12, a total of £7225.00.

3.2.2 It was reported that the new heating system in the Welcome Hall will cost approx. £8K. It was agreed that this council would make a contribution of £3K and that the Welcome Hall Committee would seek further funding from elsewhere.

3.2.3 Clerk advised councillors that the date for the Xmas 'light-up' would be 30.11.12 this year. Clerk to arrange tree and lights.

3.2.4 It was agreed that C Jacobs would represent the council at the remembrance service at Reeve Lodge and that G Harding would represent the council at the church service.

3.2.5 The matter of the replacement bus shelter was deferred to the November meeting.

3.2.6 It was agreed that a grit bin should be purchased for St Marys/Stennetts Close. Clerk to arrange.

3.2.7 It was agreed that there would be no newsletter at this current time.

3.2.8 Clerk to contact Estates Management Team at SCDC to establish who owns the field adjacent to Second Ave so that the issue of access from Second Ave can be resolved.

4. FINANCE:

4.1 For Approval:

A Barton	Bus shelters to 29.9.12 (5 weeks)	75.00
A Halliday	Litter picking – Sept 12	80.00
Clerk	Salary to 1.10.12	891.88
HMRC	PAYE to 5.10.12	161.04
Norse Commercial	Turf-care – Aug 12	409.41
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D Barton	Grass cutting	62.50
SCDC	Felixstowe Futures donation	250.00
BDO	External audit fee	378.00

4.2 Paid since last meeting:

BT	Calls & charges	151.86
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4.3 Issues arising from external audit:

Clerk advised councillors of the issues arising from the recent audit.

5. PLANNING:

5.1 Applications Received:

C/12/1949 – 1A, The Avenue – erection of extension – Support.

5.2 Decisions:

C/12/1747 – 43, Spriteshall Lane, erection of two semi-detached dwellings – Granted.

6. HIGHWAYS & FOOTPATHS:

6.1 It was agreed that the path alongside the field from Thurmans Lane was not a footpath.

7. EMERGENCY ISSUES:

7.1 It was agreed that the clerk would contact the clerk at Trimley St Martin to discuss the possibility of a joint presentation by the Fire Service to advise of forthcoming changes.

7.2 It was agreed that a donation of £150 be made to Felixstowe Travel Watch.

7.3 B Frost and P Armbruster will be meeting to discuss the councils response to the latest letter received from the District Auditor concerning the ‘land swap’ at High St, Walton.

Meeting closed at 2020 hrs.

----- **Chairman** ----- **Date**